

RECORD OF PROCEEDINGS

Minutes of

Meeting

CONCORD TOWNSHIP BOARD OF TRUSTEES

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held

December 27, 2017

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Call to Order

The Concord Township Board of Trustees met Wednesday, December 27, 2017 at 7:00 p.m. at the Concord Township Administrative Building, 6385 Home Road, Delaware, Ohio 43015. Chairman Johnson called the meeting to order, and the roll was taken. In attendance were Trustees Jason Haney, Joe Garrett, and Bart Johnson.

Mr. Haney moved and Mr. Johnson seconded to approve the minutes of the previous meeting. Vote: Haney-yes, Garrett-abstain/absent, Johnson-yes.

Public Input

Lori Kannally of the Delaware General Health District shared the following: there is an uptick of the norovirus "stomach flu" which is highly contagious so disinfect well, and also an uptick of the influenza flu (the flu vaccine has been about 40-60% effective).

Old Business

The 2018 Road Improvement estimate was received from the County Engineer's office. After discussion, *Mr. Garrett moved and Mr. Haney seconded to approve the 2018 township road improvement estimate for \$693,031.93. Vote: Haney-yes, Garrett-yes, Johnson-yes.*

Mr. Garrett discussed the postmaster's recommendation for cluster mailboxes for new subdivisions. He thinks the cluster boxes are a detriment to a neighborhood, along with safety, inconvenience, and distance issues. Mr. Irvine has also been researching the recommendation, stating it is supposed to save costs for postal delivery and developer installation. Mr. Irvine will respond that the township would like individual mailboxes for new subdivision homeowners.

Zoning Department

Mr. Irvine reported twelve zoning permits were issued for December. An assessment inspection of the Montgomery property on South Section Line Road was ordered again for Tuesday, since open trusses are visible from the road and there are no longer tarps covering the structure.

New Business

Mr. Johnson moved to enter into Executive Session at 7:30 pm to discuss potential litigation due to a development plan change. Mr. Haney seconded this motion. Invited to the session were the Trustees, Fiscal Officer, Zoning Inspector, Zoning Commission Board Chairperson, Attorney, and Operations Director. Upon roll call vote: Haney-yes, Garrett-yes, Johnson-yes.

Mr. Johnson noted the Trustees returned to Regular Session at 9:37pm.

Financial Report

Chairman Johnson certified the Fiscal Officer provided current financial reports for the Township. The current Cash Summary by Fund balances were: General Fund balance \$5,186,055.67, and Special Revenue Funds \$2,993,234.14 (Motor Vehicle License Taxes, Gas Tax, Cemetery, Road, and Fire Funds), all totaling \$8,179,289.81.

The Fiscal Officer certified funds have been appropriated and money is in the treasury to pay the bills. *Therefore, Mr. Garrett moved and Mr. Haney seconded to approve all pending purchase orders, vouchers, and warrants #1686-1691, 13399-13456, all totaling \$232,191.84. Vote: Haney-yes, Garrett-yes, Johnson-yes.*

Fire & Maintenance Departments

A new medical director contract through Ohio Health will not be ready until the end of January 2018, so Dr. Bambach will continue until then, at a rate of \$833 per month.

It was noted at the medical insurance meeting that chiropractic visits are not covered under the new medical plan. Our previous plan covered twelve visits. Options were discussed, and Mr. Johnson will call the agent.

Old fire gear will be placed on GovDeals tomorrow. The old helmets have no value since are not to current code, and will be discarded.

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A change to the township building rental contract was requested, clarifying charitable groups must also be residents.

Fire station update - it is close to finished, and Chief Cooper will follow up with Charter Hill. An attorney letter was received regarding drywall issues and payment, which does not directly affect the township.

Tree removal quotes were reviewed, which include Lucy Depp trees surrounded by power lines, and one willow tree in Oller Cemetery. *Mr. Johnson moved and Mr. Garrett seconded to approve the tree removal quote in the amount of \$9,325.00, for removal of Lucy Depp trees, cut into firewood length, and one Oller Cemetery willow removal, haul away, and stump grinding. Vote: Haney-yes, Garrett-yes, Johnson-yes.*

Part-time fire employee hiring was discussed. Thirteen passed the agility testing; interviews are next.

Red Cross blood drive will be at the fire station on January 6, 2018.

