

RECORD OF PROCEEDINGS CONCORD TOWNSHIP BOARD OF TRUSTEES

Minutes of

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

October 27, 2021

Page 2

Held _____ 20 _____

2022 repairs.

- Mr. Johnson moved and Mr. Garrett seconded to forward the PRD Landscape Plan to the Zoning Commission, and for the Zoning Inspector to oversee implementation. Vote: Haney-yes, Garrett-yes, Johnson-yes. Motion passed.

Fire Department

- Chief Cooper noted a letter was sent confirming the fire department could service a prospective 60 acre development on Bean Oller Road.
- The backup medic truck is in need of brakes and A/C leak repairs. One estimate from Taylor Tire was received for \$8,695.00. More quotes will be requested.

New Business

- A Silver Linden tree and plaque will be purchased soon in honor of Joe Holloway, to be planted at Concord Park.
- Mr. Johnson moved and Mr. Garrett seconded to approve purchase of a new fiscal officer's computer not to exceed \$6,000. Vote: Haney-yes, Garrett-yes, Johnson-yes. Motion passed.
- Mr. Haney moved and Mr. Garrett seconded to approve Progressive (previously Columbus) Roofing for township building roof leak repairs, to pull panels and repair flashing, not to exceed \$1,600.00. Vote: Haney-yes, Garrett-yes, Johnson-yes. Motion passed.
- Mr. Johnson moved and Mr. Haney seconded to approve the electric aggregation certificate through PUCO and for Mr. Johnson to sign on behalf of the Board. Vote: Haney-yes, Garrett-abstain, Johnson-yes. Motion passed.
- It was made a matter of record that Oller Cemetery lot 293, grave 4 was sold and the deed was signed.

Fiscal Officer

- The township received the first tranche of the American Rescue Plan Act funds. Therefore the 2021 revenue estimates were revised, and an amended certificate prepared by the County Auditor's office. When the Trustees are prepared to use the ARPA funds, appropriation measures will need amended.
- Payroll employer tax credits for FFCRA were inadvertently taken during the pandemic by our payroll vendor. Those employer tax credits are being paid back this month.
- Discussion was held on the new positive pay fraud protection program. After several issues during the first two attempts, all should work ok this round of checks.

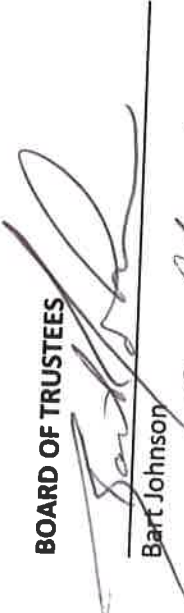
Adjournment

With no further business, Mr. Haney moved and Mr. Garrett seconded to adjourn. All in favor; Meeting adjourned.

ATTEST


Fiscal Officer, Jill Davis

BOARD OF TRUSTEES


Bart Johnson


Joe Garrett


Jason Haney

RECORD OF PROCEEDINGS CONCORD TOWNSHIP BOARD OF TRUSTEES

October 27, 2021

Page 1
20

Held _____

Call to Order and Roll Call

The Concord Township Board of Trustees met in regular session on Wednesday, October 27, 2021 at 7:00 p.m. at the Concord Township Community Building, 6385 Home Road, Delaware, Ohio. Chairman Bart Johnson called the meeting to order and the roll was called; attending were Trustees Bart Johnson, Joe Garrett, and Jason Haney. Other staff in attendance were Fire Chief Todd Cooper, Road Supervisor Nathan Wilgus, and Fiscal Officer Jill Davis. Many guests of the fire department were also present.

Approval of Minutes

Mr. Garrett moved and Mr. Haney seconded to approve the minutes of the October 13, 2021 meeting. Vote: Haney-yes, Garrett-yes, Johnson-yes. Motion passed.

