

CONCORD TOWNSHIP BOARD OF TRUSTEES

December 13, 2017

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Call to Order

The Concord Township Board of Trustees met Wednesday, December 13, 2017 at 7:00 p.m. at the Concord Township Administrative Building, 6385 Home Rd, Delaware, OH 43015. Chairman Johnson called the meeting to order. The roll was called and in attendance were Trustees Jason Haney and Bart Johnson. *Mr. Haney moved and Mr. Johnson seconded to approve the minutes from the previous meeting. Vote: Haney-yes, Johnson-yes.*

Public Input

1. Michael Wayne, student from Olentangy High School, asked the Board about a proposal to build a path connecting the Scioto Reserve neighborhoods to the Olentangy Liberty High School. Mr. Johnson agrees with the path concept, but explained the issues are passing through private property, across ponds, and funding the expensive project. Options were discussed.
2. George Taylor, township resident from 2006-2008, would like to plant a tree at Concord Park in memory of his daughter who played softball there. A location for the tree and plaque will be determined in spring, along with a bench to be relocated from the elementary school.

Old Business

1. Todd Bollinger of CBIZ reviewed the 2018 medical insurance quotes. United HealthCare (UHC) had the lowest increase for the most comparable benefits, at a cost of \$34,720 per month, for a fully funded PPO plan with \$5,000/\$10,000 deductible, drug card benefits, and same HRA reimbursement levels as currently used. Other tools available include website offerings, virtual doctor program, phone app, and wellness portal. UHC is now the biggest carrier nationwide. Mr. Bollinger has personally used UHC for fifteen years, and feels the only issue the first few months will be the drug coverage differences. *After discussion, Mr. Johnson moved and Mr. Haney seconded to name CBIZ Benefits of Dublin, Ohio, as the township's insurance broker for the United HealthCare AUG8 RX621 medical plan, and also transferring the current plans for Delta Dental, VSP vision, The Standard life, and HRA administration and funding levels, all effective January 1, 2018. Vote: Haney-yes, Johnson-yes.* Mr. Bollinger and Fiscal Officer Davis will get all paperwork processed, and new insurance cards should be to employees before the end of December.
2. Resident Andrea Yagoda congratulated the new fire station on winning third place in the design contest.

New Business

1. *Mr. Johnson moved and Mr. Haney seconded to approve renewal of the township's electric aggregation program, and to appoint Trustee Haney to sign renewal documents on behalf of the Board of Trustees. Vote: Haney-yes, Johnson-yes.*

Zoning Department

1. Zoning inspector, Ric Irvine, reported sixteen permits were issued for the month of November.
2. The Zoning Commission will meet on December 19, 2017 to review the preliminary plan for the north side of Hyatts Road (the old school property). Regional Planning has not reviewed the development plan yet.
3. Mr. Irvine received an email regarding mailbox recommendations from the U.S. Postmaster. Multiple unit mailboxes are preferred for new developments instead of mailboxes at each home. Local postmasters regulate the recommendation, which saves on postal delivery costs.

Fire and Maintenance Departments

1. Update on the fire station construction closing - two sign-offs are still needed at the county building department and Charter Hill Construction still owes them,

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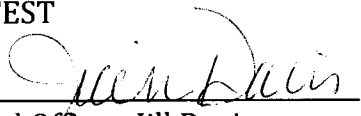
- the architect is still waiting on warranty manuals from Charter Hill along with as-built drawings, and a couple things still remain on the punch-out list.
2. Two quotes were received to remove many dead trees in Lucy Depp, in the amount of \$10,083 and \$11,555. The latter quote includes cutting the trees into firewood length. More info at next meeting.
 3. The fire department is in the process of hiring more part-time employees. Eighteen applied, sixteen passed the written test, and the first part of the physical agility testing was today with eight passing. The second agility will be held next week for the other eight. Interviews will take place in January with the firefighters, Chief, and then Trustees.
 4. The fire department will hold a Red Cross blood drive on Saturday, January 6, 2018.

