

RECORD OF PROCEEDINGS

CONCORD TOWNSHIP BOARD OF TRUSTEES

Held October 10, 2022

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Call to Order

The Concord Township Board of Trustees met in regular session on Wednesday, October 26, 2022 at 7:00 p.m. at the Concord Township Community Building, 6385 Home Road, Delaware, Ohio. Chairman Bart Johnson called the meeting to order and the roll was called; attending were Trustees Jason Haney, Joe Garrett, and Bart Johnson.

Mr. Garrett moved and Mr. Haney seconded to approve the minutes of the October 12, 2022 regular meeting. Vote: Haney-yes, Garrett-yes, Johnson-yes.

Mr. Garrett moved and Mr. Haney seconded to approve the minutes of the October 26, 2022 special meeting. Vote: Haney-yes, Garrett-yes, Johnson-yes.

Public Input

Mr. Todd Bollinger, CBIZ Benefits, presented the renewal quotes for dental, vision, and life insurances.

- Dental insurance was compared for the same benefits as the current plan across ten different carrier brands. The lowest bid was from Ameritas, although it uses a different network than the current plan. The PPO dentists are probably the same, but the Delta Dental has a middle/premier layer as well. Other brands with different benefit levels were also compared. After discussion, Mr. Garrett moved and Mr. Haney seconded to renew the current plan through Delta Dental for 2023 township dental insurance, at a 0% no cost increase from 2022. Vote: Haney-yes, Garrett-yes, Johnson-yes. Ameritas network will be reviewed for possible change in the future.

- Vision insurance benefits and costs were compared across eleven brands. Mr. Garrett moved and Mr. Haney seconded to renew the current plan through Equitable for 2023 township vision insurance, the best bid, at a 4.8% increase from 2022. Vote: Haney-yes, Garrett-yes, Johnson-yes.

- Life insurance benefits and costs were compared across two brands. Mr. Haney moved and Mr. Garrett seconded to renew the current plan through Equitable for 2023 township life insurance, at a 0% no cost increase from 2022. Vote: Haney-yes, Garrett-yes, Johnson-yes.

- Mr. Haney moved and Mr. Garrett seconded to continue the Township HRA plan for 2023 with the same health reimbursement levels as 2022: \$5,000 individual, \$10,000 family. Vote: Haney-yes, Garrett-yes, Johnson-yes.

Ms. Lori Kannally, liaison from the Delaware Public Health District, shared flyers for current programs offered through the health department: flu shots and COVID boosters, newborn and prenatal visits, car seat checks. She also shared the new health district director was announced as Mr. Garrett Guillozet, currently the Ross County Health Commissioner.

Financial Report

Chairman Bart Johnson certified Fiscal Officer Jill Davis provided the current financial reports of the township, and money is available to pay bills. The current Cash Summary by Fund report shows the following balances:

- General Fund	\$8,816,418.16
- Special Revenue Funds	<u>\$3,766,516.69</u>
- Total All Funds	\$12,582,934.85

Mr. Haney moved and Mr. Garrett seconded to approve pending purchase orders and warrants # 142-148, 116517-116548, all totaling \$232,255.19. Vote: Haney-yes, Garrett-yes, Johnson-yes.

Zoning Department

Mr. Ric Irvine, Zoning Inspector, reported the following:

- Permits were issued since the last meeting for: 5 houses, 1 addition, and 2 pools.

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- The Board of Zoning Appeals meet on November 1, 2022 to hear the tabled Duchess 42 Market facility setback variance, and also the change of use request for the Pickle Shack pickleball facility.
- The Clark Shaw Road unlicensed vehicle has not been moved, and will go to the Prosecutor's office if no action.
- The Myrna Road shed is supposed to be moved this Sunday.
- A second notice was sent to the Harriott Road property. If no action the case will be sent to the Prosecutor's office.
- The Mars Hills cleanup will begin soon, then the county will come out to assess again.
- A Heather Ridge resident contact the department about roads not being finished. The county will be contacted.