Swearing In Ceremony

A swearing in ceremony was held for new full-time firefighters Robert Barnes and Corbin Peltier. Chairman Bart Johnson administered the Oath and a fifteen minute break was held for cake and photos. The reception was ironically interrupted by an emergency run. Congratulations FF Barnes and Peltier!

Public Input

None.

Financials

Trustee Johnson certified Fiscal Officer Davis provided the current financial reports of the township, and there is money in the treasury to pay bills. The current Cash Summary by Fund report is below. Bank statements for September were also reviewed.

- General Fund \$7,891,728.28
- Special Revenue Funds \$4,043,638.62
- Total All Funds \$11,935,366.90

Mr. Garrett moved and Mr. Haney seconded to approve pending purchase orders, warrants, and vouchers #129-135, 115692-115722, except 115697, all totaling \$178,888.48. Vote: Haney-yes, Garrett-yes, Johnson-yes. Motion passed.

Mr. Haney moved and Mr. Johnson seconded to approve pending warrant #115697. Vote: Haney-yes, Garrett-abstain, Johnson-yes. Motion passed.

Zoning Department

No report.

Road Department

- Mr. Garrett moved and Mr. Haney seconded to approve the 2021 road improvement paving program as completed and sign the acceptance form. Vote: Haney-yes. Garrett-yes, Johnson-yes. Motion passed.
- It was noted Buechel and Elmgee Drives need bermed by the township.
- Mr. Garrett moved and Mr. Haney seconded to approve the 2022 OPWC application construction estimate for Russell Road with Scioto Township, with Concord's 1% portion estimated at \$3,393.00. Vote: Haney-yes, Garrett-yes, Johnson-yes. Motion passed.
- Mr. Haney moved and Mr. Garrett seconded to approve cell phone reimbursement for the Road Supervisor at \$100.00 per month. Vote: Haney-yes, Garrett-yes, Johnson-yes. Motion passed.
- The Trustees requested the road department coordinate with the fire department to drive the snowplowing routes in case backup help is needed.
- The new road department loader bucket arrived today, but both the trailer and new dump truck are not in yet.
- Both road department tractors are waiting on John Deere and Case parts before repairs can be made by local dealers.
- Road drains continue to be repaired and replaced in various locations.
- The new road ramps being repaired by Decker Construction in Scioto Reserve all look good. A couple of walking paths need checked.

Old Business

- Reminder to Trustees of the November 8, 2021 special meeting to drive all township roads for

Concord Township Trustee Meeting

October 27, 2021

Roll Call

Approve Minutes

Public Input

Pay Bills

I would like to certify the fiscal officer has provided us with financial statements.

I need a motion to approve purchase orders, pending warrants and pay bills.

Zoning Inspector Report

Road Department update

Approve completed work for 2021 Pavement Program (form sent to FO Davis)