Fiscal Officer

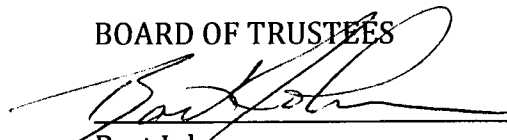
1. *Mr. Johnson moved and Mr. Haney seconded to reappoint Nick Cua to the Board of Zoning Appeals, and Steve Pierce to the Zoning Commissions Board. Vote: Haney-yes, Johnson-yes.*
2. Chairman Johnson certified the Fiscal Officer provided current financial reports for the Township. The current Cash Summary by Fund balances were: General Fund balance \$5,202,589.81, and Special Revenue Funds \$3,192,144.74 (Motor Vehicle License Taxes, Gas Tax, Cemetery, Road, and Fire Funds), all totaling \$8,394,734.55.
3. The Fiscal Officer certified funds have been appropriated and money is in the treasury to pay the bills. *Therefore, Mr. Haney moved and Mr. Johnson seconded to pay pending purchase orders, vouchers, and warrants #1676-1685, 13361 void, 13362-13398, all totaling \$376,950.12. Vote: Haney-yes, Johnson-yes.*
4. The Fiscal Officer reviewed the Assistant Prosecutor's opinion on the Trustees' approved transient vendor policy.
5. *Mr. Johnson moved and Mr. Haney seconded to approve the new public funds depository agreement with PNC Bank and the new Ohio Collateral Pool, and authorized Fiscal Officer Davis to sign all necessary documents. Vote: Haney-yes, Johnson-yes.*
6. *Mr. Johnson moved and Mr. Haney seconded to approve the pooled runout option with Jefferson Health Plan (JHP) for medical claims incurred prior to January 1, 2018, but not received by the end of 2017, and for Medical Mutual of Ohio to administer the runout claims, and for Fiscal Officer Davis to inform JHP as such. Vote: Haney-yes, Johnson-yes.*
7. Discussion was held on a Lucy Depp property that could possibly be annexed into Shawnee Hills.

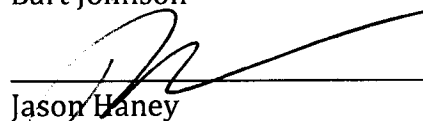
As there was no further business, Mr. Johnson moved and Mr. Haney seconded to adjourn. Motion passed unanimously.

ATTEST


 Fiscal Officer, Jill Davis

BOARD OF TRUSTEES


 Bart Johnson


 Jason Haney

December 13, 2017

CONCORD TOWNSHIP TRUSTEE MEETING

AGENDA

ROLL CALL

APPROVE MINUTES

PUBLIC INPUT

OLD BUSINESS

Todd Bollinger CBiz insurance for 2018

NEW BUSINESS

PUCO Paperwork for Aggregation Program

ZONING INSPECTOR

FIRE DEPARTMENT / OPERATIONS DIRECTOR

PT Firefighter hiring update

Fiscal Officer

PAY BILLS – I would like to certify that the fiscal officer has provided financial records. I need a motion to pay bills, approve pending warrants, purchase orders and blanket certificates

Executive session to discuss an employee matter and to update ongoing litigation pertaining to our health insurance.

Adjourn

CASH SUMMARY BY FUND
Concord Township [2017]

Date: 12/13/17

FUND	Starting Balance 01/01/17	Total Receipts	Transfers In (MEMO ONLY)	Advances In (MEMO ONLY)	Total Receipts and Balances	Expenditures	Transfers Out (MEMO ONLY)	Advances Out (MEMO ONLY)	Ending Balance YTD
01 -GENERAL	4915200.40	1204805.39	0.00	0.00	6120005.79	917415.98	0.00	0.00	5202589.81
02 -MOTOR VEHICLE LICENSE TAX	29394.92	16269.03	0.00	0.00	45663.95	15152.30	0.00	0.00	30511.65
03 -GASOLINE TAX	85963.78	100649.92	0.00	0.00	186613.70	109140.03	0.00	0.00	77473.67
05 -CEMETERY	40409.92	16346.80	0.00	0.00	56756.72	28132.74	0.00	0.00	28623.98
10 -FIRE DISTRICT	2713667.24	3209730.68	190849.00	0.00	5923397.92	4802516.67	0.00	0.00	1120881.25
11 -ROAD DISTRICT	1489315.58	831091.07	0.00	0.00	2320406.65	447040.88	0.00	0.00	1873365.77
14 -MAINTENANCE FACILITY-ROAD	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
14A-FEMA	0.00	190849.00	0.00	0.00	190849.00	190849.00	190849.00	0.00	0.00
14B-COMMUNITY PARK IMPROV GRANT FUND (CPIG)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
15 -GENERAL(NOTE) RETIREMENT(MAINT.FACILITY)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
21 -CAPITAL FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
23 -PERMISSIVE MOTOR VEHICLE LICENSE TAX	48678.56	31585.43	0.00	0.00	80263.99	18975.57	0.00	0.00	61288.42
TOTAL ALL FUNDS	9322630.40	5601327.32	190849.00	0.00	14923957.72	6529223.17	190849.00	0.00	8394734.55

