

Held

January 2, 2013

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The Concord Township Board of Trustees met in special session on Wednesday, January 2, 2013 at the Concord Township Administrative Building to organize for 2013.

The Fiscal Officer, presiding, called the meeting to order at 9:20 a.m. The roll was called; present were Trustees Karen Koch, Joe Garrett, and Bart Johnson.

The Fiscal Officer presented the minutes of the previous meeting. Several corrections were noted. Mr. Johnson moved and Mr. Garrett seconded to approve the minutes as corrected. Vote: Koch-yes, Garrett-yes, Johnson-yes.

The Fiscal Officer opened the floor for nominations for 2013 Chairman of the Board. Mr. Garrett moved to nominate Ms. Koch for Chairman. Mr. Johnson seconded this motion. Mr. Johnson moved and Mr. Garrett seconded to close nominations. Vote to close nominations: Koch-yes, Garrett-yes, Johnson-yes. Vote for Ms. Koch chairman: Koch-yes, Garrett-yes, Johnson-yes.

The Fiscal Officer opened the floor for nominations for 2013 Vice Chairman of the Board. Mr. Johnson moved and Ms. Koch seconded to nominate Mr. Garrett for Vice Chairman. As there were no other nominations, upon roll call vote: Koch-yes, Garrett-yes, Johnson-yes.

Ms. Koch moved to appoint Mr. Johnson to serve as Executive Board member. Mr. Garrett seconded this motion. Vote: Koch-yes, Garrett-yes, Johnson-yes.

The meeting was turned over to 2013 Chairman, Ms. Karen Koch.

### NEW BUSINESS

It was noted the Board of Trustees will hold their regular township meetings on the second and fourth Mondays of each month, as approved at the last meeting, except for Memorial Day and end of year meeting. Meeting dates will begin at 7:00 p.m. at the Concord Township Administrative Building, 6385 Home Road, Delaware, Ohio 43015, and will be published in the Delaware Gazette.

The Fiscal Officer presented the 2013 Township Annual Appropriations. Mr. Garrett moved the adoption of the following Resolution (#010213-1): Be It Resolved by the Board of Trustees of Concord Township, Delaware County, Ohio, that to provide for the current expenses and other expenditures of said Board of Trustees, during the fiscal year ending December 31, 2013, the following sums be and the same are hereby set aside and appropriated for the several purposes for which expenditures are to be made for and during said fiscal year, as follows:

General Fund	\$4,241,380.00
Motor Vehicle License Tax Fund	\$ 29,000.00
Gasoline Tax Fund	\$ 180,500.00
Cemetery Fund	\$ 31,000.00
Fire District Fund	\$3,847,500.00
Road District Fund	\$1,015,000.00
FEMA Grant Fund	\$ 92,381.00
CPIG Park Grant Fund	\$ 27,937.48
Township MVL Permissive Fund	\$ 103,500.00
TOTAL	\$9,568,198.48

Ms. Koch seconded the Resolution and the roll being called upon its adoption, the vote resulted as follows: Koch-yes, Garrett-yes, Johnson-yes. Reports were distributed for 2012 final payroll, end of year fund balances and purchase orders.

Mr. Johnson moved and Mr. Garrett seconded to adopt a Resolution (#010213-2) allowing the Fiscal Officer, in the event there is an inadequate amount in the line item or appropriation to pay incoming bills, to make the necessary inter-fund transfers as needed to meet obligations. Vote: Koch-yes, Garrett-yes, Johnson-yes.

Mr. Johnson moved and Mr. Garrett seconded to adopt a Resolution (#010213-3) approving the use of township funds for payment of Delaware County Regional Planning Commission dues for 2013, calculated at a population of 10,076 x \$1.04 per person, minus a credit of \$1,183.00 for end of 2011 population 9,857 x -\$0.12, all totaling \$9,296.00. Vote: Koch-yes, Garrett-yes, Johnson-yes.

Mr. Garrett moved to allow the Fiscal Officer to invest township funds in the best interest of the Township as prescribed by the Ohio Revised Code. These monies are invested in reputable financial institutions which have a contract with Concord Township for Deposit of Public Funds. PNC Bank, Delaware County Bank, and Insight Bank are currently used. Fiscal Officer Davis intends to add the State of Ohio's StarOhio and StarPlus programs during 2013. Mr. Johnson seconded this motion. Vote: Koch-yes, Garrett-yes, Johnson-yes.