Other New Business

Mr. Johnson moved and Mr. Haney seconded to approve paying medical, dental, vision, and life insurance for full-time employees and elected officials on 2018. Vote: Haney-yes, Garrett-yes, Johnson-yes.

Mr. Garrett moved and Mr. Haney seconded to continue all ongoing contracts with current vendors into 2018. Vote: Haney-yes, Garrett-yes, Johnson-yes.

Mr. Haney moved and Mr. Garrett seconded to approve paying expenses for elected officials and employees who wish to attend the 2018 Ohio Township Association convention. Vote: Haney-yes, Garrett-yes, Johnson-yes.

It was noted the Trustee meetings will continue in 2018 on the second and fourth Wednesdays at 7:00 pm at the Concord Township Administrative Building. The organization meeting will be held Thursday, January 4, 2018 at 9:00 am.

Bank statements for certificate of deposit accounts were reviewed by the Trustees.

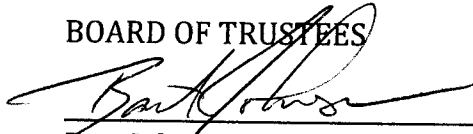
A fire department run history report was received through November 30, 2017: total calls 700, total reports 897.

As there was no further business, *Mr. Haney moved and Mr. Garrett seconded to adjourn. Motion passed unanimously.*

ATTEST


Fiscal Officer, Jill Davis

BOARD OF TRUSTEES


Bart Johnson


Joe Garrett


Jason Haney



Sheila Middleton, RN, MS
Health Commissioner

Delaware General Health District

1 and 3 West Winter Street
P.O. Box 570
Delaware, Ohio 43015-0570
(740) 368-1700 Fax (740) 368-1736
DelawareHealth.org



Flu Update

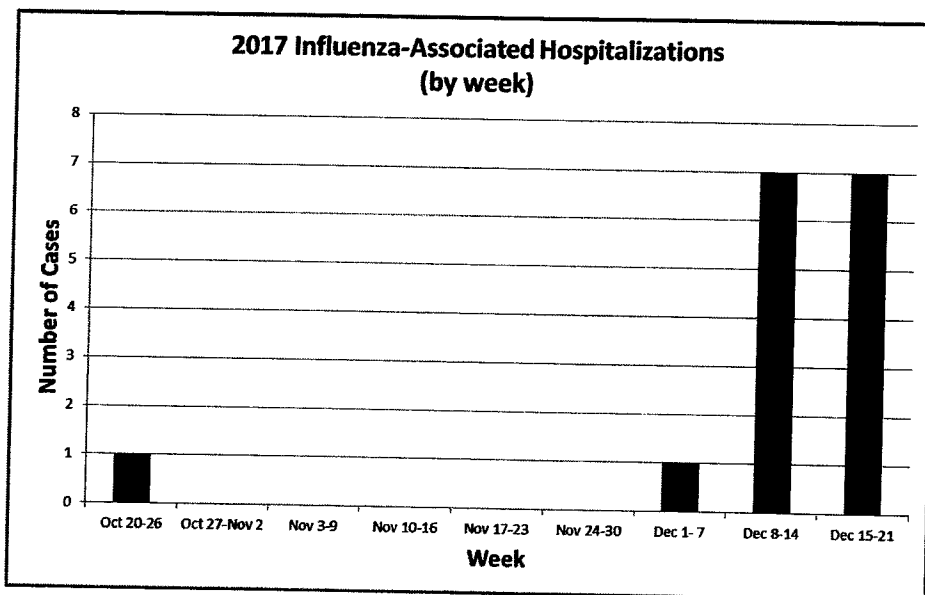
Friday December 15 – Thursday, December 21

General:

The first and best way to protect against the flu is to get the vaccine. The flu vaccine can reduce flu illnesses, doctor's visits, and missed work and school, in addition to preventing flu-related hospitalizations. The CDC recommends a yearly flu vaccine for everyone 6 months of age and older.

In addition to receiving a yearly flu vaccine, staying away from sick people and washing your hands reduces the spread of germs including the flu. If you are sick with the flu, stay home to help prevent further spread.

Vaccine effectiveness can vary, but recent studies show that the vaccine reduces the risk of flu illness by 40-60% among the overall population.



