

RECORD OF PROCEEDINGS

CONCORD TOWNSHIP BOARD OF TRUSTEES

Held January 24, 2023

Page 1 of 20

Call to Order and Roll Call

The Concord Township Board of Trustees met in regular session on Wednesday, January 24, 2023 at 9:00 a.m. at the Concord Township Community Building, 6385 Home Road, Delaware, Ohio. Vice Chairman Joe Garrett called the meeting to order and the roll was called; attending were Trustees Jason Haney and Joe Garrett.

Approval of Minutes

Mr. Garrett moved and Mr. Haney seconded to approve the minutes of the January 11, 2023 regular meeting. Vote: Haney-yes, Garrett-yes.

Approval of Financial Report

Trustee Garrett certified Fiscal Officer Jill Davis provided the current financial reports of the township, and money is available to pay bills. The current Cash Summary by Fund report shows the following balances:

- General Fund	\$8,764,129.15
- Special Revenue Funds	<u>\$2,768,968.28</u>
- Total All Funds	\$11,533,097.43

Mr. Haney moved and Mr. Garrett seconded to approve pending purchase orders and warrants # 3-5, 116737-116758, all totaling \$128,829.35. Vote: Haney-yes, Garrett-yes.

Public Input

None.

Zoning Department

None.

Fiscal Officer/Correspondence

Correspondence was received from Columbia Gas requesting an open cut to Bean Oller Road for utility work in late 2023 or 2024. Tabled for further discussion.

Road Department

Road Supervisor, Nathan Wilgus, reported the following:

- The steel plate on Concord Road is from Columbia Gas work. Their asphalt contract expired so they renewed it and will repair the road in February.
- Discussion was held on posting roads for heavy truck traffic. Not all roads submitted to the County for posting were approved, and adjoining townships must post the same road at both ends. The letter to the County says the posting is for reduced weight limits February through June (during thaw and spring seasons).
- The emergency access to Scioto Reserve at Highlands Drive is being used by residents driving around the posts and chains. An “emergency access only” sign is needed, and perhaps more posts. The Scioto Reserve Homeowner’s Association will be contacted.

Fire Department

Chief Cooper reported there was a large fire in the township on Sunday (during the snow storm) with a double fatality. It was a defensive fire; a late call was received from a neighbor and the house was fully engulfed upon arrival. Multiple departments assisted so continuous water was provided. The cause is undetermined at this time.

Old Business

The Brownfield Grant project for Wild Oak Market was approved for full funding by the State (fuel removal/ground cleanup), and the contract forwarded to the County Prosecutor’s office for review. Bidding and other items in the contract need reviewed and determined. Attending the meeting for the applicant were Jeff Paetz, engineer; Jeff Hullinger, geologist (via phone); and Matt Lehner, property purchaser. Mr. Paetz said they have done other Clean Ohio projects in the past, and will need the township as a grant intermediary for approval and sign off on grant progress report/funding requests once or twice per month. The township will bill them for administrative time.

New Business

It was noted a cemetery burial was scheduled for Thursday at 1:00 pm.

Adjournment

With no further business, Mr. Haney moved and Mr. Garrett seconded to adjourn. Vote: Haney-yes, Garrett-yes.

RECORD OF PROCEEDINGS
CONCORD TOWNSHIP BOARD OF TRUSTEES

Meeting

Minutes of

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held January 24, 2023

20 Page 2

ATTEST


Fiscal Officer, Jill Davis

BOARD OF TRUSTEES

Bart Johnson n/a


Joe Gairrett


Jason Haney

Concord Township Trustees Meeting

January 24, 2023

Call to Order & Roll Call 7:00pm

Approve Minutes

Public Input

Pay Bills

I would like to certify the Fiscal Officer has provided us with financial statements.

I need a motion to approve purchase orders, pending warrants, and pay bills.

