

November 9, 2022

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Held _____

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Call to Order and Roll Call

The Concord Township Board of Trustees met in regular session on Wednesday, November 9, 2022 at 7:00 p.m. at the Concord Township Community Building, 6385 Home Road, Delaware, Ohio. Chairman Bart Johnson called the meeting to order and the roll was called; attending were Trustees Jason Haney, Joe Garrett, and Bart Johnson.

Approval of Minutes

Mr. Garrett moved and Mr. Haney seconded to approve the minutes of the October 26, 2022 regular meeting. Vote: Haney-yes, Garrett-yes, Johnson-yes.

Public Input

Resident Susan Brock, 5967 Elizabeth Drive, has requested an alley (right-of-way) adjacent to her property be vacated. The alley/road right-of-way is between her property and City of Columbus property, PIN# 999-999-09-000-000. Another section of alley has already been vacated. Once a resolution petition is approved by the township Trustees, the Fiscal Officer files the resolution with the Delaware County Commissioners and Engineer. A resolution will be drafted to start the vacating process.

Approval of Financial Report

Chairman Bart Johnson certified Fiscal Officer Jill Davis provided the current financial reports of the township, and money is available to pay bills. The current Cash Summary by Fund report shows the following balances:

- General Fund \$8,787,505.94
- Special Revenue Funds \$3,661,112.96
- Total All Funds \$12,448,618.90

Mr. Haney moved and Mr. Garrett seconded to approve pending purchase orders and warrants # 149-153, 116549-116580, all totaling \$158,849.78. Vote: Haney-yes, Garrett-yes, Johnson-yes.

Bank statements and reconciliation from October were also reviewed.

Zoning Department

Mr. Ric Irvine, Zoning Inspector, reported the following:

- Permits were issued since the last meeting for 1 house, 2 accessory structures, and 1 sign.
- Notice sent to 6292 Harriott Road for a wrecked car - car was removed.
- Shed on Myrna Drive was moved.
- Cars in the driveway on Clark Shaw Road off South Section Line will be moved.
- Mars Hill property was cleaned up, and the county building department will re-inspecting it tomorrow or Monday.
- Board of Zoning Appeals met on November 1, 2022 to hear the tabled Duchess 42 Market facility canopy setback variance, which was approved. All work will be done at once. No zoning permits have been issued yet.
- The minor change of use request for the Pickle Shack pickleball facility was approved for three warehouse buildings. Owner Mr. Gannon will be building another building along with more outdoor courts on a different FR-1 parcel.

Road/Maintenance Department

- Chemcote has not shown up to repair Springwick and Crowberry Courts. They will patch at their cost, and carryover the quote cost for full repair for next spring.
- The stealth radar was under warranty, is back from being repaired, and working.
- The snow and ice maintenance agreement with City of Delaware was signed and returned.
- The Case tractor was repaired, but some may be warranted.
- ADA ramp repairs at Scioto Chase and Letterman will be started soon by Cyrus Construction.

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- A request for engineering for the County Engineer's office will be submitted for ramps for paving roads.
- Road inspection results for 2023 improvements were reviewed and will be submitted to the County by Trustee Johnson. Berming costs will be compared.
- Mr. Garrett moved and Mr. Haney seconded to ask the County Engineer to enforce the county restriction at 7080 Merchant Road that driveways have a two foot transition area from the roadway, and that no driveway permit was applied for.
Vote: Haney-yes, Garrett-yes, Johnson-yes.
- Many thanks to our residents for renewing the township's road levy.

Old Business

- The TIF draft agreement for the property at Merchant and Concord Roads was sent to legal counsel Pete Brosius for review.
- Chairman Johnson spoke to landowner Abigail (Hobbs) Faerber about long term access to Hill Cemetery. Attorney Scott Miller will draft an easement agreement to ensure the township has access to maintain the historical cemetery if the surrounding property is sold.
- Trustee Haney has begun research for an "off leash" fenced dog area at the park. Grant funding may be available next year for additional park investment.

