

CONCORD TOWNSHIP BOARD OF TRUSTEES

November 22, 2017

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Call to Order

The Concord Township Board of Trustees met Wednesday, November 22, 2017 at 7:00 p.m. at the Concord Township Administrative Building, 6385 Home Road, Delaware, Ohio 43015. Chairman Johnson called the meeting to order, and the roll was called; attending were Trustees Jason Haney, Joe Garrett, and Bart Johnson.

Mr. Garrett moved and Mr. Haney seconded to approve the minutes of the previous meeting. Vote: Haney-yes, Garrett-yes, Johnson-abstain/absent.

Public Input

Guest Lori Kannally from the Delaware General Health District, gave an update on the community health assessment surveys, free community food safety trainings, and newborn home visits. Mr. Garrett noted the township can also do child seat safety checks. Mr. Johnson asked if the county health department would get involved with a community paramedicine program instead of the expense it would cost through the township fire department. Health department will do free neighborhood clinics by their nursing staff.

Old Business

The land closing for Bean Oller Road (Oller Cemetery expansion) was completed yesterday. Mr. Garrett discussed possible road extensions and grave expansion options.

Mr. Johnson gave an update of the health insurance lawsuit and what will be due by the end of the year. The Jefferson Health Plan (JHP) will cover our township health insurance through December 31, 2017. There was no run-out provision (estimated at ~\$95,000) built into the OPEC-HC plan, so the township will have to pay JHP for claims that are processed after December 31st (about 2/3 toward paying for claims, and about 1/3 to cover the re-insurance component for large claims >\$150,000). In addition, the township's portion of the OPEC-HC cooperative pool's debt/deficit is estimated at \$52,000 (about ~\$2,100 paid monthly for two years, to be escrowed). The township will also owe a fee to Medical Mutual at about \$150/employee to administer the run-out claims January through June 2018. The amounts are still pending court action, so more updates as the lawsuit progresses.

New Business

Mr. Johnson discussed new health insurance options and quotes received from two brokers, Burnham & Flowers and CBIZ. Mr. Johnson recommends a fully-insured plan through CBIZ; the United HealthCare network currently has the lowest increase.

An organizational meeting was scheduled for Thursday, January 4, 2018 at 9:00a.m. at the township building.

Financial Report

Chairman Johnson certified the Fiscal Officer provided current financial reports for the Township. The current Cash Summary by Fund balances were: General Fund balance \$5,271,268.25, and Special Revenue Funds \$3,449,619.54 (Motor Vehicle License Taxes, Gas Tax, Cemetery, Road, and Fire Funds), all totaling \$8,720,887.79.

The Fiscal Officer certified funds have been appropriated and money is in the treasury to pay the bills. Therefore, *Mr. Haney moved and Mr. Garrett seconded to approve all pending purchase orders, vouchers, and warrants #1671-1675, 13318-13360, all totaling \$540,892.94. Vote: Haney-yes, Garrett-yes, Johnson-yes.*

Road Department

The 2018 road improvement plans are due to the County Engineer today. Based on the Trustees' road inspections, the following roads will be planned for 2018 improvements: Archer, Clarkshaw, Cook, Dix, Duffy, Edgewood, Park Ridge, Grayson, and Klondike. Rivers Edge and Ladonna were also discussed for possible improvements.

Zoning Department

Zoning Inspector, Ric Irvine, reported eight permits were issued so far for November. He also received a call about a climate controlled barn wanting to hold

CONCORD TOWNSHIP BOARD OF TRUSTEES

November 22, 2017

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activities. The Zoning Commission will meet on December 19, 2017 for the 25 acre parcel on the north side of Hyatts Road (Scioto Reserve expansion). Private condo road specs were also discussed.

Fire & Maintenance Department

Maintenance employee, Nathan Wilgus, passed his CDL license on first try.

Chief Cooper has asked Working Partners to develop an SOP guideline for who/when random drug and alcohol testing will be required.

Fire house construction update: roof runoff issue, grout still not cleaned and different colors, furnace operating loudly, LED lights recall and replacement. No final draw documents have been received.

Dead trees in Lucy Depp will be evaluated and removed, and road right-of-way determined next week.