Mr. Johnson moved and Mr. Garrett seconded to approve the Trustee's road inspection assignments. Vote: Koch-yes, Garrett-yes, Johnson-yes.

Discussion was held on the Zoning Fee Schedule. Per the previous meeting, Zoning Inspector Irvine noted the Certificate of Compliance fees are often not included in permit applications due to the structure of the fee schedule. Room additions and detached garages are also calculated completely different. Mr. Johnson moved and Mr. Garrett seconded to submit the following changes to the Zoning Fee Schedule: 1-remove the additional \$10 per square foot fee on residential applications, 2-remove the Certificate of Compliance fee for residential and commercial applications and note

RECORD OF PROCEEDINGS  
CONCORD TOWNSHIP BOARD OF TRUSTEES

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10146

Held

January 2, 2013

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"included in fee," 3-remove additional per square foot fees for garage or residence additions, or decks. Vote: Koch-yes, Garrett-yes, Johnson-yes.

Ms. Koch moved and Mr. Garrett seconded to continue with the current Cemetery Fees Schedule. Vote: Koch-yes, Garrett-yes, Johnson-yes.

Mr. Garrett moved and Mr. Johnson seconded to appoint Nick Cua to the Board of Zoning Appeals for another five-year term through December 31, 2017. Vote: Koch-yes, Garrett-yes, Johnson-yes.

It was noted 2013 Road Improvement request forms will be received this month and due back to the Delaware County Engineer's Office in February. Roads inspection will be scheduled later this month.

Mr. Johnson moved and Mr. Garrett seconded to approve a \$40.00 per month cell phone reimbursement for 2013 for part-time Zoning Inspector Ric Irvine. Vote: Koch-yes, Garrett-yes, Johnson-yes.

Mr. Garrett moved and Mr. Johnson seconded to approve the following pay changes for 2013: Director of Operations (part-time) increase \$1,500 per year, Zoning Inspector (part-time) and Road Department (full-time) increase two percent per year, and all other Administrative and Maintenance positions no change. Vote: Koch-yes, Garrett-yes, Johnson-yes.

It was noted the Fire Department full-time staff will receive a four percent raise for 2013, but will also have an additional two percent deducted from their pay toward pensions, per the approved Local Union #3755 contract dated June 25, 2012. Fire department part-time staff pay rates will remain the same. Ms. Koch moved and Mr. Johnson seconded to increase the Fire Chief pay rate four percent, with the additional two percent pension deduction. Vote: Koch-yes, Garrett-yes, Johnson-yes. Mr. Johnson noted our Fire Department is in excellent position thanks to Chief Cooper overseeing the budget in a conservative manner. Mr. Garrett added, due to the Chief's work, we are not in bad shape as other townships.

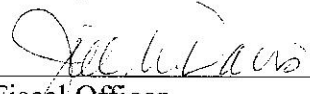
The Ohio Police and Fire Pension Fund pick-up resolution needs updated due to full-time fire department staff paying an additional two percent toward their employee pensions and the township's pick-up being reduced two percent. Therefore, Mr. Johnson moved and Mr. Garrett seconded to approve a resolution to decrease the township's pick-up of the full-time fire employee's portion of pension from six percent to four percent. The employee will now pay six percent of their mandatory ten percent pension, with the township covering four percent of the employee's portion. The employer's portion remains unchanged at twenty-four percent. Vote: Koch-yes, Garrett-yes, Johnson-yes.

Mr. Johnson moved and Mr. Garrett seconded to name Loveland & Brosius, LLC law firm as township outside legal counsel on an as-needed, hourly basis for calendar year 2013, at the discretion of the Director of Operations, not to exceed total compensation of \$5,000.00. Vote: Koch-yes, Garrett-yes, Johnson-yes.

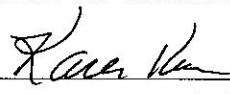

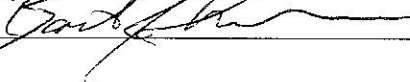
Year-end financials were reviewed, and payroll direct deposit vouchers #1098-1101, totaling \$58,969.58. were approved and signed.

As there was no further business, Mr. Johnson moved to adjourn, seconded by Mr. Garrett. Vote: Koch-yes, Garrett-yes, Johnson-yes. Meeting adjourned.