Fire Department

Chief Cooper reported the following:

- Bid Specifications were prepared for a new medic truck and warranty. Horton's price came in at \$367,101, and would take 21 months to receive after ordering. Price would increase 7% after December 3rd (~\$25,000). The current medic truck is five years old with 80,000 miles. More details will be reviewed next meeting.
- The Home Road bridge rough approach is being discussed with the County. Someone needs to talk to the State also about the large hole near the corner at Wild Oak Market.
- November 15-17 will be maneuverability driver's training.
- Annual medic cot inspection prices have increased. Quotes will be obtained from Stryker and Emstar.
- The store at Home and Dublin Roads is looking at adding a drive thru window and additional parking.

Fiscal Officer/Correspondence

- After discussion, Mr. Garrett moved and Mr. Haney seconded to renew the township liability insurance with OTARMA, Dec 2022 to Dec 2023 term, at current \$5 million coverage limits, at a cost of \$61,250.00. Vote: Haney-yes, Garrett-yes, Johnson-yes.
- Letter was received to release the OPWC funds for Bunty Station road improvements (repaving). The Board agreed work was done to their satisfaction.
- Oller Cemetery lot 431, graves 3-4 were sold, and deeds were signed.
- Renting of the township hall on Wednesdays was discussed if no meetings are scheduled.

Old Business

- Chris Vince needs contacted about the path around the pond along Home Road.

Adjournment

With no further business, Mr. Haney moved and Mr. Garrett seconded to adjourn.
Vote: Haney-yes, Garrett-yes, Johnson-yes.

**RECORD OF PROCEEDINGS
CONCORD TOWNSHIP BOARD OF TRUSTEES**

Minutes of

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

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ATTEST

Jill M. Davis
Fiscal Officer, Jill Davis

BOARD OF TRUSTEES

Bart Johnson
Bart Johnson

Joe Garrett
Joe Garrett

Jason Haney
Jason Haney

Concord Township Trustee Meeting

November 9, 2022

Roll Call

Approve Minutes

Public Input

Pay Bills

I would like to certify the fiscal officer has provided us with financial statements.

I need a motion to approve purchase orders, pending warrants and pay bills.

Zoning Inspector Report

Road Department update

Old Business

Annual Road improvement submittal to county

Clarification of Driveway standards with the county

New Business

Fire Chief

Medic truck discussion

Fiscal Officer

Adjourn

CONCORD TOWNSHIP, DELAWARE COUNTY
Cash Summary by Fund
 Year 2022

Fund #	Fund Name	Fund Balance 11/1/2022	Fund Balance Adjustments	Revenue (excluding transfers and advances in)	Transfers In	Advances In	Total Fund & Adjustments & Revenue (excluding transfers and advances out)	Expenditures	Transfers Out	Advances Out	Fund Balance 12/31/2022	Non-Pooled Balance	Pooled Balance
1000	General	\$7,748,703.79	\$135.00	\$1,711,516.01	\$0.00	\$0.00	\$9,460,354.80	\$672,848.86	\$0.00	\$0.00	\$8,787,505.94	\$0.00	\$8,787,505.94
2011	Motor Vehicle License Tax	\$25,139.22	\$0.00	\$17,383.88	\$0.00	\$0.00	\$42,523.10	\$20,256.85	\$0.00	\$0.00	\$22,266.25	\$0.00	\$22,266.25
2021	Gasoline Tax	\$118,646.56	\$0.00	\$165,676.95	\$0.00	\$0.00	\$284,323.51	\$194,909.50	\$0.00	\$0.00	\$89,414.01	\$0.00	\$89,414.01
2031	Road and Bridge	\$834,562.92	\$0.00	\$557,253.37	\$0.00	\$0.00	\$1,391,816.29	\$885,407.77	\$0.00	\$0.00	\$506,408.52	\$0.00	\$506,408.52
2041	Cemetery	\$20,993.70	\$0.00	\$17,615.40	\$0.00	\$0.00	\$38,609.10	\$9,738.42	\$0.00	\$0.00	\$28,870.68	\$0.00	\$28,870.68
2111	Fire District	\$1,041,488.72	\$4,100.00	\$3,462,269.56	\$0.00	\$0.00	\$4,507,858.28	\$2,738,448.51	\$0.00	\$0.00	\$1,769,409.77	\$0.00	\$1,769,409.77
2231	Permissive Motor Vehicle License Te	\$46,815.12	\$0.00	\$35,701.70	\$0.00	\$0.00	\$82,516.82	\$10,304.61	\$0.00	\$0.00	\$72,212.21	\$0.00	\$72,212.21
2273	American Rescue Plan Act (ARP)	\$582,230.42	\$0.00	\$589,155.19	\$0.00	\$0.00	\$1,171,385.61	\$0.00	\$0.00	\$0.00	\$1,171,385.61	\$0.00	\$1,171,385.61
2901	OneOhio Opaid Settlement Fund	\$0.00	\$0.00	\$2,846.95	\$0.00	\$0.00	\$2,846.95	\$1,703.04	\$0.00	\$0.00	\$1,143.91	\$0.00	\$1,143.91
	Report Total	\$12,418,580.45	\$4,235.00	\$6,559,419.01	\$0.00	\$0.00	\$19,922,234.46	\$4,533,617.56	\$0.00	\$0.00	\$12,448,616.90	\$0.00	\$12,448,616.90