2017 Influenza-Associated Hospitalizations (Oct 1 – Dec 21, 2017)	Previous 5 year Average Influenza-Associated Hospitalizations (Oct 1 – Dec 21, 2012-2016)
16	7.4

“Healthy People, Healthy Habits, Healthy Communities”

Environmental Health * Plumbing * Keep Delaware County Beautiful * Vital Statistics * Clinic Services *
Health and Safety Education * WIC

2018 ROAD IMPROVEMENT PROGRAM
 ROAD SUMMARY
 CONCORD TWP

DECEMBER 15, 2017

ROAD	FROM	TO	MILES	ESTIMATE
ARCHER	ROB ROY DR	CUL-DE-SAC	0.554	\$336.00
CLARKSHAW	SR 257	S SECTION LINE RD	0.495	\$65,335.74
COOK RD	TWP LINE	TO DUBLIN RD	1.671	\$190,326.92
DIX RD	MILLS RD	TWP LINE	0.301	\$5,955.60
DUFFY RD	CONCORD RD	DUBLIN RD	1.001	\$90,407.40
EDGEWOOD DR	DEAD END	DEAD END	0.542	\$76,253.88
GREYSON	SCIOTO PKWY	CUL-DE-SAC	0.287	\$735.00
PARKRIDGE	EDGEWOOD DR	DUBLIN RD	0.120	\$12,335.03
KLONDIKE RD	RT 42	TWP LINE	1.903	\$188,343.46

TOTAL(S) **6.874** \$630,029.03

PROJECT CONTINGENC **10%** \$63,002.90

PROJECT TOTAL COST: \$693,031.93

Estimate reviewed and approved in the amount of total listed above:

X, Township Trustee

12/27/17
date

X, Township Trustee

12/27/17
date

X, Township Trustee

12/27/17
date

CONCORD TWP



CONCORD TOWNSHIP FIRE & RESCUE - STATION 340 -



CONCORD TOWNSHIP FIRE & RESCUE Monthly Totals 2016 and 2017 Year to Date

2016 Calls and Report Totals:

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	YTD Totals	
Calls	53	52	60	62	55	92	66	70	70	63	64	85	792	Total Calls
NFIRS	29	28	36	37	23	57	45	45	35	40	36	59	470	Fire Reports
EMS	36	32	40	35	41	62	36	46	41	42	43	51	505	EMS Reports
Total	65	60	76	72	64	119	81	91	76	82	79	110	975	Total Reports

2017 Calls and Report Totals:

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	YTD Totals	
Calls	63	68	44	68	58	70	73	66	56	75	59		700	Total Calls
NFIRS	43	43	38	45	37	47	50	35	37	48	45		468	Fire Reports
EMS	37	38	25	52	37	52	41	43	32	41	31		429	EMS Reports
Total	80	81	63	97	74	99	91	78	69	89	76		897	Total Reports

Submitted: 12-27-2017

Captain Douglas Kindell

7943 Dublin Road; Delaware, Ohio 43015 | Office: (740) 881-5997 * Fax: (740) 881-5422
dkindell@concordtwp.org

CASH SUMMARY BY FUND
Concord Township [2017]

Date: 12/27/17

FUND	Starting Balance 01/01/17	Total Receipts	Transfers In (MEMO ONLY)	Advances In (MEMO ONLY)	Total Receipts and Balances	Expenditures	Transfers Out (MEMO ONLY)	Advances Out (MEMO ONLY)	Ending Balance YTD
01 -GENERAL	4915200.40	1207610.39	0.00	0.00	6122810.79	936755.12	0.00	0.00	5186055.67
02 -MOTOR VEHICLE LICENSE TAX	29394.92	17589.59	0.00	0.00	46984.51	15900.27	0.00	0.00	31084.24
03 -GASOLINE TAX	85963.78	110331.19	0.00	0.00	196294.97	109140.03	0.00	0.00	87154.94
05 -CEMETERY	40409.92	16346.80	0.00	0.00	56756.72	28580.39	0.00	0.00	28176.33
10 -FIRE DISTRICT	2713667.24	3209730.68	190849.00	0.00	5923397.92	4992338.46	0.00	0.00	931059.46
11 -ROAD DISTRICT	1489315.58	831091.07	0.00	0.00	2320406.65	468752.90	0.00	0.00	1851653.75
14 -MAINTENANCE FACILITY-ROAD	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
14A-FEMA	0.00	190849.00	0.00	0.00	190849.00	190849.00	190849.00	0.00	0.00
14B-COMMUNITY PARK IMPROV GRANT FUND (CPIG)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
15 -GENERAL(NOTE) RETIREMENT(MAINT.FACILITY)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
21 -CAPITAL FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
23 -PERMISSIVE MOTOR VEHICLE LICENSE TAX	48678.56	34402.43	0.00	0.00	83080.99	18975.57	0.00	0.00	64105.42
TOTAL ALL FUNDS	9322630.40	5617951.15	190849.00	0.00	14940581.55	6761291.74	190849.00	0.00	8179289.81

