

CONCORD TOWNSHIP BOARD OF TRUSTEES

October 23, 2024

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Call to Order and Roll Call

The Concord Township Board of Trustees met in regular session on Wednesday, October 23, 2024 at 7:00 p.m. at the Concord Township Community Building, 6385 Home Road, Delaware, Ohio. Chairman Bart Johnson called the meeting to order. The roll was called: Jason Haney-present, Joe Garrett-absent, Bart Johnson-present.

Approval of Minutes

- *Mr. Haney moved and Mr. Johnson seconded to approve the minutes of the October 9, 2024 regular meeting. Vote: Haney-yes, Johnson-yes.*
- *Mr. Johnson moved and Mr. Haney seconded to approve the minutes of the October 9, 2024 special meeting. Vote: Haney-yes, Johnson-yes.*

Public Input

Lori Kannally, liaison with Delaware General Health District provided updates to the Board:

- Massive recall on premade and precooked chicken products currently affecting 11 million+ products due to listeria concerns. The chicken is sold at 7-11, amazon, Boston market, etc. A full listing of the affected products can be found at www.fsis.usda.gov under recalls.
- Current infections disease report for Delaware county was distributed. Pertussis is higher than the normal average, and salmonella cases are almost double.
- Free naloxone/Narcan is available through the health department. They have a supply of “nalox box” if wanted at public access locations. She noted the naloxone does not harm someone if they are not overdosing, and a Good Samaritan law protects people giving the treatment.
- The new state AED law was discussed for public sports locations and parks. How can the AED units be kept climate controlled if they are required to be outdoors? Need more research.
- Zoning Inspector Ric Irvine noted the health department’s plumbing division appears to be overwhelmed and cannot inspect projects within the required 3-day time period.

Lucy Depp Civic Association residents attended with several questions for the Board:

- Zelda McDaniel asked about the requirements for Lucy Depp lots to be buildable. Mr. Irvine explained in the past since all the lots were “cabin” size lots, it would take about 15 lots or 1.5 acres for a lot to be buildable. Then that changed to 6-7 as long as setbacks could be met. Then an attorney did some research and found some lots existed and were platted prior to the 1.5 acre requirement being made, so were grandfathered as buildable lots, as long as setbacks and a septic will fit. New houses have to be a minimum 1,000 square feet of livable space.
- The abandoned Mars Hill Church property was discussed. The township cannot find the current owner and no deed can be found by the County, so it has been discussed to start foreclosure through County Treasurer or Auditor. The property has \$30,000 in back taxes and is zoned FR-1 so could be used for a church, school or house.
- Resident Marge Whatley has a driveway that starts where the dedicated road right-of-way stops. People drive back thinking it is a road. After looking at the Auditor’s site, Mr. Johnson said the right-of-way was vacated and the drive is all hers. She could post a “do not enter - private drive” sign.
- Regarding the Lucy Depp Light Show, it was noted the Delaware County Assistant Prosecuting Attorney Tony Stocco said the township has no control on private properties decorating for Christmas.

Financial Report

Mr. Johnson shared Fiscal Officer Davis provided financial reports for the township, and money is available to pay the bills. The current Cash Summary by Fund shows the following balances:

General Fund	\$11,370,424.41
Special Revenue Funds	<u>\$4,275,383.31</u>
Total All Funds	\$15,645,807.72

Mr. Haney moved and Mr. Johnson seconded to approve pending vouchers, warrants and purchase orders #133-143, 11829-118326, all totaling \$240,326.80. Vote: Haney-yes, Johnson-yes.

Zoning Department

- Zoning Inspector Irvine reported permits were issued for 3 houses and 1 deck since the last meeting.
- Two violation letters were sent.
- The Board of Zoning Appeals approved a variance last night for an accessory building in front of a house on Duffy Road.
- Letters were distributed from Zoning Commission to request an upcoming Trustee meeting regarding approval of a PRD amendment resolution. The Trustees scheduled a special meeting on November 13, 2024 at 6:30 pm at the Concord Township Building, 6385 Home Road, Delaware, Ohio to hear the proposed amendment application #ZC052024 for planned residential districts.
- The zoning department is processing an application for a soccer facility on Owen Fraley Road for a Zoning Commission meeting in November. Regional Planning may turn down the application because

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Bunty Station Road area has a different use.