Last reconciled to bank: 10/31/2022 - Total other adjusting factors: \$0.00

Payment Listing
 10/27/2022 to 11/9/2022

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status	
149-2022	10/31/2022	11/02/2022	CH	CBIZ BENEFITS	\$749.43	O	
	Purpose:	HEALTH REIMB ACCT (HRA) PLAN					
150-2022	11/04/2022	11/07/2022	CH	HR BUTLER, LLC	\$222.88	O	
	Purpose:	PAYROLL PROCESSING FEES					
151-2022	11/04/2022	11/07/2022	CH	HR BUTLER, LLC	\$4,997.49	O	
	Purpose:	PAYROLL AGENCY DEDUCTIONS					
152-2022	11/04/2022	11/07/2022	CH	HR BUTLER, LLC	\$83,564.77	O	
	Purpose:	PAYROLL SALARIES					
153-2022	11/04/2022	11/07/2022	CH	HR BUTLER, LLC	\$22,300.51	O	
	Purpose:	PAYROLL TAXES					
116549	11/04/2022	11/04/2022	AW	HANLEY PRINT & PROMOTIONS	\$215.38	O	
	Purpose:	ADMIN CHECKS REORDER					
116550	11/04/2022	11/04/2022	AW	MIKE'S TRUCKING	\$11,320.13	O	
	Purpose:	PARK VOLLEYBALL SAND & TRUCKING					
116551	11/04/2022	11/04/2022	AW	BATTERIES PLUS LLC	\$177.60	O	
	Purpose:	FIRE DEPT BATTERY SUPPLIES					
116552	11/04/2022	11/04/2022	AW	VALTECH COMMUNICATIONS	\$184.00	O	
	Purpose:	UTILITIES - ADMIN					
116553	11/04/2022	11/04/2022	AW	MKSK INC	\$4,082.50	O	
	Purpose:	TECH DEVELOPMENT PLAN/COLS PROP					
116554	11/04/2022	11/04/2022	AW	OHIOHEALTH EMERGENCY MEDICAL SER'	\$2,415.00	V	
	Purpose:	FIRE/EMS PEDIATRIC ADV LIFE SUP CLASS					
116554	11/09/2022	11/09/2022	AW	OHIOHEALTH EMERGENCY MEDICAL SER'	-\$2,415.00	V	
116555	11/04/2022	11/04/2022	AW	MICRO CENTER	\$812.42	O	
	Purpose:	FIRE DEPT PRINTERS,SUPPLIES					
116556	11/04/2022	11/04/2022	AW	ADVANCED TURF SOLUTIONS	\$3,331.20	O	
	Purpose:	PARK FERTILIZER SUPPLY					
116557	11/04/2022	11/04/2022	AW	RIC IRVINE, ZONING INSPECTOR	\$50.00	O	
	Purpose:	ZONING CELL PHONE REIMBURSEMENT					
116558	11/04/2022	11/04/2022	AW	NATHAN WILGUS	\$100.00	O	
	Purpose:	ROAD SUPER CELL PHONE REIMB					
116559	11/04/2022	11/04/2022	AW	MAR-ZANE,INC.	\$92.96	O	
	Purpose:	ROAD DEPT PATCH MATERIAL					
116560	11/04/2022	11/04/2022	AW	WOLFRUM ROOFING & EXTERIORS LLC	\$6,270.00	O	
	Purpose:	FIRE DEPT ICE/SNOW BAR FOR ROOF					
116561	11/04/2022	11/04/2022	AW	TANNER SUPPLY CO	\$3,000.00	O	
	Purpose:	ROAD DEPT DOOR LOCK SYSTEM					
116562	11/04/2022	11/04/2022	AW	TRACTOR SUPPLY CREDIT PLAN	\$108.97	O	
	Purpose:	PARK MOWER TIRE REPAIR					
116563	11/04/2022	11/04/2022	AW	BUCKEYE HOME & LAND SVCS LLC	\$6,300.00	O	
	Purpose:	NUISANCE PROP CLEANUP 9533 DUBLIN RD					
116564	11/04/2022	11/04/2022	AW	LOWE'S COMPANIES, INC	\$376.69	O	
	Purpose:	ROAD/TWP BLDG SUPPLIES					
116565	11/07/2022	11/07/2022	AW	COLUMBIA GAS	\$527.35	O	
	Purpose:	UTILITIES - FIRE DEPT - GAS					
116566	11/07/2022	11/07/2022	AW	OHIO EDISON	\$1,486.75	O	

