

# RECORD OF PROCEEDINGS

## CONCORD TOWNSHIP BOARD OF TRUSTEES

Held October 9, 2019

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### Call to Order

The Concord Township Board of Trustees met in regular session on October 9, 2019 at 7:00 pm at the Concord Township Administrative Building, 6385 Home Road, Delaware, Ohio 43015.

Chairman Johnson called the meeting to order and the roll was called. Attending were Trustees Bart Johnson, Joe Garrett, and Jason Haney. Also attending was Fiscal Officer Jill Davis, Fire Chief Todd Cooper, Zoning Inspector Ric Irvine, and Road Superintendent Joe Holloway.

The minutes of the previous meeting were presented. Mr. Garrett moved and Mr. Haney seconded to approve the minutes from September 25, 2019. Vote: Haney-yes, Garrett-yes, Johnson-yes.

### Financial Report

Chairman Johnson certified the Fiscal Officer provided current financial reports for the township, and money is in the treasury to pay the bills. The Cash Summary by Fund report shows the following balances:

General Fund	\$ 6,481,302.27
Special Funds	\$ <u>3,278,791.17</u>
Total All Funds	\$ 9,760,093.44

Therefore, Mr. Haney moved and Mr. Garrett seconded to approve pending purchase orders, warrants and vouchers #1979-1983, 16220-16257, all totaling \$274,162.45. Vote: Haney-yes, Garrett-yes, Johnson-yes.

### Zoning Department

1. Mr. Irvine sent an email to the Trustees regarding the Fields property on Mohican Drive, showing photos of inoperable vehicle(s). The nuisance complaints have been ongoing for years, so the case will be forwarded to the Assistant Prosecuting Attorney per the Trustees.
2. A report was provided to the Trustees about progress on nuisance violations and notices. The report file will be saved on the server for Trustees access.

Mr. Garrett moved and Mr. Haney seconded to recess the Regular meeting for the Special Meeting. Vote: Haney-yes, Garrett-yes, Johnson-yes.

### Special Meeting

Chairman Johnson called the Special Meeting to order at 7:05 p.m. The purpose of the Special Meeting was for a public hearing on the proposed Joint Economic Development District (JEDD) contract with the Village of Shawnee Hills and Orange Township, at which time township residents and interested persons may make comments and recommendations, ask questions, and be heard. The JEDD contract aims to facilitate economic development, create and preserve jobs and employment opportunities, and improve the economic welfare of the people in the Township, the JEDD district, and the State of Ohio.

The roll was called and in attendance were Trustees Bart Johnson, Joe Garrett, and Jason Haney.

There were no comments received from the public.

Mr. Garrett shared the JEDD was initiated by Orange Township, and is a tool for income tax in a JEDD area. To do so, an entity can skip over one jurisdiction (Liberty Township), and connect to another (Concord Township), to reach their JEDD partner (the Village of Shawnee Hills). Concord Township has agreed to join the JEDD and will receive 5% of the JEDD's income tax created, with no liability. The Delaware County Finance Authority is paying for the setup of the JEDD. Mr. Garrett stated the agreement is a good opportunity to attract business, and the township will receive about \$25,000 per year, with no effect to residents. The revenue is collected on the commercial side and not residential. The final JEDD documents are not ready yet. Therefore, Mr. Garrett moved and Mr. Haney seconded to recess the special meeting, and continue it December 11, 2019 at 7:05 p.m. at the Concord

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Township Administrative Building, 6385 Home Road, Delaware, Ohio. Vote: Haney-yes, Garrett-yes Johnson-yes.

### Reconvene Regular Meeting

The Board of Trustees regular meeting reconvened at 7:11 p.m., with all three Trustees still in attendance.