Road/Maintenance Department

- Mr. Garrett noted the pavement repair on Springwick and Crowberry Courts is scheduled by Chemcote for November 9-10.
- The special road review meeting will be November 3.

Old Business

- The TIF draft agreement for the property at Merchant and Concord Roads was sent to legal counsel Pete Griggs at Brosius for review.
- Chairman Johnson spoke to landowner Abigail (Hobbs) Faerber about long term access to Hill Cemetery. Attorney Scott Miller will draft an easement agreement to ensure the township has access to maintain the historical cemetery if the surrounding property is sold.
- Trustee Haney has begun research for an "off leash" fenced dog area at the park. Grant funding may be available next year for additional park investment.

New Business

- Mr. Garrett moved and Mr. Haney seconded to extend a lease renewal to Concord Church at the same cost and one-year term as the current agreement, and to allow Chairman Johnson to sign the agreement on behalf of the Board of Trustees. Vote: Haney-yes, Garrett-yes, Johnson-yes.
- Mr. Garrett discussed Concord Township is now included in the county's land bank group based on population with Liberty, Orange, and Genoa townships. Mr. Garrett moved and Mr. Haney seconded to appoint Brian Newell as the townships' representative on the land bank committee for the remainder of 2022 term, and Michele Boni as organization administrator as of 2023, as recommended by the Delaware County Township Association for township representation. Vote: Haney-yes, Garrett-yes, Johnson-yes.
- It was brought to the Board's attention the township renters on October 16 left the facility very dirty and the coat rack was also broken. It was agreed the deposit be withheld by the township to help cover cleaning costs and damage. Mr. Garrett moved and Mr. Haney seconded to grant authority to Chairman Johnson to update the township building rental agreement that renters who damage property and/or do not follow the rental rules will be suspended from renting the building in the future, but may request a hearing if desired. Vote: Haney-yes, Garrett-yes, Johnson-yes.

Fiscal Officer/Correspondence

- Reminder notice of the Delaware County Engineer's Office township officials' meeting on November 16, 2022 from 11:00am-1:00pm at the Willis Building on US 23 North.
- Reminder that all township officials need 3 hours of public records training during their term.
- Information on the StarOhio investment program was presented to the Board. Bank certificates of deposit (1%) can no longer keep pace with the StarOhio rate (2.95%), and the Fiscal Officer would like to change investments within our revised code education-exempt status. Mr. Haney moved and Mr. Garrett seconded to approve StarOhio as a township depository, and to authorize Jill Davis and Bart Johnson as signers on the account. Vote: Haney-yes, Garrett-yes, Johnson-yes.

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Adjournment

With no further business, Mr. Garrett moved and Mr. Haney seconded to adjourn. Vote:
Haney-yes, Garrett-yes, Johnson-yes.

ATTEST


Fiscal Officer, Jill Davis

BOARD OF TRUSTEES


Bart Johnson


Joe Garrett


Jason Haney

Concord Township Trustee Meeting

October 12, 2022

Roll Call

Approve Minutes

Public Input

Pay Bills

I would like to certify the fiscal officer has provided us with financial statements.
I need a motion to approve purchase orders, pending warrants and pay bills.

Zoning Inspector Report

Road Department update

Old Business

Tiff Agreement for Stavoroff property

New Business

Church Lease

Appointment for Landbank position

Keeping a Renter Deposit

Fire Chief

Fiscal Officer

Adjourn



Delaware Public Health District
Dedicated to your health

Newborn Home Visiting Program



Delaware Public Health District
Dedicated to your health

Prenatal Home Visiting Program

**Call (740) 368-1700 or email nurse@delawarehealth.org
for a Free Prenatal & Newborn Home Visit**

- FREE home visits for all newborns & infants living in Delaware County, including all foster and adoptive families.
 - Welcome Home bag includes sleep sack, onesie and other gifts for you and baby!
 - Mom & baby checkup with infant weight | Safe sleep assessment Resources | Tips and more.
 - Breastfeeding assistance also available through one of our certified lactation counselors.
 - Free Pack 'n Play cribs available for qualifying families.
- FREE home visits available to all pregnant Delaware County residents.
 - Learn how to have a healthy pregnancy and prepare for baby.
 - Each visit includes a checkup, resources, tips and more!
 - Complimentary gifts for mom and baby!