Zoning Department

Road Department

Fire Department

Old Business

New Business

Fiscal Officer/Correspondence

Adjourn

CONCORD TOWNSHIP, DELAWARE COUNTY

Cash Summary by Fund

January 2023

Fund #	Fund Name	Fund Balance 1/1/2023	Fund Balance Adjustments	Revenue (excluding transfers and advances in)	Transfers In	Advances In	Total Fund & Adjustments & Revenue	Expenditures (excluding transfers and advances out)	Transfers Out	Advances Out	Fund Balance 1/31/2023	Non-Pooled Balance	Pooled Balance
1000	General	\$8,798,429.21	\$0.00	\$8,478.99	\$0.00	\$0.00	\$8,806,908.20	\$42,779.05	\$0.00	\$0.00	\$8,764,129.15	\$0.00	\$8,764,129.15
2011	Motor Vehicle License Tax	\$21,547.35	\$0.00	\$1,527.68	\$0.00	\$0.00	\$23,075.03	\$2,670.35	\$0.00	\$0.00	\$20,404.68	\$0.00	\$20,404.68
2021	Gasoline Tax	\$95,526.55	\$0.00	\$16,459.97	\$0.00	\$0.00	\$111,986.52	\$12,964.77	\$0.00	\$0.00	\$99,021.75	\$0.00	\$99,021.75
2031	Road and Bridge	\$403,689.97	\$0.00	\$0.00	\$0.00	\$0.00	\$403,689.97	\$1,486.92	\$0.00	\$0.00	\$402,203.05	\$0.00	\$402,203.05
2041	Cemetery	\$28,903.73	\$0.00	\$700.00	\$0.00	\$0.00	\$29,603.73	\$0.00	\$0.00	\$0.00	\$29,603.73	\$0.00	\$29,603.73
2111	Fire District	\$1,110,274.15	\$0.00	\$3,056.38	\$0.00	\$0.00	\$1,113,330.53	\$147,025.28	\$0.00	\$0.00	\$966,305.25	\$0.00	\$966,305.25
2231	Permissive Motor Vehicle License Te	\$70,743.12	\$0.00	\$2,775.27	\$0.00	\$0.00	\$73,518.39	\$0.00	\$0.00	\$0.00	\$73,518.39	\$0.00	\$73,518.39
2273	American Rescue Plan Act (ARP)	\$1,174,210.97	\$0.00	\$0.00	\$0.00	\$0.00	\$1,174,210.97	\$0.00	\$0.00	\$0.00	\$1,174,210.97	\$0.00	\$1,174,210.97
2901	OneOhio Opioid Settlement Fund	\$1,146.64	\$0.00	\$2,553.82	\$0.00	\$0.00	\$3,700.46	\$0.00	\$0.00	\$0.00	\$3,700.46	\$0.00	\$3,700.46
	Report Total:	\$11,704,471.69	\$0.00	\$35,552.11	\$0.00	\$0.00	\$11,740,023.80	\$206,926.37	\$0.00	\$0.00	\$11,533,097.43	\$0.00	\$11,533,097.43