### Zoning Department (continued)

1. October permits to date include 4 houses, 1 accessory structure, and variance for setbacks.
2. Discussion was held about people buying lots with trees in the back of the property, houses built in back by trees, and then wanting to build accessory structures in the front of the lot, in front of the house, which is not allowed in the zoning code. The zoning variance process is a means to address the issue, on a case by case basis. The Board of Zoning Appeals then considers eight criteria to consider a variance.
3. Nuisance properties were updated.
4. Gwendolyn Drive property applied to township zoning and county building for a permit. The old structure was demolished, setbacks were ok, and there is an avenue for the owner to accomplish what he wants.
5. Rob Roy Drive property - no response; send case to Prosecutor's office.
6. Highlands Drive property - another letter sent.
7. South Park Place property open foundation - sent to Prosecutor's office end of August.
8. No response yet from the Sheriff's office for the trash dump that the township cleaned up at the end of Myrna Drive. Mr. Johnson discussed the scheduling of Sheriff's special duty shifts for subdivision speed control. The Trustees would like to participate in ride-alongs.

### Road Department

Road Superintendent Joe Holloway shared the following updates:

1. A quote was presented for repair damaged guardrail. Mr. Garrett moved and Mr. Johnson seconded to approve \$2,350.00 to Paul Peterson Company for guardrail repair on Klondike Road, and for Trustee Haney to sign the estimate on behalf of the Board. Vote: Haney-yes, Garrett-yes, Johnson-yes.
2. No response yet on reimbursement for guardrail repairs on Klondike Road earlier in the year caused by a tow truck company.
3. The invoice from Southeastern Equipment for \$5,319 for loader repairs was negotiated and reduced. The company agreed to pay all parts and half the labor, and the township owes the balance. The loader has only 259 hours on it, and was only four months past warranty when it had issues.
4. The purchase of a new tractor for the Road Department was discussed. Mr. Haney moved and Mr. Garrett seconded to purchase a 2019 100C Farmall tractor from Evolution Ag, and to trade in the JD5420 tractor, for a net cost of \$46,000. Vote: Haney-yes, Garrett-yes, Johnson-yes.
5. Flail and arm mowers were compared for ditch mowing needs. A new batwing mower would cost around \$18,000, and a new flail mower would cost \$6,000-\$8,000.
6. Mr. Holloway reported the farmer across from Clark Shaw Moors cannot access his field entrance due to the new road height. The Trustees agreed since the road improvements raised the road about 8" that the township needs to fix. Therefore, Mr. Johnson moved and Mr. Garrett seconded to remedy the situation the township caused by the road improvements raising the road level, and not allowing access to a property, and for the Road Department to haul gravel to the berm and field entrance area. Vote: Haney-yes, Garrett-yes, Johnson-yes.
7. The new dump truck is being prepared for a bid for the new work and controls.
8. The Sheriff's department is working on the report of trash dumped on Myrna Drive.
9. The 2020 Road Improvement program form is due November 27, 2019. The Trustees will hold a special work meeting to drive the township roads with Road Superintendent Joe Holloway on Friday, November 1, 2019 at 8:00 am beginning at the Road Department, 7860 Dublin Road, Delaware, Ohio.

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10. The Concord Road Historic Trail and Community Path are finished. It was a successful joint project with the City of Dublin. (Thank you for grants from the Ohio Department of Natural Resources and Preservation Parks of Delaware County that contributed toward this project.

### Fire Department

Fire Chief Cooper reported the following:

1. The fire truck foam system repair is taking longer than expected. The Akron parts are delayed until the first of November. Orange Township has been generous in allowing the township to use their backup fire truck.
2. The new part time firefighters are being fitted with existing fire gear.
3. The township did not receive the FEMA grant award for a new grass truck. A new truck will be needed in the future.
4. The township fire prevention day and fall fest will be October 12, 2019 from 4:00-7:00pm at the fire station. The parking will be improved over last year.
5. Discussion was held on the cost of new barn construction at the county fairgrounds compared to the cost of constructing the township fire station.