CASH JOURNAL
Concord Township [2017]

Date: 12/05/17

CASH			Checking Balance	Investment Balance	Date	Particulars	Transaction Number Code	PO/BC/ Receipt	Warrant Number	Code or Account Number
DEBIT Receipt	CREDIT Expenditure	BALANCE								
		8739211.28				REPORT BEGINNING BALANCE				
	-2085.63	8741296.91	5007590.26	3733706.65	11/30/17	FRANKLIN EQUIPMENT LLC	110240 511	BC70258	1676	01-F-08
	265.74	8741031.17	5007324.52	3733706.65	11/30/17	HR BUTLER, LLC	110241 511	PO70049	1677	01-A-26
	55.72	8740975.45	5007268.80	3733706.65	11/30/17	HR BUTLER, LLC	110242 511		1678M	11-B-01
	9850.06	8731125.39	4997418.74	3733706.65	11/30/17	HR BUTLER, LLC	110242 511		1678M	10-A-01
	2095.34	8729030.05	4995323.40	3733706.65	11/30/17	HR BUTLER, LLC	110243 511		1679M	01-A-81
	424.00	8728606.05	4994899.40	3733706.65	11/30/17	HR BUTLER, LLC	110243 511		1679M	01-A-26
	2012.92	8726593.13	4992886.48	3733706.65	11/30/17	HR BUTLER, LLC	110243 511		1679M	01-J-01
	60.00	8726533.13	4992826.48	3733706.65	11/30/17	HR BUTLER, LLC	110243 511		1679M	01-F-01
	15.00	8726518.13	4992811.48	3733706.65	11/30/17	HR BUTLER, LLC	110243 511		1679M	05-A-02
	94717.07	8631801.06	4898094.41	3733706.65	11/30/17	HR BUTLER, LLC	110243 511		1679M	10-A-01
	2677.65	8629123.41	4895416.76	3733706.65	11/30/17	HR BUTLER, LLC	110243 511		1680M	11-B-01
	246.40	8628877.01	4895170.36	3733706.65	11/30/17	HR BUTLER, LLC	110244 511		1680M	01-A-81
	296.32	8628580.69	4894874.04	3733706.65	11/30/17	HR BUTLER, LLC	110244 511		1680M	01-J-01
	607.70	8627972.99	4894266.34	3733706.65	11/30/17	HR BUTLER, LLC	110244 511		1680M	11-B-01
	31276.00	8596696.99	4862990.34	3733706.65	11/30/17	HR BUTLER, LLC	110244 511		1680M	10-A-01
	2613.57	8594083.42	4860376.77	3733706.65	11/30/17	HR BUTLER, LLC	110244 511		1680M	10-A-02
	136.61	8593946.81	4860240.16	3733706.65	11/30/17	HR BUTLER, LLC	110244 511		1680M	01-A-90
0.00	145264.47		Totals for 11/30/17 - 11/30/17							

PENDING WARRANT REPORT
Concord Township [2017]