Road/Park Department

- Road Supervisor Nathan Wilgus reported the annual snow and ice agreement with the City of Delaware was received.
- The last sections (6a and 6b) of Clarkshaw Moors roads were turned over to the township, but they did not call the township for inspection or punch list meeting prior to the decision. There is a missing street sign. Mr. Riedel from the County Engineer's office is checking into for more details. The Trustees requested no permits be issued until then.
- The hot water power washer is not working after 18 years so a quote for a new one was provided. *Mr. Johnson moved and Mr. Haney seconded to approve purchase of a new hot water power washer from Hotsy for \$7,450.00, which includes trade-in of the old unit for \$500. Vote: Haney-yes, Johnson-yes.*
- Posted roads for 2025 weight limit restrictions were discussed. The same roads will be submitted as last year. Adjacent governments are also willing to post their end of three roads in question.
- The 2024 road improvement paving program will be complete once Shelly Company finishes the joint sealing.
- A quote was received for cleaning of the township building. Resident Byron Gunter also expressed interest. More info to come.

Old Business

- Open positions for zoning board alternates were posted on the township website. One application was received for Board of Zoning Appeals alternate.
- The website update was discussed. Mr. Johnson wants feedback from the other Trustees.
- The assistant fiscal officer position needs advertised.
- The concert at the park last weekend was very nice and had about 200 people attend. No problem if they want to have again next year, but maybe better timing for parking after baseball games.

New Business

- Mr. Haney is working with grant writer Mr. Freeman on a path grant application along Home Road.

Fire Department

- Fire Chief Todd Cooper shared the backup quint truck has a problem with a battery wire during a pump test and will need repair.
- The fire levy renewal is coming up soon - same amount.
- The EMS billing contract renewal was received. Commission fee increased to 7.35%. Chief will discuss with Heath at Medicount.

Fiscal Officer/Correspondence

None.

Adjournment

With no further business, *Mr. Johnson moved and Mr. Haney seconded to adjourn. Vote: Haney-yes, Johnson-yes.*

ATTEST


Fiscal Officer, Jill Davis

BOARD OF TRUSTEES


Bart Johnson


Joe Garrett


Jason Haney

Concord Township Trustee Meeting

October 23, 2024

Roll Call

Approve Minutes

Public Input

Pay Bills

I would like to certify the fiscal officer has provided us with financial statements.

I need a motion to approve purchase orders, pending warrants and pay bills.

Zoning Inspector Report

Road Department update

Old Business

Zoning Alternate position has been posted

Delaware co Treasures office and the Auditors office are working on a tax sale for the Mars Hill church Property

Response from PA on the Lucy Depp light show

New Business

Fire Chief

Fiscal Officer

Part -time FO assistant, job posting

Adjourn

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Department of
Health

Project DAWN



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Current Trends in Infectious Disease

The chart below indicates the number of disease reports classified as confirmed or probable from July through September 2024, compared to their historical 5-year average (during those same months). Diseases with zero cases reported during this timeframe and with a zero five-year average were excluded from this report. Questions about infectious diseases or disease reporting can be directed to the Delaware Public Health District by calling 740-368-1700-2039.

Infectious Disease	Cases (Jul-Sept 2024)	5-Year Average (Jul-Sept)
Amebiasis	0	0
COVID-19	1155	2242.2
CPO	3	0.2
CP-CRE	0	0
Campylobacteriosis	19	14
Chlamydia infection	72	98
Coccidioidomycosis	0	0.8
Cryptosporidiosis	9	3.8
Cyclosporiasis	4	3.4
E. coli, Shiga Toxin-Producing	7	5.6
Giardiasis	3	2.8
Gonococcal infection	23	20.2
Haemophilus influenzae	1	0.4
Hepatitis A	1	0.8
Hepatitis B	9	9
Hepatitis C	9	12
Influenza-associated hospitalization	0	0.2
LaCrosse virus disease	0	0.4
Legionellosis	3	2.8
Lyme Disease	9	7.2
Malaria	0	0
Meningitis	7	1.8
Mycobacterial disease - (not tb)	0	0
Other arthropod-borne disease	0	0
Pertussis	23	3.6
Rabies - animal	3	1