Last reconciled to bank: 12/31/2022 - Total other adjusting factors: \$0.00

Payment Listing
1/12/2023 to 1/23/2023

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status	
3-2023	01/13/2023	01/17/2023	CH	CBIZ BENEFITS	\$371.96	0	
	Purpose:	HRA INSUR CLAIM REIMBURSE PLAN					
4-2023	01/13/2023	01/17/2023	CH	ANTHEM BCBS OH GROUP	\$33,905.30	0	
	Purpose:	MEDICAL INSURANCE +MEWA QTR1					
5-2023	01/17/2023	01/17/2023	CH	Ohio Bureau of Workers Compensation	\$8,500.00	0	
	Purpose:	BWC WORK COMP ANNUAL TRUEUP22					
116737	01/23/2023	01/23/2023	AW	EQUITABLE	\$477.51	0	
	Purpose:	GROUP TERM LIFE,AD&D,VISION INSUR					
116738	01/23/2023	01/23/2023	AW	LOEB ELECTRIC	\$197.21	0	
	Purpose:	COMM BLDG FOYER LIGHTS REPAIR					
116739	01/23/2023	01/23/2023	AW	KIMBALL MIDWEST	\$398.98	0	
	Purpose:	PARK REPAIR PARTS, PARK REPAIR PARTS					
116740	01/23/2023	01/23/2023	AW	FRONTIER	\$336.96	0	
	Purpose:	UTILITIES - FIRE DEPT					
116741	01/23/2023	01/23/2023	AW	OHIO EDISON	\$2,469.20	0	
	Purpose:	UTILITIES - PARK DEPT					
116742	01/23/2023	01/23/2023	AW	DELAWARE COUNTY TREASURER	\$1,597.97	0	
	Purpose:	PROP TAX - 7020 HARRIOTT RD, PROP TAX - BASIGER DITCH MAINT					
116743	01/23/2023	01/23/2023	AW	VERIZON WIRELESS	\$360.33	0	
	Purpose:	UTILITIES - FIRE DEPT					
116744	01/23/2023	01/23/2023	AW	CHARTER COMMUNICATIONS	\$142.66	0	
	Purpose:	UTILITIES - FIRE DEPT					
116745	01/23/2023	01/23/2023	AW	BOUND TREE MEDICAL, LLC	\$1,425.71	0	
	Purpose:	FIRE DEPT/EMS DRUG SUPPLIES					
116746	01/23/2023	01/23/2023	AW	FRAME & SPRING INC.	\$961.72	0	
	Purpose:	FIRE ENGINE EMERGENCY REPAIR					
116747	01/23/2023	01/23/2023	AW	STRYKER SALES CORP.	\$2,702.00	0	
	Purpose:	FIRE DEPT AED/MONITORS 3YR.SVC AGMT					
116748	01/23/2023	01/23/2023	AW	MISTRAS GROUP INC	\$1,259.00	0	
	Purpose:	FIRE DEPT ANNUAL LADDER TESTING					
116749	01/23/2023	01/23/2023	AW	DELAWARE CO EMERGENCY MGMT AGEN	\$6,554.55	0	
	Purpose:	DELAWARE CO EMA DUES					
116750	01/23/2023	01/23/2023	AW	DELAWARE COUNTY REGIONAL PLANNING	\$7,283.00	0	
	Purpose:	DELAWARE CO REG PLAN DUES					
116751	01/23/2023	01/23/2023	AW	SOUTHEASTERN EQUIPMENT CO., INC.	\$100.00	0	
	Purpose:	TWP BLDG SCISSOR LIFT RENTAL/LIGHTS					
116752	01/23/2023	01/23/2023	AW	ASI COMMERCIAL ROOF & MAINT INC	\$588.02	0	
	Purpose:	TWP BLDG ROOF LEAK REPAIR					
116753	01/23/2023	01/23/2023	AW	SHERWIN WILLIAMS CO	\$142.11	0	
	Purpose:	PARK PICNIC TABLE REFURB, PARK PICNIC TABLE REFURB					
116754	01/23/2023	01/23/2023	AW	DEL-CO WATER CO INC	\$334.80	0	
	Purpose:	ROAD DEPT UTILITIES					
116755	01/23/2023	01/23/2023	AW	MADISON ENERGY COOP ASSOC INC	\$224.06	0	
	Purpose:	ROAD DEPT UTILITIES					
116756	01/23/2023	01/23/2023	AW	MARY KOERBER	\$144.45	0	
	Purpose:	ROAD DEPT BOOT ALLOWANCE					
116757	01/23/2023	01/23/2023	AW	Ohio Police & Fire Pension Fund	\$51,936.66	0	
	Purpose:	FIRE DEPT PENSION CONTRIB DEC22					
116758	01/23/2023	01/23/2023	AW	Ohio Public Employees Retirement System	\$6,415.19	0	
	Purpose:	TWP PENSION CONTRIB DEC22					
Total Payments:					\$128,829.35		
Total Conversion Vouchers:					\$0.00		
Total Less Conversion Vouchers:					\$128,829.35		

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for