Date: 12/13/17

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose	
1681	99.00	V 1681	PNC BANK	MONTHLY BANK CHARGES OCT,NOV,DEC	
1682	192.07	V 1682	HR BUTLER, LLC	PAYROLL PROCESSING FEES 12/8/17	
1683	335.62	V 1683	HR BUTLER, LLC	PAYROLL AGENCY DEDUCTIONS 12/8/17	
1684	51934.23	V 1684	HR BUTLER, LLC	PAYROLL SALARIES 12/8/17	
1685	16951.82	V 1685	HR BUTLER, LLC	PAYROLL TAXES WITHHELD 12/8/17	
13362	85.16	VW13362	WASHINGTONS HARDWARE AND AUTO PARTS	FIRE DEPT REPAIR PARTS	
13363	73.00	VW13363	JOHN DEERE FINANCIAL	ROAD DEPT STIHL CHAIN REPAIR	
13364	587.70	VW13364	TRACTOR SUPPLY CREDIT PLAN	ROAD & FIRE PARTS & CLOTHING	
13365	11345.59	VW13365	AECOM TECHNICAL SVCS, INC.	SHARED USE PATH ENGINEERING	
13366	113.50	VW13366	PORTA KLEEN	PARK PORTABLE RESTROOM NOV17	
13367	9625.47	VW13367	PUBLIC EMPLOYEES RETIREMENT SYSTEM	SUPPLEMENTAL ROAD PENSION CONTRIBUTIONS	
13368	8096.00	VW13368	DELAWARE COUNTY ENGINEER	OEPA NPDES MS4 RUNOFF ANNUAL CO-PERMIT	
13369	1058.88	VW13369	EXPRESS SERVICES INC	ROAD DEPT LABOR 11/20-11/30	
13370	713.27	VW13370	ALL-WIN ELECTRIC LLC	COMM BLDG EXTERIOR LIGHT REPAIR	
13371	139.37	VW13371	HOTSY EQUIPMENT COMPANY	ROAD DEPT POWER WASH REPAIR	
13372	319.95	VW13372	VALTECH COMMUNICATIONS	ADMIN PHONE LINES	
13373	1552.37	VW13373	OHIO PUBLIC ENTITY CONSORTIUM	HRA ADMIN & CLAIMS REIMB OCT-NOV17	
13374	595.70	VW13374	42 AUTOMOTIVE INC.	FIRE/ROAD TRUCK REPAIRS	
13375	147.00	VW13375	JILL DAVIS	TOWNSHIP POSTAGE STAMPS REIMB	
13376	495.00	VW13376	SERVICEMASTER JANITORIAL BY FAITH	TWP BLDG CLEANING DEC	
13377	344.69	VW13377	FRONTIER	FIRE/ADMIN PHONE BILLS	
13378	26.40	VW13378	GORDON FLESCH CO., INC.	ADMIN COPIER USAGE FEES	
13379	2113.96	VW13379	PNC BANK	TWP VISA CHARGES ALL DEPTS	
13380	33913.00	VW13380	OHIO BUREAU OF WORKERS' COMPENSATION	2018 WORK COMP ANNUAL PREMIUM	
13381	48994.00	VW13381	OHIO TWP ASSOC. RISK MANAGEMENT AUTH.	TWP LIAB RENEWAL DEC17-DEC18	
13382	208.76	VW13382	GINGWAY PRODUCTS INC.	FIRE/ROAD STEEL REPAIRS	
13383	40.00	VW13383	RIC IRVINE, ZONING INSPECTOR	ZONING CELL PHONE REIMB DEC'17	
13384	233.91	VW13384	WALGREENS PHARMACY	TWP FLU SHOTS	
13385	1386.00	VW13385	ALL-WIN ELECTRIC LLC	COMM BLDG EXTERIOR LIGHTS REPAIR	
13386	451.26	VW13386	COLUMBIA GAS	FIRE DEPT GAS UTILITY	
13387	2321.67	VW13387	GREAT LAKES PETROLEUM, INC.	FIRE/ROAD FUEL SUPPLY'P	
13388	33316.87	VW13388	US BANK INSTITUTIONAL CUSTODY SVCS	JHP MEDICAL INSUR DEC'17	
13389	432.00	VW13389	TAYLOR TIRE COMPANY, LTD.	ROAD DEPT JD5420 TIRE REPAIRS	
13390	685.00	VW13390	CENTRAL OHIO DIESEL	ROAD DEPT GRADER FUEL PUMP	
13391	467.21	VW13391	CLASSIC SOLUTIONS INC.	FIRE DEPT JANITORIAL SUPPLY	
13392	204.66	VW13392	MADISON ENERGY COOP ASSOC INC	ROAD DEPT GAS UTILITY	
13393	64.50	VW13393	BROSIUS, JOHNSON & GRIGGS, LLC	LEGAL COUNSEL PERSONNEL THRU NOV.30	
13394	456.34	VW13394	WALMART COMMUNITY	FIRE DEPT STATION SUPPLIES	
13395	661.80	VW13395	EXPRESS SERVICES INC	ROAD DEPT LABOR 11/14-17	
13396	509.16	VW13396	MATHESON TRI-GAS INC.	ROAD DEPT CYLINDER RENTAL SUPPLY	
13397	308.00	VW13397	OHIO PENAL INDUSTRIES	FIRE DEPT BED FRAME	
13398	85.76	VW13398	AIRGAS USA, LLC	FIRE DEPT GAS CYLINDERS	
=====			Total Amount of Pending warrants		
231685.65					