The new Bean Oller Road property will not be cleaned up until next year.

The new medic and Quint trucks will be in the Delaware Christmas parade.

A portion of Clark Shaw Road was cleaned.

Part-time fire employees list and new hire progress was discussed.

New developments submitted to fire department: 1-the 15 lots for Merchant Road were proposing curb and gutter. Township will ask for modified/closed ditches instead. 2-the 8 lots for Brust Drive probably will not pass Regional Planning as drawn.

Reminder of township blood drive on January 6, 2018 at the fire station.

Other Business

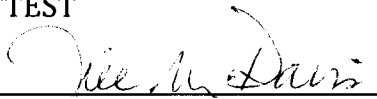
Mr. Garrett moved and Mr. Haney seconded to adopt Resolution #112217-01, the second step in the cemetery reclamation process, stating that no owner responded to the Board by 5:00p.m. on November 5, 2017 regarding their interest in the advertised cemetery lots, and pursuant to ORC 517.073 the township has the right of reentry, hereby reclaims its interest, and shall henceforth establish reentry to the unused cemetery lots. Upon roll call vote: Haney-yes, Garrett-yes, Johnson-yes.

Mr. Garrett moved and Mr. Johnson seconded to adopt Resolution #112217-02, for the Board of Trustees to approve to enter into agreement with Verizon Wireless, for the lease of a portion (approximately 100' x 100', plus rights of way) of township property at 7990 Dublin Road, Delaware, Ohio for a new cellular tower, for a rental fee of \$1,100 per month, for an initial term of five years plus five consecutive five year automatic renewal terms. Upon roll call vote: Haney-yes, Garrett-yes, Johnson-yes.


Mr. Johnson moved and Mr. Haney seconded to enter into Executive Session to discuss 1-the pending OPEC-HC lawsuit (per ORC 121.22(G)(3)), and 2-the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee (per ORC 121.22(G)(1). Vote: Haney-yes, Garrett-yes, Johnson-yes.

The Trustees returned to Regular Session. As there was no further business, Mr. Haney moved and Mr. Garrett seconded to adjourn. Motion passed unanimously.

ATTEST

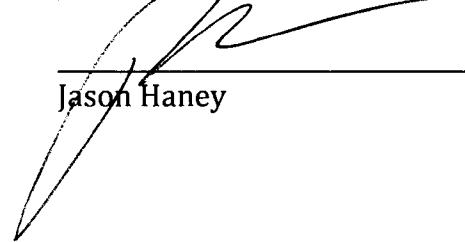

Fiscal Officer, Jill Davis

BOARD OF TRUSTEES


Bart Johnson

n/a

Joe Garrett



Jason Haney

November 22, 2017

CONCORD TOWNSHIP TRUSTEE MEETING

AGENDA

ROLL CALL

APPROVE MINUTES

PUBLIC INPUT

Lori Kannally Del Co Health Department

OLD BUSINESS

Cemetery Property update close date?

Health Insurance update JHP runout and deficit payment

NEW BUSINESS

CBIZ new quotes

ZONING INSPECTOR

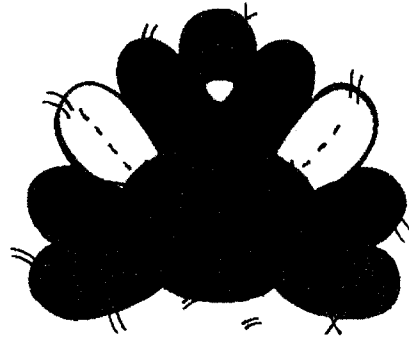
FIRE DEPARTMENT / OPERATIONS DIRECTOR

Fiscal Officer

PAY BILLS – I would like to certify that the fiscal officer has provided financial records. I need a motion to pay bills, approve pending warrants, purchase orders and blanket certificates

Executive session to discuss an employee matter and to update ongoing litigation pertaining to our health insurance.

Adjourn



Happy Thanksgiving

Serving Hands

FOOD SAFETY TRAINING

 Delaware General Health District

Attention Volunteers!

We want to help make sure your Serving Hands are giving to others in the safest way possible! That's why we're offering a FREE food safety training course for volunteers.