Salmonellosis	13	7.4
Shigellosis	0	2.2
Streptococcal - Group A -invasive	3	1.2
Streptococcus pneumoniae	0	1.4
Syphilis	3	1.2
Varicella	3	1
Yersiniosis	1	1



Cash Summary by Fund

Year 2024

CONCORD TOWNSHIP, DELAWARE COUNTY

Fund #	Fund Name	Fund Balance 11/1/2024	Fund Balance Adjustments	Revenue (excluding transfers and advances in)	Transfers In	Advances In	Total Fund & Adjustments & Revenue (excluding transfers and advances out)	Expenditures	Transfers Out	Advances Out	Fund Balance 12/31/2024	Non-Pooled Balance	Pooled Balance
1000	General	\$9,966,656.96	\$43,222.14	\$2,624,196.56	\$0.00	\$0.00	\$12,634,075.66	\$763,651.25	\$500,000.00	\$0.00	\$11,370,424.41	\$0.00	\$11,370,424.41
2011	Motor Vehicle License Tax	\$19,386.69	\$0.00	\$18,405.88	\$0.00	\$0.00	\$37,792.57	\$14,113.73	\$0.00	\$0.00	\$23,678.84	\$0.00	\$23,678.84
2021	Gasoline Tax	\$90,192.85	\$0.00	\$178,220.24	\$0.00	\$0.00	\$268,413.09	\$224,813.04	\$0.00	\$0.00	\$43,600.05	\$0.00	\$43,600.05
2031	Road and Bridge	\$447,644.29	\$341,444	\$529,818.64	\$0.00	\$0.00	\$977,804.37	\$156,192.70	\$0.00	\$0.00	\$821,611.67	\$0.00	\$821,611.67
2041	Cemetery	\$29,272.75	\$0.00	\$23,864.00	\$0.00	\$0.00	\$53,136.75	\$10,568.92	\$0.00	\$0.00	\$42,567.83	\$0.00	\$42,567.83
2111	Fire District	\$1,026,781.91	\$633.00	\$3,597,457.88	\$500,000.00	\$0.00	\$5,124,872.79	\$2,945,423.10	\$0.00	\$0.00	\$2,179,449.69	\$0.00	\$2,179,449.69
2231	Permissive Motor Vehicle License Te	\$88,672.13	\$0.00	\$37,465.11	\$0.00	\$0.00	\$126,137.24	\$101,844.65	\$0.00	\$0.00	\$24,292.59	\$0.00	\$24,292.59
2272	Coronavirus Relief Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2273	American Rescue Plan Act (ARP)	\$1,170,414.76	-\$43,023.24	\$0.00	\$0.00	\$0.00	\$1,127,391.52	\$7,489.19	\$0.00	\$0.00	\$1,119,902.33	\$0.00	\$1,119,902.33
2901	OneOhio Opioid Settlement Fund	\$1,832.39	\$0.00	\$9,273.29	\$0.00	\$0.00	\$11,105.68	\$1,139.05	\$0.00	\$0.00	\$9,966.63	\$0.00	\$9,966.63
4901	TIF Dublin Strg Pub Infrast Improv	\$0.00	\$0.00	\$10,313.68	\$0.00	\$0.00	\$10,313.68	\$0.00	\$0.00	\$0.00	\$10,313.68	\$0.00	\$10,313.68
4902	TIF Painter Farm Incentive District 1	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Report Total:		\$12,840,854.73	\$1,173.34	\$7,029,015.28	\$500,000.00	\$0.00	\$20,371,043.35	\$4,225,235.63	\$500,000.00	\$0.00	\$15,645,807.72	\$0.00	\$15,645,807.72