PENDING WARRANT REPORT
Concord Township [2017]

Date: 12/27/17

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
1686	199.75	V 1686	HR BUTLER, LLC	PAYROLL PROCESSING FEE 12/22/17
1687	297.25	V 1687	HR BUTLER, LLC	PAYROLL AGENCY DEDUCTIONS 12/22/17
1688	51357.52	V 1688	HR BUTLER, LLC	PAYROLL SALARIES 12/22/17
1689	17438.41	V 1689	HR BUTLER, LLC	PAYROLL TAXES WITHHELD 12/22/17
1690	83.73	V 1690	HR BUTLER, LLC	PAYROLL PROCESSING FEE 12/27 T.GRAY O/T
1691	855.78	V 1691	HR BUTLER, LLC	PAYROLL SALARY/TAXES T.GRAY O/T
13399	34702.20	VW13399	UNITED HEALTHCARE	MEDICAL INSURANCE PREMIUM JAN'18
13400	960.00	VW13400	NATL INSTITUTE FOR PUBLIC SAFETY TECH	FIRE DEPT MAPPING FOR TRUCKS
13401	361.50	VW13401	BUCKEYE READY-MIX, LLC	CEMETERY FOUNDATION MATERIAL
13402	83.52	VW13402	BATTERIES PLUS COMMERCIAL SALES	FIRE DEPT BATTERIES SUPPLY
13403	59.99	VW13403	MICRO CENTER	FIRE DEPT THUMB DRIVE
13404	671.50	VW13404	LOWE'S COMPANIES, INC	ROAD/CEM/FIRE SUPPLIES NOV.STMT.
13405	238.00	VW13405	WESTGATE STUDIO	FIRE DEPT DECALS FOR NEW MEDIC
13406	76.19	VW13406	WARREN FIRE EQUIPMENT, INC.	FIRE DEPT GEAR CLEANER
13407	31.10	VW13407	SBH MEDICAL LTD	FIRE DEPT MEDS FOR MEDICAL
13408	247.94	VW13408	PROSOURCE PRINTING	FIRE DEPT BUSINESS CARDS
13409	440.51	VW13409	BOUND TREE MEDICAL, LLC	FIRE DEPT MEDIC SUPPLIES
13410	209.00	VW13410	IN THE NEWS INC	FIRE DEPT FIREHOUSE PLAQUE
13411	188.16	VW13411	MILLER'S TEXTILE SERVICES	FIRE DEPT MATS SUPPLY
13412	63.98	VW13412	VOSS BROTHERS SALES	FIRE DEPT CHAIN REPAIR
13413	171.72	VW13413	MEDICAL REPAIR, INC.	FIRE DEPT MEDIC COT INSPECTION
13414	425.00	VW13414	OHIO STATE FIREFIGHTERS ASSOC	FIRE DEPT 5YR MEMBERSHIP DUES
13415	1116.50	VW13415	CONSOLIDATED FLEET SERVICES INC	FIRE DEPT ANNUAL LADDER TESTING
13416	850.00	VW13416	WORKING PARTNERS	FIRE DEPT DRUG/ALCOHOL MANUAL
13417	3617.38	VW13417	CYRUS CONSTRUCTION	ROAD DEPT CURB, GUTTER, BASIN REPAIRS
13418	785.70	VW13418	SUTPHEN CORPORATION	FIRE DEPT GAUGE REPAIRS
13419	1545.31	VW13419	LOEB ELECTRIC	COMM&MAINT BLDGS LIGHT REPAIRS
13420	142.13	VW13420	LOWE'S COMPANIES, INC	FIRE/ROAD SUPPLIES
13421	2198.54	VW13421	THE DELAWARE MOTIVE PARTS	FIRE/ROAD REPAIR PARTS NOV&DEC
13422	636.00	VW13422	EMERGENCY PLUMBING SERVICE, LLC	ROAD DEPT WATER HTR EMERG REPAIR
13423	117.45	VW13423	HANLEY PRINT & PROMOTIONS	ADMIN ENVELOPE SUPPLY