This 1-hour session covers proper hand washing, food handling and safe temperatures. Call today to set up your presentation & we'll come to you!

Contact Delaware General Health District Sanitarian Shannon Self at 740-203-2071 or by email at sself@delawarehealth.org



Congratulations!



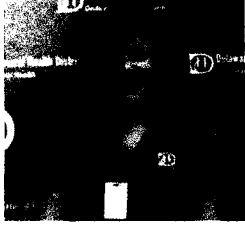
Newborn HOME VISITING PROGRAM

Call us at (740) 203-2040 for a Free Newborn Home Visit with a Registered Nurse!

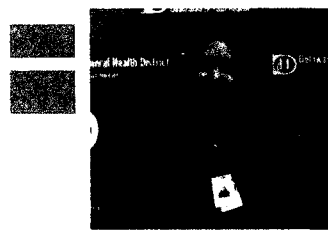
- Free home visits for all newborns & infants living in Delaware County, including all foster and adoptive families.
- Welcome Home bag includes sleep sack, onesie and other gifts for you and baby!
- Mom & baby checkup with infant weight | Safe sleep assessment | Resources | Tips and more!
- Breastfeeding assistance also available through one of our certified lactation specialists.



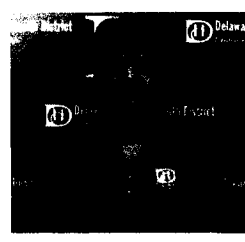
— Meet our Newborn Home Visit Nurses —



Emily Jesson, RN



Lissie Krull, RN

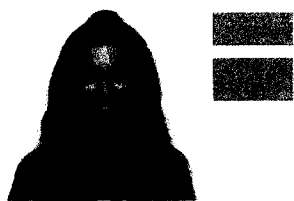


Jody Lenko, RN

— Meet our Certified Lactation Specialists —



Liz Protheroe



Alyssa Hill

Newborn HOME VISITING PROGRAM

Delaware General Health District
PO Box 570
1-3 W. Winter Street
Delaware, OH 43015

Phone: 740-368-1700
Clinic: 740-203-2040



DelawareHealth.org

CASH SUMMARY BY FUND
Concord Township [2017]

Date: 11/22/17

FUND	Starting Balance 01/01/17	Total Receipts	Transfers In (MEMO ONLY)	Advances In (MEMO ONLY)	Total Receipts and Balances	Expenditures	Transfers Out (MEMO ONLY)	Advances Out (MEMO ONLY)	Ending Balance YTD
01 -GENERAL	4915200.40	1170816.44	0.00	0.00	6086016.84	814748.59	0.00	0.00	5271268.25
02 -MOTOR VEHICLE LICENSE TAX	29394.92	16245.31	0.00	0.00	45640.23	13286.24	0.00	0.00	32353.99
03 -GASOLINE TAX	85963.78	91353.75	0.00	0.00	177317.53	108104.23	0.00	0.00	69213.30
05 -CEMETERY	40409.92	16346.80	0.00	0.00	56756.72	27997.74	0.00	0.00	28758.98
10 -FIRE DISTRICT	2713667.24	3202759.14	190849.00	0.00	5916426.38	4546231.17	0.00	0.00	1370195.21
11 -ROAD DISTRICT	1489315.58	831091.07	0.00	0.00	2320406.65	432555.51	0.00	0.00	1887851.14
14 -MAINTENANCE FACILITY-ROAD	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
14A-FEMA	0.00	190849.00	0.00	0.00	190849.00	190849.00	190849.00	0.00	0.00
14B-COMMUNITY PARK IMPROV GRANT FUND (CPIG)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
15 -GENERAL(NOTE) RETIREMENT(MAINT.FACILITY)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
21 -CAPITAL FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
23 -PERMISSIVE MOTOR VEHICLE LICENSE TAX	48678.56	31543.93	0.00	0.00	80222.49	18975.57	0.00	0.00	61246.92
TOTAL ALL FUNDS	9322630.40	5551005.44	190849.00	0.00	14873635.84	6152748.05	190849.00	0.00	8720887.79

PENDING WARRANT REPORT
Concord Township [2017]

