

# RECORD OF PROCEEDINGS

## CONCORD TOWNSHIP BOARD OF TRUSTEES

November 27, 2019

Held

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### Call to Order

The Concord Township Board of Trustees met in regular session on Wednesday, November 27, 2019 at 7:00 p.m. at the Concord Township Administrative Building, 6385 Home Road, Delaware, Ohio 43015. Chairman Bart Johnson called the meeting to order and the roll was called. In attendance were Trustees Bart Johnson, Joe Garrett, and Jason Haney.

Mr. Garrett moved and Mr. Johnson seconded to approve the minutes of the October 23, 2019 meeting. Vote: Haney-abstain/absent, Garrett-yes, Johnson-yes.

Mr. Haney moved and Mr. Garrett seconded to approve the minutes of the November 13, 2019 meeting. Vote: Haney-yes, Garrett-yes, Johnson-abstain/absent.

### Public Input

Lori Kannally from the Delaware General Health District said the health department has been busy dealing with a power outage, running flu clinics throughout the area, and preparing a survey for government subdivisions they serve. Next month she will present updated suicide and overdose numbers.

### Fiscal Officer Report

Mr. Johnson certified that Fiscal Officer Davis provided current financial reports for the township, and money is available to pay the bills. The current Cash Summary by Fund shows the following cash balances:

General Fund:	\$6,452,574.71
Special Revenue Funds:	\$2,316,006.34
Total All Funds:	\$8,768,581.05

Mr. Haney moved and Mr. Garrett seconded to approve pending purchase orders, vouchers, and warrants #1999-2004, 16336-16398, all totaling \$915,997.82. Vote: Haney-yes, Garrett-yes, Johnson-yes.

The 2020 posted road list was submitted to the County Engineer's office on Monday.

Mr. Haney moved and Mr. Garrett seconded to approve the Fire Department Local Union 3755 Contract amendment as presented. Vote: Haney-yes, Garrett-yes, Johnson-yes.

### Road Department

Mr. Haney moved and Mr. Garrett seconded to submit a Request for Engineering to the Delaware County Engineer for grader patching by the County on selected roads in 2020. Vote: Haney-yes, Garrett-yes, Johnson-yes.

Mr. Garrett moved and Mr. Haney seconded to approve submission of the 2020 Road Improvement Program bid worksheet for selected roads to the Delaware County Engineer. Vote: Haney-yes, Garrett-yes, Johnson-yes.

Mr. Haney moved and Mr. Garrett seconded to move forward with a final estimate with Strawser Paving for microfiber treatment to selected roads for 2020. Vote: Haney-yes, Garrett-yes, Johnson-yes.

### Fire Department

Captain Kindell reported engine repairs continue on fire truck E-343. The tank foam system and tires are done. The oil leak is from a damaged block and needs replaced. A refurbished block would cost \$27,802 from Cummins with a two year warranty. Other quotes were received from Rush, Fyda, and Orange Township. Mr. Garrett moved and Mr. Haney seconded to approve \$27,802 to Cummins Bridgeway for the engine block repairs. Vote: Haney-yes, Garrett-yes, Johnson-yes. Maintenance operations will be discussed in the future.

### New Business

It was noted the final meeting for 2019 will be Monday, December 30, 2019 at 9:00 am. The organizational meeting for 2020 was scheduled for Friday, January 3,

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2020 at 9:00 am. Both meetings will be held at the township building, 6385 Home Road, Delaware, Ohio.

Mr. Garrett shared cemetery grave markers for the Oller Cemetery's Keller Section were ordered. Non-resident and next-of-kin classifications were discussed for the purpose of selling graves.

**Zoning Department**

Zoning Inspector Mr. Irvine reported seven house permits were received for November. He is waiting for response from Assistant Prosecutor Penkal for nuisance properties.

The Board of Zoning Appeals will hold a meeting next week for a second model home for M/I Homes.

The Township Training seminar held by the Prosecutor's Office was attended by Fiscal Officer Jill Davis, Trustee Bart Johnson, Zoning Inspector Ric Irvine, Zoning & Admin Assistant Angie Ellerbrock, and Zoning Commission member Virginia Farneman. Mr. Irvine felt a zoning-specific training would be beneficial for the township zoning boards in the County.