ATTEST

  
Fiscal Officer

BOARD OF TRUSTEES

*Sent 12/31/12  
for 1/4/13  
initials  
[Signature]*

PUBLIC NOTICE  
CONCORD TOWNSHIP BOARD OF TRUSTEES

The Board of Trustees of Concord Township will hold their regular meetings for 2013 on the 2nd and 4th Monday of each month, unless otherwise noted. All meetings will be held at 7:00 p.m. at the Concord Township Administrative Building, 6385 Home Road, Delaware, Ohio 43015. Meeting dates are as follows:

- Mon Jan 14
- Mon Jan 28
- Mon Feb 11
- Mon Feb 25
- Mon Mar 11
- Mon Mar 25
- Mon Apr 8
- Mon Apr 22
- Mon May 13
- Tue May 28 (instead of Memorial Day, Mon May 27)**
- Mon Jun 10
- Mon Jun 24
- Mon Jul 8
- Mon Jul 22
- Mon Aug 12
- Mon Aug 26
- Mon Sep 9
- Mon Sep 23
- Mon Oct 14
- Mon Oct 28
- Mon Nov 11
- Mon Nov 25
- Mon Dec 9
- Mon Dec 30 (instead of Mon Dec 23)**

**TOWNSHIP ANNUAL APPROPRIATION RESOLUTION No. 010213-1**

The Board of Trustees of Concord Township, Delaware County, Ohio, met in regular session on the 2nd of January, 2013 at the Concord Township Administrative Building with the following members present:

Karen Koch  
Joe Garrett  
Bart Johnson

Mrs. Garrett moved the adoption of the following Resolution:

BE IT RESOLVED by the Board of Trustees of Concord Township, Delaware County, Ohio, that to provide for the current expenses and other expenditures of said Board of Trustees, during the fiscal year ending December 31st, 2013, the following sums be and the same are hereby set aside and appropriated for the several purposes for which expenditures are to be made for and during said fiscal year, as follows, viz:

**01 GENERAL FUND**

That there be appropriated from the General Fund for Miscellaneous Purposes:

	PERMANENT APPROPRIATION	RECAPITULATION OF FUNDS
<b>1-A Administrative</b>		
01A01 SALARIES - TRUSTEES	61,704.00	
01A02 SALARY - FISCAL OFFICER	28,176.00	
01A03 TRAVEL OF OFFICIALS	1,000.00	
01A04 SUPPLIES - ADMINISTRATION	10,000.00	
01A05 EQUIPMENT - ADMINISTRATION	10,000.00	
01A06 INSURANCE - LIAB/HEALTH/ALL	165,000.00	
01A07 BURIAL EXPENSES	2,000.00	
01A10 LEGAL COUNSEL	25,000.00	
01A12 EMPLOYER'S RETIREMENT CONTRIBUTION	52,000.00	
01A13 ASSESSMENTS & CONTRIBUTIONS	1,000.00	
01A15 WORKERS' COMPENSATION	10,000.00	
01A16 GENERAL HEALTH DISTRICT	20,000.00	
01A17 AUDITOR & TREASURER (CO.) FEES	55,000.00	
01A17A STATE OF OHIO ROLLBACK FEES	3,000.00	
01A18 ADVERTISING DELINQUENT LANDS (CO.)	5,500.00	
01A19 STATE EXAMINERS' AUDIT CHARGES	6,000.00	
01A21 ELECTION EXPENSE (CO.)	2,500.00	
01A26 OTHER EXPENSES	1,900,000.00	
01A25 CONTINGENCY ACCOUNT - EMERG.	1,500,000.00	
01A81 SALARY - ADMINISTRATOR	12,000.00	
01A90 FICA/MEDICARE EMPLOYER	30,000.00	
Total Miscellaneous Purposes:	3,899,880.00	3,899,880.00

That there be appropriated from the General Fund for Town Halls, Memorial Buildings and Grounds Purposes:

**1-B Town Halls, Memorial Buildings and Grounds**

01B01 SALARIES/JANITORIAL	7,500.00	
01B02 IMPROVEMENT OF SITES	7,500.00	
01B04 UTILITIES	20,000.00	
01B05 MAINTENANCE SUPPLIES/MAT	7,500.00	
01B06 EQUIP PURCHASES OR REPLACEMENTS	15,000.00	
01B07 REPAIRS	15,000.00	
01B08 OTHER	30,000.00	
Total Town Hall Purposes:	102,500.00	102,500.00

That there be appropriated from the General Fund for Parks and Recreation Purposes:

**1-F Parks & Recreation**

01F01 SALARIES	35,000.00	
01F02 IMPROVEMENT OF SITES	35,000.00	
01F03 LAND PURCHASES	10,000.00	
01F04 NEW BUILDINGS/ADDITIONS	40,000.00	
01F05 TOOLS AND EQUIPMENT	15,000.00	
01F06 SUPPLIES	25,000.00	
01F07 REPAIRS	10,000.00	
01F08 OTHER EXPENSES	15,000.00	
01F08A UTILITIES	5,000.00	
Total Parks and Recreation Purposes:	190,000.00	190,000.00

That there be appropriated from the General Fund for Police Protection Purposes:

**1-G Police Protection**

01G03 Contracts	15,000.00	
Total Police Protection Purposes:	15,000.00	15,000.00

That there be appropriated from the General Fund for Zoning Purposes:

**1-J Zoning**

01J01 SALARIES AND FEES	30,000.00	
01J02 SUPPLIES	2,000.00	

01J03 OTHER EXPENSES	2,000.00	
Total Zoning Purposes:	34,000.00	34,000.00

**Total General Fund: 4,241,380.00**

## 02 MOTOR VEHICLE LICENSE TAX FUND

That there be appropriated from the Motor Vehicle License Tax Fund:

<b>2-A Miscellaneous</b>		
02A04 TOOLS AND EQUIPMENT	10,000.00	
02A05 SUPPLIES	8,000.00	
02A06 REPAIRS	3,000.00	
<b>2-B Maintenance</b>		
02B02 MATERIAL-MAINTENANCE	4,000.00	
<b>2-C Improvement</b>		
02C02 MATERIAL-IMPROVEMENT	4,000.00	
<b>Total Motor Vehicle License Tax Fund:</b>	<b>29,000.00</b>	<b>29,000.00</b>

## 03 GASOLINE TAX FUND

That there be appropriated from the Gasoline Tax Fund:

<b>3-A Miscellaneous</b>		
03A04 TOOLS AND EQUIPMENT	9,000.00	
03A05 SUPPLIES	15,000.00	
03A06 REPAIRS	6,500.00	
03A07 MAINTENANCE OF EQUIPMENT	5,000.00	
03A10 OTHER EXPENSES	20,000.00	
<b>3-B Maintenance</b>		
03B01 SALARIES	75,000.00	
03B02 MATERIAL	25,000.00	
<b>3-C Improvement</b>		
03C02 MATERIAL	25,000.00	
<b>Total Gasoline Tax Fund:</b>	<b>180,500.00</b>	<b>180,500.00</b>

## 05 CEMETERY FUND

That there be appropriated from the Cemetery Fund:

05A02 SALARIES	10,000.00	
05A05 IMPROVEMENT OF SITES	2,000.00	
05A06 LAND PURCHASES	10,000.00	
05A08 TOOLS AND EQUIPMENT	2,000.00	
05A09 SUPPLIES	4,000.00	
05A10 REPAIRS	1,500.00	
05A12 OTHER EXPENSES	1,500.00	
<b>Total Cemetery Fund:</b>	<b>31,000.00</b>	<b>31,000.00</b>

## 10 FIRE DISTRICT FUND

That there be appropriated from the Fire District Fund:

10A01 SALARIES	1,600,000.00	
10A02 EMPLOYER'S RETIREMENT CONTRIBUTION	315,000.00	
10A03 WORKERS' COMPENSATION	40,000.00	
10A04 ASSESSMENTS & CONTRIBUTIONS	500.00	
10A07 UTILITIES	25,000.00	
10A08 TOOLS AND EQUIPMENT	250,000.00	
10A09 SUPPLIES	42,000.00	
10A10 REPAIRS	65,000.00	
10A14 INSURANCE	410,000.00	
10A15 OTHER EXPENSES	1,100,000.00	
<b>Total Fire District Fund:</b>	<b>3,847,500.00</b>	<b>3,847,500.00</b>

## 11 ROAD DISTRICT FUND

That there be appropriated from the Road District Fund:

<b>11-A Miscellaneous</b>		
11A04 TOOLS AND EQUIPMENT	60,000.00	
11A05 SUPPLIES	25,000.00	
11A06 REPAIRS	25,000.00	
11A07 MAINTENANCE OF EQUIPMENT	25,000.00	
<b>11-B Maintenance</b>		
11B01 SALARIES	65,000.00	
11B02 MATERIAL	175,000.00	
11B03 CONTRACTS	400,000.00	
11B04 OTHER EXPENSES	240,000.00	
<b>Total Road District Fund:</b>	<b>1,015,000.00</b>	<b>1,015,000.00</b>