13424	249.00	VW13424	STANLEY STEEMER INTL INC	ADMIN BLDG CARPET CLEANING
13425	800.57	VW13425	INTERSTATE BILLING SERVICE, INC.	ROAD DEPT TRUCK347 REMOTE POWER REPAIR
13426	20.28	VW13426	THE HARDWARE EXCHANGE	FIRE DEPT HARDWARE SUPPLY
13427	48.36	VW13427	GORDON FLESH CO., INC.	ADMIN COPIER USAGE DEC-JAN
13428	325.95	VW13428	VALTECH COMMUNICATIONS	ADMIN PHONE BILL
13429	7604.10	VW13429	COMPASS MINERALS AMERICA	ROAD SALT MATERIAL
13430	1555.23	VW13430	EXPRESS SERVICES INC	ROAD DEPT LABOR 12/4-12/16
13431	269.94	VW13431	B & C COMMUNICATIONS	FIRE DEPT RADIO ANTENNA MOVED
13432	197.26	VW13432	GERMAIN FORD	ROAD DEPT TRK#350 SWITCH REPAIR
13433	210.22	VW13433	DEL-CO WATER CO INC	TWP WATER UTILITY BILLS
13434	90.00	VW13434	SILCO FIRE & SECURITY	FIRE DEPT ALARM MONITORING QTR1
13435	261.50	VW13435	AIM MEDIA MIDWEST	GAZETTE LEGAL ADVERTISING
13436	280.42	VW13436	VERIZON WIRELESS	FIRE/ROAD CELL PHONES BILL
13437	250.00	VW13437	TIME WARNER CABLE	ADMIN INTERNET SVC
13438	43.00	VW13438	ANGIE ELLERBROCK	ADMIN MINI-CASSETTE PLAYER REIMB
13439	105.95	VW13439	TRACTOR SUPPLY CREDIT PLAN	ROAD/OLLER SUPPLIES
13440	1656.34	VW13440	OHIO EDISON	TWP ELECTRIC UTILITY BILLS
13441	332.80	VW13441	MEDFLIGHT OF OHIO	FIRE DEPT ANNUAL IV PUMP MAINT
13442	146.27	VW13442	MICRO CENTER	FIRE DEPT TONER SUPPLIES
13443	1419.49	VW13443	GREAT LAKES PETROLEUM, INC.	FIRE/ROAD FUEL SUPPLY
13444	816.17	VW13444	BOUND TREE MEDICAL, LLC	FIRE DEPT MEDIC SUPPLIES
13445	22.12	VW13445	WARREN FIRE EQUIPMENT, INC.	FIRE DEPT SCBA WARRANTY FREIGHT
13446	245.00	VW13446	DIGIMATICS INC	FIRE DEPT ROOM NAME PLATES
13447	426.39	VW13447	WALMART COMMUNITY	ADMIN/FIRE SUPPLIES
13448	249.00	VW13448	FIRE SAFETY SERVICES, INC.	FIRE DEPT OPERATION GAS FOR METER
13449	232.20	VW13449	JD EQUIPMENT INC.	PARK SUPER104 MOWER ARM REPAIR
13450	1592.48	VW13450	NRS	FIRE DEPT DRYSUITS
13451	5230.00	VW13451	MOUNT CARMEL OCCUPATIONAL HEALTH	FIRE DEPT PHYSICALS (19)
13452	2099.00	VW13452	CONDUENT BUSINESS SERVICES, LLC	FIRE DEPT FIREHOUSE SOFTWARE ANNUAL FEE
13453	5948.07	VW13453	PUBLIC EMPLOYEES RETIREMENT SYSTEM	TWP PENSION CONTRIBUTIONS NOV'17
13454	71.52	VW13454	FRONTIER	TWP BLDG ALARM PHONE LINE
13455	4273.94	VW13455	PNC BANK	TWP VISA CHARGES NOV-DEC ALL DEPTS
13456	74947.51	VW13456	OHIO POLICE & FIRE PENSION FUND	FIRE DEPT PENSION CONTRIBUTIONS NOV'17
=====				
	232191.84		Total Amount of Pending warrants	