Mr. Garrett will call Mr. Penkal for next steps on the South Park Place property. It was noted the City of Columbus is in contract with the old Dublin Road quarry site for their water treatment facility.

**Road/Maintenance Department**

Mr. Johnson moved and Mr. Garrett seconded to declare the list of road/maintenance inventory provided in excess and/or obsolete and/or unneeded, and to list the property on GovDeals for sale, and if items do not sell they shall be discarded. Vote: Haney-yes, Garrett-yes, Johnson-yes.

Mr. Johnson moved and Mr. Garrett seconded to appoint and approve Trustee Haney to sign documents on behalf of the Board for the transfer of the new and old dump trucks. Vote: Haney-yes, Garrett-yes, Johnson-yes.

With no further business, Mr. Garrett moved and Mr. Haney seconded to adjourn. Vote: Haney-yes, Garrett-yes, Johnson-yes.

ATTEST

  
Fiscal Officer, Jill Davis

BOARD OF TRUSTEES

  
Bart Johnson

  
Joe Garrett

  
Jason Haney

Concord Township Trustee Meeting

November 27, 2019



Roll Call

Approve Minutes

Public Input

Pay Bills

I would like to certify the fiscal officer has provided us with financial statements.

I need a motion to approve purchase orders, pending warrants and pay bills.

Zoning Inspector Report

6395 S. Park Pl. ORC505.87 letter dated 10/25/19, received 11/1/19, 7 day deadline

Road Department update

Old Business

Fire Sick Leave sell back contract addendum

New Business

2020 Road improvement program

Set date for 2020 organizational meeting

Fire Chief

Fiscal Officer

Adjourn

PENDING WARRANT REPORT  
Concord Township [2019]