Date: 11/22/17

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
1671	197.61	V 1671	HR BUTLER, LLC	PAYROLL PROCESSING FEES 11/10/17
1672	3659.51	V 1672	HR BUTLER, LLC	PAYROLL AGENCY DEDUCTIONS 11/10/17
1673	51298.38	V 1673	HR BUTLER, LLC	PAYROLL SALARIES 11/10/17
1674	17002.75	V 1674	HR BUTLER, LLC	PAYROLL TAXES WITHHELD 11/10/17
1675	329634.64	V 1675	LAWYERS TITLE AGENCY OF DELAWARE, INC	PURCHASE OF BEAN OLLER PROPERTY
13318	5856.01	VW13318	PUBLIC EMPLOYEES RETIREMENT SYSTEM	TOWNSHIP PENSION CONTRIBUTIONS OCT
13319	41119.20	VW13319	OHIO POLICE & FIRE PENSION FUND	FIRE PENSION CONTRIBUTIONS OCT'17
13320	123.27	VW13320	42 AUTOMOTIVE INC.	ROAD DEPT RANGER TRK REPAIRS
13321	100.00	VW13321	OLD REPUBLIC SURETY GROUP	BOND RENEWAL, ASST. A.ELLERBROCK
13322	99.40	VW13322	NATHAN WILGUS	ROAD DEPT CDL FEES REIMB
13323	129.00	VW13323	BROSIUS, JOHNSON & GRIGGS, LLC	LEGAL COUNSEL RE:PERSONNEL
13324	245.95	VW13324	VERIZON WIRELESS	ROAD/FIRE CELL PHONE BILL
13325	335.50	VW13325	SBH MEDICAL LTD	FIRE DEPT EMS MED SUPPLIES
13326	41.85	VW13326	TRI-TOWNSHIP FIREFIGHTERS	FIRE DEPT EXTINGUISHER BRACKET
13327	1360.65	VW13327	BOUND TREE MEDICAL, LLC	FIRE EMS SUPPLIES
13328	1159.87	VW13328	ARROW INTERNATIONAL INC	FIRE EMS NEEDLES SUPPLY
13329	8.90	VW13329	AIRGAS USA, LLC	FIRE DEPT CYLINDER RENTAL
13330	1400.00	VW13330	GARBER CONNECT	FIRE DEPT TV AMP, HDMI, IT RACK
13331	150.00	VW13331	TREASURER, STATE OF OHIO	FIRE VOL FF DEPEND FUND ASSESSMENT
13332	838.02	VW13332	THE DEXTER COMPANY	ROAD DEPT LIGHTS & SPILL SHIELD EQUIP
13333	402.32	VW13333	B & C COMMUNICATIONS	FIRE DEPT RADIO & CHARGERS EQUIP
13334	225.00	VW13334	WORKHEALTH	FIRE DEPT VACCINE & RANDOM POOL FEE
13335	2994.41	VW13335	OHIO INSURANCE SERVICES AGENCY, INC	DENTAL,VISION,LIFE INSUR DEC'17
13336	21.32	VW13336	MADISON ENERGY COOP ASSOC INC	ROAD DEPT GAS UTILITY
13337	2200.00	VW13337	GEOTECHNICAL CONSULTANTS, INC	PROPERTY PHASE I INSPECTION
13338	1120.00	VW13338	RINEHART LEGAL SERVICES, LTD.	TWP ZONING LEGAL SERVICES
13339	2696.88	VW13339	OHIO BUREAU OF WORKERS' COMPENSATION	WORK COMP PREMIUM DEC17
13340	385.88	VW13340	B & C COMMUNICATIONS	FIRE DEPT RADIO RELAY & CLOCK EQUIP
13341	216.00	VW13341	BRANDON HUNTER	SPECIAL DUTY DEPUTY OCT17
13342	108.00	VW13342	MONICA RICE	SPECIAL DUTY DEPUTY OCT17
13343	108.00	VW13343	JOHN MIELKE	SPECIAL DUTY DEPUTY OCT17
13344	108.00	VW13344	ROBERT CURREN	SPECIAL DUTY DEPUTY OCT17
13345	108.00	VW13345	JOHN HERRINGTON	SPECIAL DUTY DEPUTY OCT17
13346	246.00	VW13346	CHRIS BURDEN	SPECIAL DUTY DEPUTY & ADMIN FEE
13347	108.00	VW13347	DAVE BUTTLER	SPECIAL DUTY DEPUTY OCT17
13348	108.00	VW13348	JOSH BENDER	SPECIAL DUTY DEPUTY OCT17
13349	450.00	VW13349	DELAWARE CO. SHERIFF'S OFFICE	SPECIAL DUTY CRUISER FEE OCT17
13350	105.00	VW13350	PORTA KLEEN	PARK PORTABLE RESTROOM OCT17
13351	130.61	VW13351	AIM MEDIA MIDWEST	OLLER CEMY ADVERTISEMENT
13352	100.00	VW13352	OLD REPUBLIC SURETY GROUP	BOND ROAD SUPERV J.HOLLOWAY
13353	990.15	VW13353	SHELLY MATERIALS, INC	PARK STONE & ROAD DUMP FEES
13354	33894.65	VW13354	THE SHELLY COMPANY	ROAD IMPROVE 2017 BALANCE
13355	36657.24	VW13355	US BANK INSTITUTIONAL CUSTODY SVCS	MEDICAL INSUR NOV17
13356	77.74	VW13356	GERMAIN FORD	ROAD DEPT F350 BRACKET
13357	134.50	VW13357	WALMART COMMUNITY	FIRE STATION SUPPLIES
13358	282.00	VW13358	FRANKLIN EQUIPMENT LLC	PARK STRAW BLOWER RENTAL
13359	1936.50	VW13359	OHIO EDISON	TWP ELECTRIC BILLS
13360	218.23	VW13360	DEL-CO WATER CO INC	TWP WATER UTILITIES
=====				
	540892.94		Total Amount of Pending Warrants	