Last reconciled to bank: 09/30/2024 – Total other adjusting factors: \$0.00

Payment Listing
10/10/2024 to 10/23/2024

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status	
133-2024	10/11/2024	10/11/2024	CH	CBIZ BENEFITS	\$6,754.24	0	
	Purpose:	HRA PLAN CLAIM REIMB					
134-2024	10/11/2024	10/11/2024	CH	PNC BANK	\$1,145.95	0	
	Purpose:	ADMIN GOOGLE EMAIL SVC					
135-2024	10/18/2024	10/18/2024	CH	CBIZ BENEFITS	\$550.00	0	
	Purpose:	HRA PLAN CLAIM REIMB					
136-2024	10/18/2024	10/18/2024	CH	T. ROWE PRICE	\$3,050.00	0	
	Purpose:	FIRE DEPT 457 PLAN					
137-2024	10/18/2024	10/18/2024	CH	HR BUTLER, LLC	\$82,842.92	0	
	Purpose:	PAYROLL PROCESSING FEES					
138-2024	10/22/2024	10/22/2024	CH	EQUITABLE	\$491.18	0	
	Purpose:	TWP LIFE INSUR, TWP VISION INSUR					
139-2024	10/22/2024	10/22/2024	CH	DELTA DENTAL	\$2,708.39	0	
	Purpose:	TWP DENTAL INSUR					
140-2024	10/22/2024	10/22/2024	CH	CBIZ BENEFITS	\$160.92	0	
	Purpose:	HRA INSUR CLAIM REIMB					
141-2024	10/22/2024	10/22/2024	CH	ANTHEM BCBS OH GROUP	\$39,220.95	0	
	Purpose:	ANTHEM MEDICAL INSUR					
142-2024	10/23/2024	10/23/2024	CH	Ohio Public Employees Retirement System	\$7,771.79	0	
	Purpose:	TWP PENSION CONTRIB SEP24					
143-2024	10/23/2024	10/23/2024	CH	Ohio Police & Fire Pension Fund	\$54,233.75	0	
	Purpose:	FIRE DEPT PENSION CONTRIB SEP24					
118296	10/22/2024	10/22/2024	AW	TAYLOR TIRE COMPANY, LTD.	\$41.20	0	
	Purpose:	ROAD DEPT BACKHOE TIRE REPAIR					
118297	10/22/2024	10/22/2024	AW	OHIGRO, INC	\$610.65	0	
	Purpose:	PARK STRAW SEEDING SUPPLY, CEMETERY STRAW SEEDING SUPPLY, CEMETERY SEED SUPPL					
118298	10/22/2024	10/22/2024	AW	VOSS BROTHERS SALES	\$91.87	0	
	Purpose:	ROAD DEPT 2CYL FUEL/OIL SUPPLY					
118299	10/22/2024	10/22/2024	AW	VERIZON WIRELESS	\$441.39	0	
	Purpose:	UTILITIES - FIRE DEPT					
118300	10/22/2024	10/22/2024	AW	B&C COMMUNICATIONS	\$486.00	0	
	Purpose:	ROAD DEPT 2-WAY RADIO INSTALL LOADER					
118301	10/22/2024	10/22/2024	AW	DJL MATERIAL & SUPPLY INC	\$7,470.00	0	
	Purpose:	ROAD DEPT MASTIC MATERIAL					
118302	10/22/2024	10/22/2024	AW	GOVERNMENT FORMS AND SUPPLIES	\$161.60	0	
	Purpose:	ADMIN MINUTE BOOK					
118303	10/22/2024	10/22/2024	AW	ANGIE ELLERBROCK	\$16.74	0	
	Purpose:	ZONING VIOL POSTAGE REIMB					
118304	10/22/2024	10/22/2024	AW	DEL-CO WATER CO INC	\$240.20	0	
	Purpose:	UTILITIES - PARK DEPT					
118305	10/22/2024	10/22/2024	AW	UNITED RENTALS INC	\$601.38	0	
	Purpose:	ROAD DEPT LIFT EQUIP RENTAL					
118306	10/22/2024	10/22/2024	AW	R.L. PARSONS & SON	\$259.68	0	
	Purpose:	ROAD DEPT BLOCK & HYDR HOSE REPAIR					
118307	10/22/2024	10/22/2024	AW	ADVANCED TURF SOLUTIONS	\$420.00	0	
	Purpose:	PARK GRASS SEED SUPPLY					
118308	10/22/2024	10/22/2024	AW	WINSUPPLY INC.	\$463.01	0	
	Purpose:	PARK DRAINAGE IMPROVEMENTS					
118309	10/22/2024	10/22/2024	AW	DECKER CONSTRUCTION	\$5,513.00	0	
	Purpose:	ROAD DEPT ADA RAMP REPLACEMENT, ROAD DEPT CURB & GUTTER REPLACEMENT					
118310	10/22/2024	10/22/2024	AW	SUTPHEN CORPORATION	\$439.60	0	
	Purpose:	FIRE DEPT GAUGE FILL PANELS					
118311	10/22/2024	10/22/2024	AW	SOUTHEASTERN EQUIPMENT CO., INC.	\$13,463.75	0	
	Purpose:	ROAD DEPT LOADER REAR AXLE REPLACEMENT					
118312	10/22/2024	10/22/2024	AW	OHIOHEALTH EMERGENCY MEDICAL SER'	\$647.50	0	
	Purpose:	FIRE DEPT MEDICAL DIRECTOR MAY-APR					
118313	10/22/2024	10/22/2024	AW	BEEM'S BP DIST INC	\$5,318.03	0	
	Purpose:	FIRE/ROAD FUEL SUPPLY					
118314	10/22/2024	10/22/2024	AW	STRYKER SALES CORP.	\$2,236.11	0	
	Purpose:	PARK AED EQUIP LIFEPAK CR2 DEFIB					
118315	10/22/2024	10/22/2024	AW	MIATI EMBROIDERY	\$322.98	0	
	Purpose:	FIRE DEPT CLOTHING ALLOWANCE					