### Old Business

1. Mr. Haney reported Bunty Station road has been re-opened as of today. The blacktop does not look finished well, and may not hold through winter. The grading and seed is done, and the culvert looks good. The tile underneath the culvert was patched. A complaint has been received about ditch drainage between the new culvert and South Section Line Road.
2. Clark Shaw Road seeding and dirt finishing is being done this week.
3. Park improvements, grants, and estimates were discussed. Mr. Johnson moved and Mr. Garrett seconded to approve demo and re-installation of the original basketball court at Concord Park, in the Spring 2020, at a cost of \$38,595 from Roese Bros. Paving. Vote: Haney-yes, Garrett-yes, Johnson-yes.

### New Business

1. A special meeting will be held October 26, 2019 at 7:00 am at the Concord Administrative Building, 6385 Home Road, Delaware Ohio, to update and prepare a Master Park Plan.
2. Zoning board appointments will be tabled.
3. Three resumes were received to date for the road department full time position.
4. The Trustees would like an estimate for the parking lots to be seal coated, along with the new fitness area painted.

Mr. Johnson moved and Mr. Garrett seconded to enter into Executive Session to discuss Road Department personnel, and to invite Joe Holloway to the session. Vote: Haney-yes, Garrett-yes, Johnson-yes.

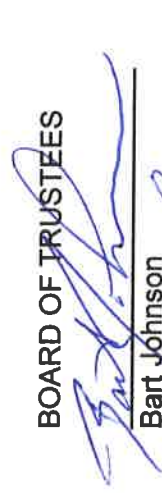
The Trustees returned to Regular Session.

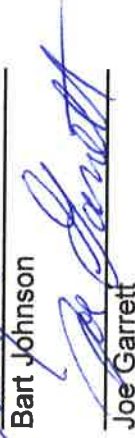
With no further business, Mr. Haney moved to adjourn the meeting at 10:07 pm. Mr. Garrett seconded the motion. Vote: Haney-yes, Garrett-yes, Johnson-yes.

ATTEST

  
Fiscal Officer, Jill Davis

BOARD OF TRUSTEES

  
Bart Johnson

  
Joe Garrett

\_\_\_\_\_  
Jason Haney

October 9, 2019

Call to Order & Roll Call 7:00pm

Approve Minutes

Recess Meeting

Special Meeting Call to Order & Roll Call 7:05 pm

Purpose of Meeting: for a public hearing on the proposed JEDD contract with the Village of Shawnee Hills and Orange Township, at which time township residents and interested persons may make comments and recommendations, ask questions and be heard. The JEDD contract aims to facilitate economic development, create and preserve jobs and employment opportunities, and improve the economic welfare of the people in the Township, the JEDD district, and the State of Ohio.

Adjourn/Recess Special Meeting

Reconvene Regular Trustees Meeting

Public Input

Pay Bills

I would like to certify the fiscal officer has provided us with financial statements.

I need a motion to approve purchase orders, pending warrants, and pay bills.

Zoning Department

Road Department

Fire Department

Old Business

New Business

Fiscal Officer/Correspondence

Adjourn

CASH SUMMARY BY FUND  
Concord Township [2019]