## 14A FEMA GRANT FUND

That there be appropriated from the FEMA Fund:

14A07A OTHER EXPENSES	92,381.00	
<b>Total FEMA Fund:</b>	<b>92,381.00</b>	<b>92,381.00</b>

**14B CPIG/COMMUNITY PARK IMPROVEMENT GRANT FUND**

That there be appropriated from the CPIG Fund:

14B08 OTHER EXPENSES	27,937.48	
<b>Total CPIG Fund:</b>	<b>27,937.48</b>	<b>27,937.48</b>

**21 CAPITAL BUILDING FUND**

That there be appropriated from the Capital Projects Fund:

21A04 OTHER CAPITAL EXPENSES	0.00	
<b>Total Capital Projects Fund:</b>	<b>0.00</b>	<b>0.00</b>

**23 PERMISSIVE MOTOR VEHICLE LICENSE TAX FUND**

That there be appropriated from the Permissive Motor Vehicle License Tax Fund:

23A04 TOOLS AND EQUIPMENT	25,000.00	
23A05 SUPPLIES AND MATERIALS	50,000.00	
23A06 PURCHASED SERVICES	10,000.00	
23A07 OTHER EXPENSES	18,500.00	
<b>Total Permissive MVL Tax Fund:</b>	<b>103,500.00</b>	<b>103,500.00</b>

**GRAND TOTAL OF ALL FUNDS:** **9,568,198.48**

Mr/s. Koch seconded the Resolution and the roll being called upon its adoption the vote resulted as follows:

Mr/s. <u>Allen Koch</u>	<u>yes</u>
Mr/s. <u>[Signature]</u>	<u>yes</u>
Mr/s. <u>[Signature]</u>	<u>yes</u>

Adopted January 2, 2013 Jill M. Davis  
Fiscal Officer

The STATE OF OHIO, DELAWARE COUNTY, ss:

I, Jill M. Davis, Fiscal Officer of the Board of Trustees of Concord Township, Delaware County, Ohio, and in whose custody the Files, Journals and Records of said Board are required by the Laws of the State of Ohio to be kept, do hereby certify that the foregoing Annual Appropriation Resolution is taken and copied from the original Resolution now on file with said Board, that the foregoing Resolution has been compared by me with the said original and that the same is a true and correct copy thereof.

WITNESS my signature, this 2nd day of January, 2013.

Jill M. Davis  
Fiscal Officer

**RESOLUTION NO. 010213-2**

*Delaware County, Ohio*

*Be It Resolved by the Township Trustees of Concord Township, that*

In the Event there is an inadequate amount in the line item or appropriation to pay incoming bills:

Therefore, Mr. Johnson moved to adopt a resolution to allow the Fiscal Officer to make the necessary inter-fund transfers as needed to meet financial obligations.

Mr. Garrett seconded the adoption of this Resolution.

Vote:	Koch	<u>yes</u>
	Johnson	<u>yes</u>
	Garrett	<u>yes</u>

Adopted the 2<sup>nd</sup> day of January, 2013.

Attest:

Board of Trustees:

*Jill McDermott*  
Fiscal Officer

*Karen Koch*  
*R. Garrett*  
*Paul [Signature]*

**RESOLUTION NO. 010213-3**

*Delaware County, Ohio*

*Be It Resolved by the Township Trustees of Concord Township, that*

Mr. Johnson moved to adopt a Resolution approving use of township funds for payment of Delaware County Regional Planning Commission dues calculated as follows:

End of 2012 Population Estimate of 10,076 x \$1.04/person for a total of \$10,479.00, minus a credit of \$1,183.00 for end of 2011 population 9857 x -\$0.12, all totaling \$9,296.00.

Mr. Garrett seconded the adoption of this Resolution.

Vote:	Koch	<u>yes</u>
	Johnson	<u>yes</u>
	Garrett	<u>yes</u>

Adopted the 2<sup>nd</sup> day of January, 2013.