Payment Listing

10/10/2024 to 10/23/2024

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
118316	10/22/2024	10/22/2024	AW	NEW PIG CORPORATION	\$519.24	O
	Purpose: FIRE DEPT OIL-ONLY ABSORB SUPPLY					
118317	10/22/2024	10/22/2024	AW	SILCO FIRE & SECURITY	\$271.15	O
	Purpose: FIRE DEPT KITCHEN INSPECTION					
118318	10/22/2024	10/22/2024	AW	BOUND TREE MEDICAL, LLC	\$47.20	O
	Purpose: FIRE/EMS DRUG SUPPLY, FIRE/EMS SUPPLY, FIRE/EMS CREDIT					
118319	10/22/2024	10/22/2024	AW	TREASURER, STATE OF OHIO	\$75.00	O
	Purpose: FIRE DEPT TRAINING FEE CP STRAT/TACT					
118320	10/23/2024	10/23/2024	AW	THE DEXTER COMPANY	\$60.00	O
	Purpose: ROAD DEPT TRK347 TARP PARTS					
118321	10/23/2024	10/23/2024	AW	THO (JR) NGUYEN	\$50.00	O
	Purpose: ZONING PERMIT FEE REFUND					
118322	10/23/2024	10/23/2024	AW	THORNSBERRY REPORTING LLC	\$290.00	O
	Purpose: ADMIN COURT REPORTER REZONING					
118323	10/23/2024	10/23/2024	AW	JILL DAVIS	\$72.12	O
	Purpose: ADMIN DORMANT ACCT DEPOSIT, ADMIN TIF NOTICES POSTAGE					
118324	10/23/2024	10/23/2024	AW	PRICE FARMS ORGANICS, LTD.	\$156.00	O
	Purpose: OLLER CEMY TOPSOIL SUPPLY					
118325	10/23/2024	10/23/2024	AW	SHELLY MATERIALS, INC	\$467.31	O
	Purpose: PARK PATH STONE MATERIAL					
118326	10/23/2024	10/23/2024	AW	OHIO LTAP CENTER	\$144.00	O
	Purpose: ROAD DEPT SNOW&ICE CONTROL REGIS					
					<u>Total Payments:</u>	<u>\$240,326.80</u>
					<u>Total Conversion Vouchers:</u>	<u>\$0.00</u>
					<u>Total Less Conversion Vouchers:</u>	<u>\$240,326.80</u>

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.