DelawareHealth.org |    
(740) 368-1700 | clinic@delawarehealth.org

CAR SEAT SAFETY INSPECTIONS



September 24, 2022

10am - 1pm

Liberty Township Fire Dept
10150 Sawmill Pkwy
Powell, OH

November 5, 2022

10am - 1pm

BST&G Fire District
350 W Cherry St
Sunbury, OH

October 22, 2022

9am - 12pm

Orange Township Fire Dept
7700 Gooding Blvd
Delaware, OH

December 3, 2022

10am - 1pm

BST&G Fire District
350 W Cherry St
Sunbury, OH



**Schedule a free inspection at this event with
a certified child passenger safety technician!**

**Call (740) 203-2079 or
carseats@delawarehealth.org**

Cash Summary by Fund

Year 2022

Fund #	Fund Name	Fund Balance 1/1/2022	Fund Balance Adjustments	Revenue (excluding transfers and advances in)	Transfers In	Advances In	Total Fund & Adjustments & Revenue	Expenditures (excluding transfers and advances out)	Transfers Out	Advances Out	Fund Balance 12/31/2022	Non-Pooled Balance	Pooled Balance
1000	General	\$7,748,703.79	\$135.00	\$1,701,352.95	\$0.00	\$0.00	\$9,450,191.74	\$633,773.58	\$0.00	\$0.00	\$8,816,418.16	\$0.00	\$8,816,418.16
2011	Motor Vehicle License Tax	\$25,139.22	\$0.00	\$17,369.51	\$0.00	\$0.00	\$42,508.73	\$20,256.85	\$0.00	\$0.00	\$22,251.88	\$0.00	\$22,251.88
2021	Gasoline Tax	\$118,646.56	\$0.00	\$165,618.98	\$0.00	\$0.00	\$284,265.54	\$194,549.93	\$0.00	\$0.00	\$89,715.61	\$0.00	\$89,715.61
2031	Road and Bridge	\$834,562.92	\$0.00	\$557,253.37	\$0.00	\$0.00	\$1,391,816.29	\$876,902.35	\$0.00	\$0.00	\$514,913.94	\$0.00	\$514,913.94
2041	Cemetery	\$20,993.70	\$0.00	\$15,615.40	\$0.00	\$0.00	\$36,609.10	\$9,473.62	\$0.00	\$0.00	\$27,135.48	\$0.00	\$27,135.48
2111	Fire District	\$1,041,488.72	\$4,100.00	\$3,450,777.11	\$0.00	\$0.00	\$4,496,365.83	\$2,627,917.72	\$0.00	\$0.00	\$1,868,448.11	\$0.00	\$1,868,448.11
2231	Permissive Motor Vehicle License Te	\$46,815.12	\$0.00	\$35,655.00	\$0.00	\$0.00	\$82,470.12	\$10,190.69	\$0.00	\$0.00	\$72,279.43	\$0.00	\$72,279.43
2272	Coronavirus Relief Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2273	American Rescue Plan Act (ARP)	\$582,230.42	\$0.00	\$588,398.64	\$0.00	\$0.00	\$1,170,629.06	\$1,170,629.06	\$0.00	\$0.00	\$1,170,629.06	\$0.00	\$1,170,629.06
2901	OneOhio Opioid Settlement Fund	\$0.00	\$0.00	\$2,846.22	\$0.00	\$0.00	\$2,846.22	\$1,703.04	\$0.00	\$0.00	\$1,143.18	\$0.00	\$1,143.18
4901	TIF Public Infrastructure Improvermen	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Report Total:		\$10,418,580.45	\$4,235.00	\$6,534,887.18	\$0.00	\$0.00	\$16,957,702.63	\$4,374,767.78	\$0.00	\$0.00	\$12,582,934.85	\$0.00	\$12,582,934.85