Date: 11/27/19

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
1999	114.58	V 1999	CBIZ PAYROLL	HRA CLAIM REIMB THRU 11/8/19
2000	25639.83	V 2000	ANTHEM BCBS OH GROUP	TWP HEALTH INSUR DEC19
2001	210.16	V 2001	HR BUTLER, LLC	PAYROLL PROCESSING FEES 11/22/19
2002	4338.18	V 2002	HR BUTLER, LLC	PAYROLL AGENCY DEDUCTIONS 11/22/19
2003	120374.16	V 2003	HR BUTLER, LLC	PAYROLL SALARIES/BONUSES 11/22/19
2004	41419.04	V 2004	HR BUTLER, LLC	PAYROLL TAXES WITHHELD 11/22/19
16336	1787.00	VM16336	BEEH'S BP, DIST INC	FIRE/ROAD FUEL SUPPLY
16337	1591.12	VM16337	TAYLOR TIRE COMPANY, LTD.	FIRE DEPT E343 NEW TIRES
16338	349.50	VM16338	FIRE SAFETY USA	FIRE DEPT SAFETY VESTS
16339	562.55	VM16339	BOUND TREE MEDICAL, LLC	FIRE DEPT EMS SUPPLIES
16340	1765.50	VM16340	TELEFLEX	FIRE DEPT E2-IO NEEDLES/STABIL
16341	208.84	VM16341	GALLS, LLC - DBA ROY TAILORS UNIFORMS	FIRE DEPT CHIEF UNIFORMS
16342	9691.14	VM16342	SUTPHEN CORPORATION	FIRE DEPT E343 & Q341 REPAIRS
16343	5200.00	VM16343	MOUNT CARMEL OCCUPATIONAL HEALTH	FIRE DEPT FULL-TIME PHYSICALS
16344	369.60	VM16344	BUZZ'S SAW SERVICE	FIRE DEPT SAW BLADES
16345	499.87	VM16345	GINGWAY PRODUCTS INC.	ROAD DEPT F350/SALT SPREADER PTS
16346	475.42	VM16346	CF13 GROUP INC.	ROAD DEPT SHOP SUPPLIES
16347	589.47	VM16347	LOWE'S COMPANIES, INC	FIRE/PARK/CEM PARTS
16348	203.67	VM16348	ADVANCED INDUSTRIAL PRODUCTS	ROAD DEPT F350 HOSE
16349	171.69	VM16349	OFFICE CITY EXPRESS	ADMIN OFFICE SUPPLIES
16350	105.00	VM16350	PORTA KLEEN	PARK PORTABLE RESTROOM
16351	99.99	VM16351	TIME WARNER CABLE	ADMIN INTERNET SVC
16352	9.75	VM16352	ANGIE ELLERBROCK	ZONING POSTAGE REIMB SEP-OCT
16353	45.15	VM16353	LAWSON PRODUCTS INC.	ROAD DEPT DEWALT TOOL
16354	906.00	VM16354	OMG NATIONAL	ROAD DEPT KIDS HELMETS
16355	1950.25	VM16355	EXPRESS SERVICES INC	ROAD DEPT LABOR 10/28-11/14
16356	2688.04	VM16356	OFFICECHAIRS.COM	TWP LOBBY FURNITURE
16357	2350.00	VM16357	PAUL PETERSON COMPANY	ROAD DEPT GUARDRAIL REPAIR
16358	110.00	VM16358	POSTMASTER	ADMIN POSTAGE STAMPS
16359	1333.07	VM16359	OHIO EDISON	ROAD/PARK/ADMIN/FIRE ELECTRIC
16360	137.58	VM16360	TIME WARNER CABLE	ROAD/FIRE CELL PHONES
16361	326.02	VM16361	VERTIZON WIRELESS	ROAD DEPT GAS UTILITY
16362	23.24	VM16362	MADISON ENERGY COOP ASSOC INC	ROAD DEPT BACKHOE TIRE REPAIR
16363	210.00	VM16363	TAYLOR TIRE COMPANY, LTD.	FIRE/PARK/ADMIN/ROAD WATER UTILITY
16364	217.36	VM16364	DEL-CO WATER CO INC	SPECIAL DUTY DEPUTY NOV19
16365	360.00	VM16365	CHRISTOPHER HARTZLER	SPECIAL DUTY DEPUTY NOV19
16366	120.00	VM16366	SHANE VANDYKE	SPECIAL DUTY DEPUTY NOV19
16367	120.00	VM16367	SEAN BOBB	SPECIAL DUTY DEPUTY NOV19
16368	120.00	VM16368	GREGORY BOGGS	SPECIAL DUTY DEPUTY NOV19
16369	120.00	VM16369	JOHN MIELKE	SPECIAL DUTY DEPUTY NOV19
16370	120.00	VM16370	MAXWELL NEWMAN	SPECIAL DUTY DEPUTY NOV19
16371	120.00	VM16371	TODD BARNHART	SPECIAL DUTY DEPUTY NOV19
16372	405.00	VM16372	DELAWARE CO. SHERIFF'S OFFICE	SPECIAL DUTY DEPUTY NOV19
16373	67.50	VM16373	BROSIOUS, JOHNSON & GRIGGS, LLC	SPECIAL DUTY CRUISER FEE NOV19
16374	33.83	VM16374	GERMAIN FORD	PERSONNEL LEGAL COUNSEL THRU 10/31/19
16375	144915.33	VM16375	THE SHELLY COMPANY	ROAD DEPT F350 VENT TUBE
16376	148339.00	VM16376	FYDA FREIGHTLINER COLUMBUS INC	2019 ROAD IMPRO CLARKSHAW WIDENING
16377	46000.00	VM16377	EVOLUTION AG	ROAD DEPT DUMP TRUCK
16378	235767.89	VM16378	THE SHELLY COMPANY	ROAD/PARK NEW TRACTOR
16379	24.78	VM16379	SHERWIN WILLIAMS CO	2019 RTP ROAD IMPRO PROGRAM
16380	174.10	VM16380	WALMART COMMUNITY	ROAD DEPT PAINT SUPPLIES
16381	4206.32	VM16381	COMPASS MINERALS AMERICA	TWP & FALLFEST SUPPLIES
16382	29.14	VM16382	GORDON FLESCHE CO., INC.	ROAD DEPT ROAD SALT