Payment Listing

10/27/2022 to 11/9/2022

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
		Purpose:	UTILITIES - ADMIN			
116567	11/07/2022	11/07/2022	AW	BOUND TREE MEDICAL, LLC	\$654.17	O
	Purpose:		FIRE/EMS DRUG SUPPLIES			
116568	11/07/2022	11/07/2022	AW	O.E. MEYER CO.	\$161.06	O
	Purpose:		FIRE DEPT O2 SUPPLY			
116569	11/07/2022	11/07/2022	AW	Ohio Police & Fire Pension Fund	\$100.00	O
	Purpose:		FIRE PENSION PENALTY			
116570	11/07/2022	11/07/2022	AW	MIATI EMBROIDERY	\$2,674.98	O
	Purpose:		FIRE DEPT CLOTHING ALLOWANCES			
116571	11/07/2022	11/07/2022	AW	OMG NATIONAL	\$688.00	O
	Purpose:		FIRE DEPT PLASTIC HATS			
116572	11/07/2022	11/07/2022	AW	HORTON EMERGENCY VEHICLES	\$825.00	O
	Purpose:		FIRE DEPT 17MEDIC LIGHTS REPAIR			
116573	11/07/2022	11/07/2022	AW	3F FITNESS LLC	\$1,550.00	O
	Purpose:		FIRE DEPT FITNESS PROGRAM			
116574	11/07/2022	11/07/2022	AW	AIM MEDIA MIDWEST OPERATING LLC	\$338.20	O
	Purpose:		TWP LEGAL ADVERTISING			
116575	11/08/2022	11/08/2022	AW	CARROT-TOP INDUSTRIES, INC.	\$343.92	O
	Purpose:		ADMIN BLDG FLAG SUPPLY			
116576	11/08/2022	11/08/2022	AW	GABE HAFNER	\$693.63	O
	Purpose:		FIREFIGHTER TRAINING-HEALTH&WELLNESS			
116577	11/08/2022	11/08/2022	AW	KLEEM, INC.	\$113.92	O
	Purpose:		ROAD DEPT SIGNAGE SUPPLY			
116578	11/08/2022	11/08/2022	AW	BROSIUS, JOHNSON & GRIGGS, LLC	\$247.50	O
	Purpose:		LEGAL COUNSEL - ECON DEVELOP			
116579	11/08/2022	11/08/2022	AW	CHARTER COMMUNICATIONS	\$99.99	O
	Purpose:		UTILITIES - ADMIN			
116580	11/08/2022	11/08/2022	AW	INTERNAL REVENUE SERVICE	\$88.38	O
	Purpose:		PAYROLL FORM 941 QTR1 2021			
Total Payments:					\$158,849.78	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$158,849.78	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.