Attest:

Board of Trustees:

[Signature]  
Fiscal Officer

[Signature: Karen Koch]  
[Signature: Mr. Garrett]  
[Signature: Paul Johnson]



**CONCORD TOWNSHIP, DELAWARE COUNTY, OHIO  
ROAD INSPECTION ASSIGNMENTS FOR 2013**

**Trustee Johnson**

Duffy Rd  
Elmgee Dr  
Buechel  
Brust Rd  
Rutherford Rd  
Whiraway Cir  
Turfway Bend  
Edgewood  
Park Ridge  
Concord Rd  
Concord Bend  
Griffith Ln  
Rivers End  
Badenoch Dr  
Erin Woods Dr  
Serenity Dr  
Sylvan Dr  
Eversole Run Rd  
Sundown Dr  
Merchant Rd  
Cook Rd  
Tree Lake Blvd  
Carson Pl  
Spring Grove Ct  
Glenmore Dr  
Fairland Dr  
Willow Valley Dr  
Irish Hills Dr  
Blarney Stone Way  
Maple Run Ln  
Stoneview Cir  
Meyer Cove Ct  
Clear Falls Way  
Overcreek Pl  
Bridge Crossing Ct  
Glenmier Ct

**Trustee Garrett**

Freshwater Rd  
Klondike Rd  
Dix Rd  
Calhoun Rd  
Russell Rd  
Fry Rd  
Hill Cemetery  
Delaware St S  
Delaware St N  
Front St  
Maynard Rd  
Bean Oller Rd  
Bunty Station Rd  
Owen Fraley Rd  
Ford Rd  
Clark Shaw Rd  
Chancel Gate Dr  
Canterbury Cir  
Lakehill Dr N  
Lakehill Dr S  
Highlands Dr  
Highlands Ct  
Eversole Cemetery Rd  
Scioto Chase Blvd  
Cherry Glen Dr  
Vista Lake Way  
County View Place  
Seven Lakes Place  
Valley View Ln  
Fairfield Lakes Dr  
New Point Place  
Scioto Parkway  
Indian Creek Ct  
Houston Pond Dr  
Hunter Lake Dr  
Glen Lakes Dr  
Shadow Woods Ct  
Eventrail Dr  
St Lawrence Dr  
Western Point Dr  
Golden Way  
Kellogg Dr  
Clearwater Ct  
Eagle Creek Ln  
Winterbury Ct  
Crooked Elm Ct  
Vista Walk Ln  
Greyson Dr  
Verbena Ln  
Scenic View Dr  
Potters Way  
Letterman Dr  
Clear Creek Loop  
Creek View Ct  
Pleasant Creek Ct  
Pleasant View Loop

**Trustee Koch**

Harriott Rd  
Gwendolyn Dr  
Lakeview  
Springdale Rd  
Pagett Pl  
Frabell N  
Frabell S  
Ladonna Dr N  
Ladonna Dr S  
Sterling  
Depp Pl  
S Park Place W  
N Park Place W  
Myrna Dr  
Elizabeth Dr  
Goode Rd  
Logan Dr  
Sunset Dr  
S Park Place E  
Riverview Dr  
Mohican Dr  
Tartan Fields Dr  
Mackenzie Way  
Tillinghast Dr  
Seay Ct  
Redan Ct  
Morris Dr  
Campbell Ln  
Palmer Ct  
Deacon Ct  
Rob Roy Ct  
Cape Ct  
Glasgow Ct  
Brodie Ln  
Archer Ln  
Cartgate Ct  
Robertson Ct  
Flynn Ln  
Grant Dr  
Raynor Ct  
Allen Dr  
Old Oak Ln  
Dennison Ct  
Ginger Pl

(Estim. total miles=46.020 12/10)

**CONCORD TOWNSHIP ZONING FEE SCHEDULE** - effective January 1, 2013  
 ZONING INSPECTOR, RIC IRVINE 740-881-5338 [rivine@concordtwp.org](mailto:rivine@concordtwp.org)

**APPLICATIONS FOR:**

PRCD Overlay	\$600.00 plus \$50.00 per acre for first 50 acres then \$100.00 per acre thereafter with a cap of \$30,000 per applicant
PRD / Rezoning	\$600.00 plus \$50.00 per acre for first 50 acres then \$100.00 per acre thereafter with a cap of \$30,000 per applicant
Conditional use	\$600.00
Variance	\$600.00
Appeals	\$600.00
Modification of PRD	\$200.00
Conditional Use Permit	\$600.00
Change of Zoning Use Permit	\$ 50.00
Administrative Review	\$300.00 covers one meeting per board

- Applicant or representative must be present at hearing.
- Additional Charge for court reporter to be charged to the applicant where required by the boards.
- For purposes of clarification, "BOARD" refers to Zoning Commission or Zoning Appeals Board.
- If an Applicant does not submit proper documents as specified, the board may turn down the Application.
- However, The Board may move for a continuance, giving the Applicant sufficient time to secure the proper documents and submit a fee of \$400.00 for the continuance.
- If the Board cannot reach a decision and a continuance is requested by the Board, there are not additional fees charged to the Applicant.