Last reconciled to bank: 09/30/2022 -- Total other adjusting factors: \$290,786.47

Payment Listing

10/13/2022 to 10/26/2022

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status	
142-2022	10/14/2022	10/17/2022	CH	CBIZ BENEFITS	\$140.66	0	
	Purpose:	HRA INSUR CLAIM REIMBURSE PLAN					
143-2022	10/17/2022	10/17/2022	CH	DELTA DENTAL	\$2,729.79	0	
	Purpose:	DENTAL INSURANCE 2022					
144-2022	10/21/2022	10/21/2022	CH	HR BUTLER, LLC	\$208.50	0	
	Purpose:	PAYROLL PROCESSING FEES					
145-2022	10/21/2022	10/21/2022	CH	HR BUTLER, LLC	\$3,501.49	0	
	Purpose:	PAYROLL AGENCY DEDUCTION					
146-2022	10/21/2022	10/21/2022	CH	HR BUTLER, LLC	\$69,706.99	0	
	Purpose:	PAYROLL SALARIES					
147-2022	10/21/2022	10/21/2022	CH	HR BUTLER, LLC	\$21,031.09	0	
	Purpose:	PAYROLL TAXES					
148-2022	10/26/2022	10/26/2022	CH	ANTHEM BCBS OH GROUP	\$33,296.26	0	
	Purpose:	TWP MEDICAL INSURANCE					
116517	10/26/2022	10/26/2022	AW	SNAPPY'S AUTOMOTIVE	\$790.10	0	
	Purpose:	ROAD DEPT F350 WATER PUMP REPAIR					
116518	10/26/2022	10/26/2022	AW	CDK STRUCTURES INC.	\$840.00	0	
	Purpose:	ROAD DEPT BERM MILLINGS					
116519	10/26/2022	10/26/2022	AW	SOUTHEASTERN EQUIPMENT CO., INC.	\$1,288.78	0	
	Purpose:	ROAD DEPT STREET SWEEP BRISTLES					
116520	10/26/2022	10/26/2022	AW	VERIZON WIRELESS	\$369.14	0	
	Purpose:	FIRE DEPT UTILITIES-CELLS/DATA					
116521	10/26/2022	10/26/2022	AW	KLEEM, INC.	\$253.84	0	
	Purpose:	ROAD DEPT SUPPLY, GLASS BEADS					
116522	10/26/2022	10/26/2022	AW	BROSIUS, JOHNSON & GRIGGS, LLC	\$225.00	0	
	Purpose:	LEGAL COUNSEL - ECON DEVELOP					
116523	10/26/2022	10/26/2022	AW	SHERWIN WILLIAMS CO	\$12.73	0	
	Purpose:	ROAD DEPT PAINT SUPPLY					
116524	10/26/2022	10/26/2022	AW	CYRUS CONSTRUCTION	\$9,882.60	0	
	Purpose:	FIRE DEPT CONCRETE SEAL MAT&LABOR					
116525	10/26/2022	10/26/2022	AW	ASI COMMERCIAL ROOF & MAINT INC	\$318.02	0	
	Purpose:	ADMIN BLDG ROOF REPAIR					
116526	10/26/2022	10/26/2022	AW	Ohio Police & Fire Pension Fund	\$51,289.07	0	
	Purpose:	FIRE DEPT PENSION CONTRIB SEP22					
116527	10/26/2022	10/26/2022	AW	Ohio Public Employees Retirement System	\$7,293.77	0	
	Purpose:	TWP PENSION CONTRIB SEP22					
116528	10/26/2022	10/26/2022	AW	SHELLY MATERIALS, INC	\$627.86	0	
	Purpose:	SOUTH PARK SITE IMPROVEMENTS AUG-SEP22					
116529	10/26/2022	10/26/2022	AW	MUNICIPAL EMERGENCY SVCS DEPOSIT /	\$167.00	0	
	Purpose:	FIRE COMPRESSOR SVC CALL					
116530	10/26/2022	10/26/2022	AW	DEL-CO WATER CO INC	\$226.48	0	
	Purpose:	ROAD DEPT UTILITIES					
116531	10/26/2022	10/26/2022	AW	BOUND TREE MEDICAL, LLC	\$1,534.76	0	
	Purpose:	FIRE/EMS DRUG SUPPLIES					
116532	10/26/2022	10/26/2022	AW	SBH MEDICAL LTD	\$979.25	0	
	Purpose:	FIRE DEPT/EMS DRUG SUPPLIES					
116533	10/26/2022	10/26/2022	AW	BEEM'S BP DIST INC	\$3,586.49	0	
	Purpose:	ROAD/FIRE FUEL					
116534	10/26/2022	10/26/2022	AW	MIATI EMBROIDERY	\$792.01	0	
	Purpose:	FIRE DEPT CLOTHING, KEL/SMO, FIRE DEPT CLOTHING, BAR/THO, FIRE DEPT CLOTHING, BAR/ARM/PEL					
116535	10/26/2022	10/26/2022	AW	O.E. MEYER CO.	\$164.72	0	
	Purpose:	FIRE DEPT O2 CYLINDERS					
116536	10/26/2022	10/26/2022	AW	GALLS, LLC	\$406.91	0	
	Purpose:	FIRE DEPT FLARE SUPPLY					
116537	10/26/2022	10/26/2022	AW	STERICYCLE, INC	\$54.02	0	
	Purpose:	FIRE DEPT SHARPS DISPOSAL					
116538	10/26/2022	10/26/2022	AW	IMAGETREND, INC.	\$9,481.15	0	
	Purpose:	FIRE & EMS INCIDENT SOFTWARE					
116539	10/26/2022	10/26/2022	AW	TODD COOPER	\$109.97	0	
	Purpose:	DFIRE DEPT ID BADGES, CALENDAR					
116540	10/26/2022	10/26/2022	AW	GORDON FLESCH CO., INC.	\$39.99	0	