DATE: Nov. 22, 2017

**BOARD OF TRUSTEES OF CONCORD TOWNSHIP
DELAWARE COUNTY, OHIO**

RESOLUTION NO. 112217-1

**A RESOLUTION RECLAIMING THE TOWNSHIP'S INTEREST IN UNUSED
CEMETERY LOTS IN ULLER CEMETERY IN ACCORDANCE
WITH OHIO REVISED CODE SECTION 517.073**

PREAMBLE

WHEREAS, on SEP. 13, 2017, the Board of Trustees of Concord Township, Delaware County, Ohio ("Board") met in open public session and approved Resolution No. 091317-2 ("Resolution"), determining Lot(s) 19 ; 21 ; 22 ; 23 ; 33 ; 34 ("Cemetery Lots") to be unused and adopting a procedure for right of reentry by the Board in accordance with R.C. § 517.073; and,

WHEREAS, on OCT. 2, 2017, the Board notified MARY V. HEATH, W. H. BLANEY, MARY A. JONES, BROWN, JOHN CAYLOR

("Owner"), the last known owner of the Cemetery Lots, by published legal notice that Owner's interest in the Cemetery Lots would cease if Owner did not respond to the Board by 5:00 A.M. / P.M. on NOV. 5, 2017; and,

WHEREAS, Owner did not respond to the Board by 5:00 A.M. / P.M. on NOV 5, 2017; and,

WHEREAS, pursuant to R.C. § 517.073, to establish reentry to the Cemetery Lots, the Board shall pass a resolution stating that Owner has not responded by the specified date, and that the Board reclaims its interest in the lot.

RESOLUTION

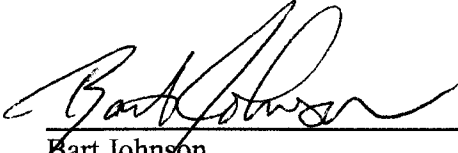
NOW THEREFORE, BE IT RESOLVED, as follows:

1. Owner has not responded to the Board by the specified date/time of 5:00 A.M. / P.M. on NOV 5, 2017 regarding Owner's interest in the Cemetery Lots.
2. The Board, pursuant to R.C. § 517.073, has the right of reentry to the Cemetery Lots purchased prior to July 24, 1986.