**RESIDENTIAL**

Single Family	\$175.00
Multi Family, per unit	\$175.00

**ACCESSORY STRUCTURES**

0-100 sq. ft.	\$ 25.00
101-300 sq. ft.	\$ 50.00
301-500 sq. ft.	\$ 75.00
501 sq. ft. and larger	\$100.00

**ADDITIONS**

TO Garage or Residence	\$100.00
DECKS (no roof)	\$ 75.00
SWIMMING POOLS (private)	\$100.00
STRUCTURAL CHANGE (to building)	\$100.00
CERTIFICATE OF COMPLIANCE	included in initial fee
MOBILE HOME (temporary)	\$200.00 first 6 months - \$100.00 6 month renewal
MOBILE HOME (farm labor)	\$200.00 each 6 months

**APPROVAL OF PLATS AND SUBDIVISIONS**

Approval	\$150.00 plus \$50.00 per lot over one (1)
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**COMMERCIAL - INDUSTRIAL**

New Construction	\$275.00 plus \$15.00 each 100 sq. ft. or fraction thereof
Additions and/or Alterations	\$275.00 plus \$15.00 each 100 sq. ft. or fraction thereof
Certificate of Compliance	included in initial fee

**SIGNS (WHEN ZONING CERTIFICATE REQUIRED)**

Permanent	\$300.00
Temporary	\$225.00 up to 18 months

**ANTENNAS**

Satellite Dish	\$ 25.00
Cellular Tower	\$250.00
Antenna Tower	\$ 25.00

**MISCELLANEOUS**

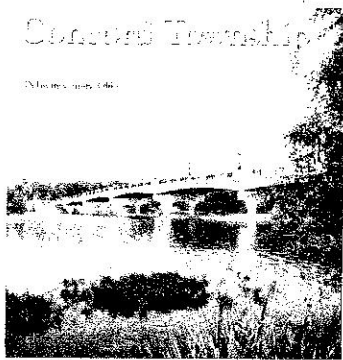
Borrow Pits	\$500.00
Returned Check Fee	\$ 50.00
Temporary Construction of Tool/supply trailer	\$150.00
Zoning Resolution Book	\$ 75.00
Comprehensive Book	\$ 25.00
Copies	\$ .25 per page
Both Books on CD ROM	\$ 20.00

Any resident with an approved Zoning Certificate on file and there was a house built with incorrect setbacks, as indicated on the Zoning Certificate, the owner will be required to apply for a Variance through the Zoning Inspector and the BZA with all fees waived under the following conditions:

1. No Variance applied for which was necessary
2. Not on File (no records available)
3. Variance (setback) is challenged

Approval Initials

*KK*  

**CONCORD TOWNSHIP, DELAWARE COUNTY, OHIO**

**Trustees:**

Karen Koch  
Joe Garrett  
Bart Johnson

**Fiscal Officer:**

Jill M. Davis

**OLLER CEMETERY FEES**

Concord Township Residents or Property Owners: \$400.00 per grave site

Opening and Closing: \$350.00 Monday-Friday  
\$500.00 Weekends/Holidays

Interment of Ashes: \$150.00 Monday-Friday  
\$350.00 Weekends/Holidays

Monument Footers: \$ 0.60 per square inch

Other Fees: \$ 50.00 to change lot deeds or maps

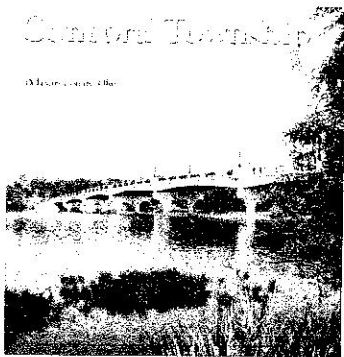
Approved the 2<sup>nd</sup> day of January, 2013

Board of Trustees

Karen Koch  
Joe Garrett  
Bart Johnson

**6385 Home Road, Delaware, OH 43015**

**Phone: 740-881-5338 Fax: 740-881-5428 Email: [jdavis@concordtwp.org](mailto:jdavis@concordtwp.org)**



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**Trustees:**  
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Joe Garrett  
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**Fiscal Officer:**  
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**2013 PAY RATES FOR TOWNSHIP PERSONNEL**