Payment Listing
10/13/2022 to 10/26/2022

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
	Purpose:	ADMIN COPIER USAGE OCT-NOV				
116541	10/26/2022	10/26/2022	AW	MOUNT CARMEL OCCUPATIONAL HEALTH	\$4,260.00	O
	Purpose:	FIREFIGHTER ANNUAL PHYSICALS				
116542	10/26/2022	10/26/2022	AW	SILCO FIRE & SECURITY	\$594.50	O
	Purpose:	FIRE DEPT ALARM PULLSTATION REPAIR				
116543	10/26/2022	10/26/2022	AW	EQUITABLE	\$461.04	O
	Purpose:	VISION/LIFE INSURANCE 2022				
116544	10/26/2022	10/26/2022	AW	PRICE FARMS ORGANICS, LTD.	\$14.00	O
	Purpose:	ROAD DEPT TREE CLEANUP				
116545	10/26/2022	10/26/2022	AW	INDUSTRIAL AIR CENTERS	\$4,000.00	O
	Purpose:	ROAD DEPT AIR COMPRESSOR				
116546	10/26/2022	10/26/2022	AW	BANE-WELKER EQUIPMENT	\$5.69	O
	Purpose:	ROAD DEPT 2 CYCLE MIX				
116547	10/26/2022	10/26/2022	AW	OHIO EDISON	\$1,059.84	O
	Purpose:	UTILITIES - FIRE - ELECTRIC				
116548	10/26/2022	10/26/2022	AW	WINSUPPLY INC.	\$511.68	O
	Purpose:	KLONDIKE EMBANK PROJ (ACCID CLOSED 10/10)				
Total Payments:					\$232,255.19	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$232,255.19	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.