Date: 10/09/19

FUND	Starting Balance 01/01/19	Total Receipts	Transfers In (MEMO ONLY)	Advances In (MEMO ONLY)	Total Receipts and Balances	Expenditures	Transfers Out (MEMO ONLY)	Advances Out (MEMO ONLY)	Ending Balance YTD
01 -GENERAL	5782576.90	1327620.06	0.00	0.00	7110196.96	628894.69	0.00	0.00	6481302.27
02 -MOTOR VEHICLE LICENSE TAX	23860.43	12408.63	0.00	0.00	36269.06	11565.63	0.00	0.00	24703.43
03 -GASOLINE TAX	77045.92	90215.74	0.00	0.00	167261.66	94690.05	0.00	0.00	72571.61
05 -CEMETERY	13465.43	8386.00	0.00	0.00	21851.43	9080.13	0.00	0.00	12771.30
10 -FIRE DISTRICT	570080.11	2977969.78	101019.00	0.00	3548049.89	2138703.26	0.00	0.00	1409346.63
11 -ROAD DISTRICT	1437565.48	434163.92	0.00	0.00	1871729.40	149329.95	0.00	0.00	1722399.45
14 -MAINTENANCE FACILITY-ROAD	0.00	0.00	0.00	0.00	101019.00	101019.00	101019.00	0.00	0.00
14A-FEMA	0.00	101019.00	0.00	0.00	101019.00	0.00	0.00	0.00	0.00
14B-COMMUNITY PARK IMPROV GRANT FUND (CPLG)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
14C-OHIO PUBLIC WORKS COMMISSION GRANT FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
15 -GENERAL (NOTE) RETIREMENT (MAINT-FACILITY)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
21 -CAPITAL FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
23 -PERMISSIVE MOTOR VEHICLE LICENSE TAX	35327.65	23829.41	0.00	0.00	59157.06	22158.31	0.00	0.00	36998.75
TOTAL ALL FUNDS	7939921.92	4975612.54	101019.00	0.00	12915534.46	3155441.02	101019.00	0.00	9760093.44

Date: 10/09/19

PENDING WARRANT REPORT  
Concord Township [2019]

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
16220	191.11	VM16220	JOHN DEERE FINANCIAL	ROAD DEPT CHAINSAW REPAIRS
16221	315.00	VM16221	FRONTIER	FIRE DEPT PHONE BILL
16222	282.73	VM16222	WALMART COMMUNITY	FIRE/TWP/PARK SUPPLIES
16223	86.40	VM16223	AIM MEDIA MIDWEST	ZONING BZA ADVERTISING
16224	40.00	VM16224	KIC IRVINE, ZONING INSPECTOR	ZONING CELL PHONE REIMB OCT19
16225	18.97	VM16225	THE HARDWARE EXCHANGE	PARK REPAIR PARTS
16226	2020.00	VM16226	RINEHART LEGAL SERVICES, LTD.	ZONING LEGAL COUNSEL
16228	275.00	VM16228	W. S. DARLEY & CO	ADMIN BLDG EXTERMINATOR
16229	209.07	VM16229	PAULS EXTERMINATING	FIRE DEPT REPAIR PARTS
16230	1588.10	VM16230	COLUMBIA GAS	FIRE DEPT GAS UTILITY
16231	43.80	VM16231	BEEM'S BP DIST INC	FIRE/ROAD FUEL SUPPLY
16232	222.51	VM16232	KIMBALL MIDWEST	FIRE DEPT SHOP SUPPLY
16233	512.70	VM16233	BOUND TREE MEDICAL, LLC	FIRE DEPT EMS SUPPLIES
16234	3399.43	VM16234	MEDICAL REPAIR, INC.	FIRE DEPT STRYKER COT SVC
16235	85.98	VM16235	SUTPHEN CORPORATION	FIRE DEPT ENGINE REPAIRS
16236	11.98	VM16236	MARY KOERBER	TWP BLDG TABLE REIMB 10/7/19
16237	186912.41	VM16237	GERMAIN FORD	CONCORD RD HIST/COMM TRAIL PROJECT
16238	21.39	VM16238	STRAWSER PAVING COMPANY	ROAD DEPT BOX GRADER PARTS
16239	3980.00	VM16239	GINGWAY PRODUCTS INC.	CONCORD RD HIST/COMM TRAIL PROJECT
16240	170.85	VM16240	MOUNT CARMEL OCCUPATIONAL HEALTH	FIRE DEPT FULLTIME NETS PHYSICALS PART 1
16241	367.06	VM16241	VALTECH COMMUNICATIONS	ADMIN BLDG PHONE BILL
16242	1416.16	VM16242	OHIGRO, INC	PARK/CEM GRASS/CHEM SUPPLIES
16243	430.00	VM16243	HERB FIRE EQUIPMENT	FIRE DEPT HEADLIGHT KIT
16244	420.80	VM16244	LOWE'S COMPANIES, INC	FIRE/ROAD SUPPLIES
16245	138.89	VM16245	B & C COMMUNICATIONS	FIRE DEPT PA SYSTEM REPAIR
16246	6.58	VM16246	MILLER'S TEXTILE SERVICES	FIRE DEPT FLOOR MAT SVC
16247	405.88	VM16247	TRACTOR SUPPLY CREDIT PLAN	PARK SPRAYER REPAIR PARTS
16248	225.19	VM16248	MICRO CENTER	FIRE DEPT OFFICE SUPPLIES
16249	9.92	VM16249	SOUTHEASTERN EQUIPMENT CO., INC.	ROAD DEPT TRACKHOE REPAIR PARTS
16250	147.03	VM16250	JILL DAVIS	PARK/POSTAGE SUPPLIES
16251	184.00	VM16251	LAWSON PRODUCTS INC.	ROAD DEPT SHOP SUPPLIES
16252	395.62	VM16252	NRS	FIRE DEPT RAFT EQUIP
16253	171.30	VM16253	EXPRESS SERVICES INC	ROAD DEPT LABOR 9/17-9/20
16254	105.00	VM16254	WITMER PUBLIC SAFETY GROUP INC	FIRE DEPT LEATHER HELMET FRONTS
16255	386.72	VM16255	PORTA KLEEN	PARK PORTABLE RESTROOM SEP19
16256	440.00	VM16256	WASHINGTONS HARDWARE AND AUTO PARTS	FIRE/ROAD SHOP REPAIR PARTS
16257	134.75	VM16257	OHIO HEATING	ADMIN BLDG A/C REPAIR SVC
			PRICE FARMS ORGANICS, LTD.	PARK CLEANUP & PLAY MULCH
	206031.21			