Number	Amount	Number	Payee	Purpose
16383	294.58	VM16383	FRONTIER	FIRE PHONE/ADMIN ALARM LINE
16384	236.50	VM16384	INTERSTATE BILLING SERVICE, INC.	ROAD DEPT TRUCK348 BATTERY BOX
16385	90.00	VM16385	SHELLY MATERIALS, INC	PARK DUMP FEES
16386	125.00	VM16386	CBIZ PAYROLL	HRA COMPLI FEE NOV19
16387	388.96	VM16387	VISION SERVICE PLAN (CT)	TWP VISION INSUR DEC19
16388	179.92	VM16388	STANDARD INSURANCE CO	TWP LIFE INSUR DEC19
16389	2436.45	VM16389	DELTA DENTAL	TWP DENTAL INSUR DEC19
16390	742.99	VM16390	MIATI EMBROIDERY	FIRE DEPT UNIFORMS/PATCHES
16391	232.00	VM16391	MIATI EMBROIDERY	ROAD DEPT SHIRTS/JACKET
16392	852.84	VM16392	ALL-WIN ELECTRIC LLC	TWP BLDG FAN & LIGHT POLES REPAIR
16393	25.40	VM16393	JILL DAVIS	ROAD DEPT TRUCK 347&348 REPAIRS
16394	2077.06	VM16394	THE DEXTER COMPANY	ADMIN & FALLFEST SUPPLIES
16395	734.83	VM16395	PNC BANK	ADMIN & FALLFEST SUPPLIES
16396	53609.00	VM16396	OHIO TWP ASSOC. RISK MANAGEMENT AUTH.	TWP LIAB INSUR RENEWAL 2019-20
16397	41073.44	VM16397	OHIO POLICE & FIRE PENSION FUND	FIRE DEPT PENSIONS OCT19
16398	5783.20	VM16398	PUBLIC EMPLOYEES RETIREMENT SYSTEM	TWP PENSIONS OCT19

Total Amount of Pending Warrants

915997.82

CASH SUMMARY BY FUND  
Concord Township [2019]

Date: 11/27/19

FUND	Starting Balance 01/01/19	Total Receipts	Transfers In (MEMO ONLY)	Advances In (MEMO ONLY)	Total Receipts	Expenditures	Transfers Out (MEMO ONLY)	Advances Out (MEMO ONLY)	Ending Balance YTD
01 -GENERAL	5782576.90	1433488.24	15000.00	0.00	7216065.14	763490.43	0.00	0.00	6452574.71
02 -MOTOR VEHICLE LICENSE TAX	23860.43	16984.89	0.00	0.00	40845.32	22592.04	0.00	0.00	18233.28
03 -GASOLINE TAX	77045.92	124935.00	0.00	0.00	201980.92	122493.78	0.00	0.00	13457.14
05 -CEMETERY	13465.43	10086.00	0.00	0.00	23551.43	10378.23	0.00	0.00	13457.14
10 -FIRE DISTRICT	570080.11	3170464.44	101019.00	0.00	3740544.55	2643994.52	0.00	0.00	1082574.09
11 -ROAD DISTRICT	1437565.48	450072.76	0.00	0.00	1887638.24	809031.61	0.00	0.00	1078660.63
14 -MAINTENANCE FACILITY-ROAD	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
14A-FEMA	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
14B-COMMUNITY PARK IMPROV GRANT FUND (CPFG)	0.00	101019.00	0.00	0.00	101019.00	101019.00	101019.00	0.00	0.00
14C-OHIO PUBLIC WORKS COMMISSION GRANT FUND	0.00	15000.00	0.00	0.00	15000.00	15000.00	15000.00	0.00	0.00
15 -GENERAL (NOTE) RETIREMENT(MAINT.FACILITY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
21 -CAPITAL FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
23 -PERMISSIVE MOTOR VEHICLE LICENSE TAX	35327.65	33175.60	0.00	0.00	68503.25	38567.19	0.00	0.00	29936.06
TOTAL ALL FUNDS	7939921.92	5355225.93	116019.00	0.00	13295147.85	4526566.80	116019.00	0.00	8768581.05