Cell Phone for Road Supervisor

Old Business

Reminder for meeting on Nov 8

New Business

Joe Holloway Tree

New Computer for FO Davis

Progressive Roof Repair

Fire Chief

Fiscal Officer

Adjourn

CONCORD TOWNSHIP, DELAWARE COUNTY

10/27/2021 5:04:27 PM

Cash Summary by Fund

UAN v2021.3

Year 2021

Fund #	Fund Name	Fund Balance 1/1/2021	Fund Balance Adjustments	Revenue (excluding transfers and advances in)	Transfers In	Advances In	Total Fund & Adjustments & Revenue	Expenditures (excluding transfers and advances out)	Transfers Out	Advances Out	Fund Balance 12/31/2021	Non-Pooled Balance	Pooled Balance
1000	General	\$7,442,526.64	\$0.00	\$1,586,354.02	\$0.00	\$0.00	\$9,028,880.66	\$1,137,152.38	\$0.00	\$0.00	\$7,891,728.28	\$0.00	\$7,891,728.28
2011	Motor Vehicle License Tax	\$27,634.27	\$0.00	\$16,801.64	\$0.00	\$0.00	\$44,435.91	\$18,785.91	\$0.00	\$0.00	\$25,650.00	\$0.00	\$25,650.00
2021	Gasoline Tax	\$147,076.11	\$0.00	\$160,149.39	\$0.00	\$0.00	\$307,225.50	\$194,362.52	\$0.00	\$0.00	\$112,862.98	\$0.00	\$112,862.98
2031	Road and Bridge	\$1,085,164.07	\$0.00	\$557,334.12	\$0.00	\$0.00	\$1,642,498.19	\$126,668.72	\$0.00	\$0.00	\$1,515,829.47	\$0.00	\$1,515,829.47
2041	Cemetery	\$10,474.41	\$0.00	\$17,707.63	\$0.00	\$0.00	\$28,182.04	\$6,550.10	\$0.00	\$0.00	\$21,631.94	\$0.00	\$21,631.94
2111	Fire District	\$1,437,563.82	\$0.00	\$3,299,461.67	\$0.00	\$0.00	\$4,737,025.49	\$3,016,713.07	\$0.00	\$0.00	\$1,720,312.42	\$0.00	\$1,720,312.42
2231	Permissive Motor Vehicle License Tax	\$45,219.97	\$0.00	\$35,234.05	\$0.00	\$0.00	\$80,454.02	\$15,217.10	\$0.00	\$0.00	\$65,236.92	\$0.00	\$65,236.92
2273	American Rescue Plan Act (ARP)	\$0.00	\$0.00	\$582,114.89	\$0.00	\$0.00	\$582,114.89	\$0.00	\$0.00	\$0.00	\$582,114.89	\$0.00	\$582,114.89
Report Total:		\$10,195,659.29	\$0.00	\$6,255,157.41	\$0.00	\$0.00	\$16,450,816.70	\$4,515,449.80	\$0.00	\$0.00	\$11,935,366.90	\$0.00	\$11,935,366.90

