

*Minutes of the* **CONCORD TOWNSHIP BOARD OF TRUSTEES Meeting**

*Held September 24, 2012*

*(Page 1 of 2)*

The Concord Township Board of Trustees met in regular session on Monday, September 24, 2012 at the Concord Township Administrative Building. Chairman Karen Koch called the meeting to order at 7:10 p.m. The roll was called; in attendance were Trustees Karen Koch, Joe Garrett and Bart Johnson. Minutes from the previous meeting were presented. Trustee Garrett moved and Trustee Johnson seconded to approve the minutes. Vote: Koch-yes, Garrett-yes, Johnson-yes.

**Public Input**

Mike Coduto, General Adjuster for York Risk Services Group, Inc., reported on the status of the fire department wind damage claim from June 29, 2012. He explained a structural engineer first assessed the damage, who recommended to demolish the storage bays and repair the remainder of the building. Next, a building consultant that specialized in disasters, JS Held, completed an initial evaluation to rebuild the block building. A code expert was also hired to include what building codes would apply. Mr. Coduto said he needed to know whether the Board was going to rebuild or build new, and what contractor the Board use. The Board explained the estimate was needed before a decision could be reached, and contractors are usually selected through the public bid process. York's replacement cost is \$262,765.68.

Trustee Johnson requested details on what the estimate did and did not include. The estimate includes union wage amounts for our area, demolition cost of the bays, construction amounts from JS Held, a temporary room to cover utility areas so the rest of the building is useable. Architectural fees, housing and interim costs were not included. Mr. Coduto handed out the scope of repair for bidding purposes, and noted if rebuilding, it would be for the same building in the same condition. It was also noted the township's estimate for demo and disposal was \$18,000, compared to York's estimate of \$9,500. Mr. Coduto said costs for architect, prevailing wage, permits, general contractor, etc. would be taken from the estimate category "10% overhead/10% profit."

With cold weather concerns, a temporary "shed" to cover the fire department utilities will need constructed prior to demolition of the bays. Since the township cannot spend more than \$50,000 without a project going through the long, public bid process, the cost and scope of the demo and temporary structure were discussed. A quote for demo was received from a Centerburg contractor, and a quote from Krabill Construction can be obtained since they are repairing the Road Department damage.

Trustee Garrett moved to adopt a Resolution (#092412-1) to move forward with demolition of the damaged fire department bays and building of a temporary structure to shed utilities, at a cost not to exceed \$50,000.00, and to call a Special Meeting of the Board of Trustees on Thursday, September 27, 2012 at 7:00pm to discuss the hiring of a general contractor. Trustee Johnson seconded the adoption of this Resolution. Upon roll call vote: Koch-yes, Garrett-yes, Johnson-yes. Discussion continued regarding restoration contractors, design-build options, and bidding processes.

**Old Business**

Patridge Surveying will charge \$300 to shoot the back half of Maynard Road. Per the county map, there is five to six feet of fall. The Maynard tile repairs will be a large project but the Board agrees something has to be done about the lack of drainage. Trustee Garrett noted there are two options: either repair and replace the tile, or the township will fix and leave as an open ditch.

The radar signs for Scioto Reserve are being shipped back to the township, and will be installed once received.

Discussion was held on the replacement windows for the lobby.

The Trustees discussed the request for variance fee waiver with the Zoning Inspector. No action taken.

**New Business**

A request for a cemetery deed transfer was received due to a tree being in the way of the gravesites. Trustee Garrett moved and Trustee Johnson seconded to approve the transfer from Lot 48, graves 1 and 2, to Lot 47, graves 5 and 6. Vote: Koch-yes, Garrett-yes, Johnson-yes.

The fall festival has been scheduled for October 27, 2012 from 4:00-7:00pm at the park.

Zoning Inspector Irvine reported 25 permits (11 houses) for August, and 11 permits to date for September.

The Board of Zoning Appeals (BZA) will hold a hearing Wednesday, September 26, 2012. They are in need of alternates, and three applications have been received. Trustee Johnson moved and Trustee Garrett seconded to appoint resident Jason Haney as BZA alternate. Vote: Koch-yes, Garrett-yes, Johnson-yes.

Trustee Garrett discussed adding zoning board members to the Delaware County Township Association as associate members. They would receive membership in the Ohio Township Association and receive a bi-monthly publication and zoning articles.

Fire Chief and Operations Director, Todd Cooper, reported the following:

Sworn statement and proof of loss forms have been submitted to insurance, and two checks are in the mail to begin covering Road and Fire Department damages.

RECORD OF PROCEEDINGS

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(Page 2 of 2)

Fire department agility testing will be held October 29, 2012 to hire part-time employees, if needed to control overtime and leave of absences. Thirty applications have been received.

Mr. Cooper will meet Tuesday, September 25, 2012 with Delaware County Commercial Plans Examiner to discuss the possibility of saving the first bay of the fire department closest to the living quarters.

The Merchant Road culvert project is completed.

Assistant Prosecutor, Chris Betts, is currently reviewing HB204 as a means for the township to purchase new dump trucks. No other open bids are available to tag on, except the State's bid for as previously discussed.

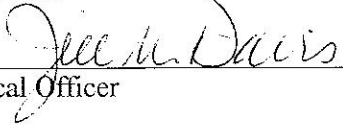
An EMS study grant has been submitted to include Delaware County, Delaware City, and townships. All departments that provide EMS were added to this state grant request, to determine best use of county EMS funds and service. There is a sixty day period to add or remove names. Trustee Garrett moved and Trustee Johnson seconded to remove Concord Township from the EMS study grant request. Discussion continued and Trustee Koch did not feel there was enough information presented. Vote: Koch-no, Garrett-yes, Johnson-yes.

A contract modification and invoice was received from The Shelly Company for the 2012 road improvement project. No action taken until further information is received.

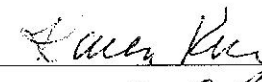
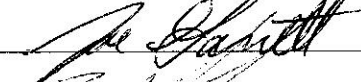

Chairman Koch certified the Fiscal Officer has provided current financial reports for the township. Completing business the Fiscal Officer certified funds have been appropriated and money is in the treasury to pay the bills. Therefore, Trustee Johnson moved and Trustee Garrett seconded to approve pending purchase orders, blanket certificates, and warrants #1061, 8969-8995, all totaling \$157,375.69. Vote: Koch-yes, Garrett-yes, Johnson-yes.

As there was no further business, Trustee Johnson moved and Trustee Garrett seconded to adjourn the meeting. Vote: Koch-yes, Garrett-yes, Johnson-yes. Meeting adjourned 10:25pm.

ATTEST

  
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Fiscal Officer

BOARD OF TRUSTEES

  
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