Operations Director, Part-time, Todd Cooper \$13,500 per year      Hire Date 8/12/10

Administrative Assistant, Part-time      \$15.00 per hour

Zoning Inspector, Part-time, Ric Irvine      \$15,300 per year      Hire Date 8/12/10

Zoning Commission Board Members (5)      \$50.00 per meeting

Board of Zoning Appeals Members (5)      \$50.00 per meeting

Road Department, Full-time, Joe Holloway \$27.23 per hour      Hire Date 3/12/90

Road Department, Part-time/Seasonal      \$15.00 per hour

Fire Chief, Todd Cooper      \$98,988.96 per year

Fire Department, Full-time      per union contract

Fire Department, Part-time      \$14.00 per hour, plus  
\$ 1.00 per hour paramedic bonus

APPROVED:

**6385 Home Road, Delaware, OH 43015**

**Phone: 740-881-5338    Fax: 740-881-5428    www.concordtwp.org**

**RESOLUTION EMPLOYING TOWNSHIP'S ATTORNEYS  
ON AN ANNUAL BASIS FOR THE YEAR 2013**

WHEREAS, the Concord Township Board of Township Trustees ("Board") is authorized by Section 309.09(B) of the Revised Code to employ attorneys on an annual basis other than the prosecuting attorney to represent the Township and its officers, boards and commissions in their official capacities and to advise them on legal matters; and

WHEREAS, Section 309.09(B) of the Revised Code provides that no such attorney may be employed except on the order of the Board, duly entered upon its Journal, in which the compensation to be paid for the attorney's legal services shall be fixed; and

WHEREAS, the Board finds it necessary to appoint attorneys to counsel and represent the Township on an annual basis for calendar year 2013 in such matters as the Board or its designee may refer to them; and

WHEREAS, the Board has appropriated the sum of \$ 5,000.00 for legal services for 2013;

NOW THEREFORE, BE IT RESOLVED by the Board of Township Trustees of Concord Township, Delaware County, Ohio, that:

SECTION 1. Donald F. Brosius of Loveland & Brosius, LLC, and the law firm of Loveland & Brosius, LLC, 50 West Broad Street, Suite 3300, Columbus, Ohio 43215, are hereby employed on an annual basis for calendar year 2013 as the Township's legal counsel to represent the Township and its officers, boards and commissions in their official capacities and to advise them in connection with such matters as may be referred to said Counsel by or on behalf of the Board or its designee.

SECTION 2. The compensation for such counsel during 2013 shall be paid as follows: \$195.00 per hour partner attorney time; \$175.00 per hour senior associate time; \$150.00 per hour associate time; \$90.00 per hour law clerk time; and \$75.00 per hour legal assistant time; plus out-of-pocket expense reimbursements; provided that the total compensation shall not exceed \$ 5,000.00 without further action by this Board.

SECTION 3. The attorneys may be discharged at any time by majority vote of the Board.

SECTION 4. The Township Fiscal Officer is directed to send a copy of this Resolution to the law firm.

SECTION 5. It is found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in such formal actions were in meetings open to the public in compliance with all legal requirements including, without limitation, Section 121.22 of the Revised Code.

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SECTION 6. This Resolution shall take effect and be in force from and after the date of its adoption.

Adopted: January 2, 2013

**BOARD OF TRUSTEES  
CONCORD TOWNSHIP  
DELAWARE COUNTY, OHIO**

ATTEST:

Jill M. Davis  
Jill M. Davis, Fiscal Officer

Karen Koch  
Karen Koch, Trustee

Joe Garrett  
Joe Garrett, Trustee

Bart Johnson  
Bart Johnson, Trustee

PENDING WARRANT REPORT  
Concord Township [2012]

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
1098	221.65	V 1098	HR BUTLER, LLC	PAYROLL PROCESSING FEE 12/28/12
1099	3376.54	V 1099	HR BUTLER, LLC	PAYROLL AGENCY DEDUCTIONS 12/28/12
1100	43596.15	V 1100	HR BUTLER, LLC	PAYROLL SALARIES 12/28/12
1101	11775.24	V 1101	HR BUTLER, LLC	PAYROLL TAXES WITHHELD 12/28/12

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Total Amount of Pending Warrants

58969.58