Last reconciled to bank: 09/30/2021 – Total other adjusting factors: \$12,988.27

Payment Listing
10/14/2021 to 10/27/2021

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
129-2021	10/21/2021	10/21/2021	CH	PNC BANK	\$127.00	O
		Purpose: BANK SVC FEES				
130-2021	10/22/2021	10/22/2021	CH	CBIZ BENEFITS	\$634.80	O
		Purpose: HRA CLAIMS REIMB - FIRE				
131-2021	10/22/2021	10/26/2021	CH	HR BUTLER, LLC	\$110.43	O
		Purpose: PAYROLL PROCESSING FEES				
132-2021	10/22/2021	10/26/2021	CH	HR BUTLER, LLC	\$2,875.07	O
		Purpose: PAYROLL AGENCY DEDUCTIONS				
133-2021	10/22/2021	10/26/2021	CH	HR BUTLER, LLC	\$52,996.31	O
		Purpose: PAYROLL SALARIES				
134-2021	10/22/2021	10/26/2021	CH	HR BUTLER, LLC	\$14,789.22	O
		Purpose: PAYROLL TAXES WITHHELD				
135-2021	10/27/2021	10/27/2021	CH	ANTHEM BCBS OH GROUP	\$27,165.58	O
		Purpose: MEDICAL INSURANCE APR21, MEDICAL INSURANCE MAY-DEC21				
115666	10/12/2021	10/12/2021	AW	ABLE SANITATION SERVICE, INC	\$30.00 *	V
		Purpose: ADMIN CHECK REPLACE FEE				
115666	10/22/2021	10/22/2021	AW	ABLE SANITATION SERVICE, INC	-\$30.00	V
115667	10/12/2021	10/12/2021	AW	MIKE ELDER ROOFING	\$1,600.00 *	V
		Purpose: ROAD ROOF FASTENER REPAIRS				
115667	10/22/2021	10/22/2021	AW	MIKE ELDER ROOFING	-\$1,600.00	V
115672	10/12/2021	10/12/2021	AW	MITCHELL'S FABRICATING	\$75.00 *	V
		Purpose: ROAD DEPT GENERATOR REPAIR				
115672	10/22/2021	10/22/2021	AW	MITCHELL'S FABRICATING	-\$75.00	V
115692	10/22/2021	10/22/2021	AW	ABLE SANITATION SERVICE, INC	\$30.00	O
		Purpose: ADMIN CHECK REPLACE FEE				
115693	10/22/2021	10/22/2021	AW	MIKE ELDER ROOFING	\$1,600.00	O
		Purpose: ROAD ROOF FASTENER REPAIRS				
115694	10/22/2021	10/22/2021	AW	MITCHELL'S FABRICATING	\$75.00	O
		Purpose: ROAD DEPT GENERATOR REPAIR				
115695	10/27/2021	10/27/2021	AW	INTERNAL REVENUE SERVICE	\$10,974.89	O
		Purpose: PAYROLL FFCRA TAX 123120, PAYROLL FFCRA TAX 033121				
115696	10/27/2021	10/27/2021	AW	GORDON FLESCH CO., INC.	\$40.08	O
		Purpose: ADMIN COPIER USAGE OCT-NOV				
115697	10/27/2021	10/27/2021	AW	50+1 PUBLIC POLICY INITIATIVES	\$1,200.00	O
		Purpose: TWP GRANT WRITING CONSULTANT				
115698	10/27/2021	10/27/2021	AW	TIMBERLAND TREE	\$1,200.00	O
		Purpose: TREE REMOVAL ON COOKE ROAD				
115699	10/27/2021	10/27/2021	AW	VERIZON WIRELESS	\$117.55	O
		Purpose: FIRE DEPT UTILITIES				
115700	10/27/2021	10/27/2021	AW	Ohio Public Employees Retirement System	\$6,876.92	O
		Purpose: TWP PENSION CONTRIB SEP21				
115701	10/27/2021	10/27/2021	AW	Ohio Police & Fire Pension Fund	\$42,954.71	O
		Purpose: FIRE PENSION CONTRIB SEP21				
115702	10/27/2021	10/27/2021	AW	CAPITAL ONE	\$175.92	O
		Purpose: BLDG CLEANING SUPPLIES				
115703	10/27/2021	10/27/2021	AW	MADISON ENERGY COOP ASSOC INC	\$70.41	O
		Purpose: ROAD DEPT UTILITIES				
115704	10/27/2021	10/27/2021	AW	UNITED VOLLEYBALL SUPPLY LLC	\$1,843.03	O
		Purpose: PARK (CAP GRANT) SAND VOLLEYBALL EQUIP				
115705	10/27/2021	10/27/2021	AW	TIME WARNER CABLE	\$163.43	O
		Purpose: FIRE DEPT UTILITIES				
115706	10/27/2021	10/27/2021	AW	BOUND TREE MEDICAL, LLC	\$1,029.95	O
		Purpose: FIRE/EMS DRUG SUPPLIES				
115707	10/27/2021	10/27/2021	AW	MIATI EMBROIDERY	\$2,465.94	O
		Purpose: FIRE DEPT UNIFORM SHIRTS ORDER				
115708	10/27/2021	10/27/2021	AW	HORTON EMERGENCY VEHICLES	\$280.00	O
		Purpose: FIRE DEPT REPAIR LABOR				
115709	10/27/2021	10/27/2021	AW	42 AUTOMOTIVE INC.	\$48.03	O
		Purpose: FIRE DEPT C-340 OIL CHANGE				
115710	10/27/2021	10/27/2021	AW	DELAWARE CO. SHERIFF'S OFFICE	\$180.00	O
		Purpose: SPECIAL DUTY SHERIFF 15 SHIFTS/MO, 100 OF 157.5 SHIFTS THRU 10/31/21				
115711	10/27/2021	10/27/2021	AW	BRANDON HUNTER	\$135.00	O