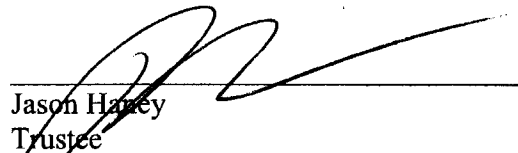
3. The Board hereby reclaims its interest in the Cemetery Lots in accordance with R.C. § 517.073 and shall henceforth establish reentry to the unused Cemetery Lots.
4. All formal actions of this Board concerning and relating to the passage of this Resolution were adopted in an open meeting of the Board, and all deliberations of this Board and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including R.C. § 121.22.
5. This Resolution shall be in full force and effect immediately upon adoption.

Voted on and signed this 2nd day of November, 2017 in Concord Township, Delaware County, Ohio.

**BOARD OF TRUSTEES OF
CONCORD TOWNSHIP,
DELAWARE COUNTY, OHIO**



Bart Johnson
Trustee



Jason Harey
Trustee



Joe Garrett
Trustee

DATE: Nov. 22, 2017

RESOLUTION NO. 112217-2

**BOARD OF TRUSTEES
CONCORD TOWNSHIP, DELAWARE COUNTY, OHIO**

**A RESOLUTION TO ENTER INTO AN AGREEMENT FOR THE LEASE
OF A PORTION OF TOWNSHIP OWNED REAL PROPERTY:
7990 DUBLIN RD. DELAWARE, OHIO 43015
PIN #: 60024003007003**

The Board of Trustees of Concord Township, Delaware County, Ohio ("Board") met in regular session on the 22nd day of November, 2017 with the following members present:

Bart Johnson

Joe Garrett

Jason Haney

Mr. Garrett Moved the adoption of the following Resolution:

PREAMBLE

WHEREAS; in accordance with authority granted by Revised Code § 505.11 and Concord Township Zoning Resolution 6.031(IV), the Board desires to lease a portion of Board owned property located at 7990 Dublin Rd. Delaware, Ohio 43015, PIN # 60024003007003 ("Property") for the purpose of constructing a telecommunication tower; and

WHEREAS; NEW PAR, a Delaware partnership, d/b/a Verizon Wireless ("Lessee"), is able and willing to meet the terms and conditions set forth in the attached Land Lease Agreement and any and all accompanying documentation ("Agreement"); and

WHEREAS; the Board further finds that Concord Township would be benefitted from the Agreement; and

WHEREAS; any consideration received from the Agreement shall be payable, as prescribed in the Agreement, to the Concord Township Fiscal Officer, who shall give a receipt for the amount received and deposit it in the Concord Township general fund; and

WHEREAS; the Agreement sets forth the explicit terms and contingencies under which the Board will agree to lease the Property to Lessee; and,

WHEREAS; it is the desire of the Board to enter into the Agreement and have any necessary Board members, sign all necessary and required documents on behalf of the entire Board and in so doing bind the Board.

RESOLUTION

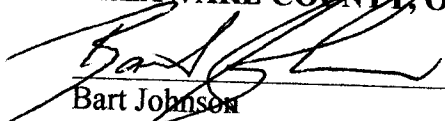
NOW THEREFORE, BE IT RESOLVED BY THE BOARD AS FOLLOWS:

1. The Board unanimously approves and hereby adopts the attached Agreement for the purpose of leasing land to Lessee, and authorizes each of its members and the Concord Township Fiscal Officer to certify their approval of the Agreement by written signature on the Agreement.
2. All formal actions of this Board concerning and relating to the passage of this Resolution were adopted in an open meeting of this Board, and all deliberations of this Board and any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.
3. This Resolution shall take effect immediately upon adoption.

Mr. Johnson Seconded the motion.

APPROVED AND ADOPTED THIS 22nd DAY OF November, 2017 BY:

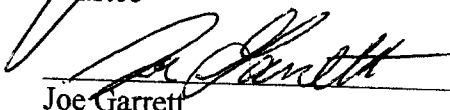
**BOARD OF TRUSTEES
CONCORD TOWNSHIP
DELAWARE COUNTY, OHIO**


Bart Johnson
Trustee

11/22/17
Date



Jason Haney
Trustee

11/22/17
Date


Joe Garrett
Trustee

11-22-17
Date

ATTEST:


Jill Davis
Concord Township Fiscal Officer

11/22/17
Date