Total Amount of Pending Warrants

Date: 10/01/19

PENDING WARRANT REPORT  
Concord Township [2019]

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
1979	364.10	V 1979	CBIZ PAYROLL	HRA CLAIM REIMB THRU 9/27/19
1980	196.03	V 1980	HR BUTLER, LLC	PAYROLL PROCESSING FEES 9/27/19
1981	3356.66	V 1981	HR BUTLER, LLC	PAYROLL AGENCY DEDUCTIONS 9/27/19
1982	49767.17	V 1982	HR BUTLER, LLC	PAYROLL SALARIES 9/27/19
1983	14447.28	V 1983	HR BUTLER, LLC	PAYROLL TAXES WITHHELD 9/27/19
	68131.24			

Total Amount of Pending Warrants

Notice of Public Hearing  
Evans Farm Joint Economic Development District

The Board of Trustees of Concord Township (the "Township") proposes to enter into a contract to create a Joint Economic Development District (the "JEDD") with the Village of Shawnee Hills, Ohio and Orange Township (Delaware County, Ohio) to facilitate economic development, create and preserve jobs and employment opportunities, and improve the economic welfare of the people in the Township, the JEDD district, and the State of Ohio.

A public hearing on the proposed JEDD contract will be held at 7:05 p.m. on the day of October 9, 2019, in the meeting room of the Concord Township Administration Building, 6385 Home Road, Delaware, Ohio, at which time township residents and interested persons may make comments and recommendations, ask questions and be heard.

A copy of (a) the JEDD Contract, (b) the description of the area or areas to be included in the JEDD (the "Description"), including a map in sufficient detail to denote the specific boundaries of the area or areas and to indicate any zoning restrictions applicable to the area or areas, and (c) an economic development plan for the JEDD (the "Economic Development Plan") consisting of a schedule for the provision of the new, expanded or additional services, facilities or improvements identified in the JEDD Contract for the JEDD, and a schedule for the collection of an income tax to be levied in the JEDD, is on file at the office of the Township Fiscal Officer, at the Concord Township Administration Building, address as provided above, for public inspection during normal business hours.

By Order of Jill M. Davis, Fiscal Officer

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Please bill to:  
Delaware County Finance Authority  
Attn: Rob Platte  
101 N. Sandusky Street  
Delaware, Ohio 43015