

# CONCORD TOWNSHIP BOARD OF TRUSTEES

November 8, 2017

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## Call to Order

The Concord Township Board of Trustees met Wednesday, November 8, 2017 at 7:00 p.m. at the Concord Township Administrative Building, 6385 Home Road, Delaware, Ohio 43015. Vice Chairman Garrett called the meeting to order, and the roll was called; attending were Trustees Jason Haney and Joe Garrett.

*Mr. Haney moved and Mr. Garrett seconded to approve the minutes of the previous meeting. Vote: Haney-yes, Garrett-yes.*

## Financial Report

Trustee Garrett certified the Fiscal Officer provided current financial reports for the Township. The current Cash Summary by Fund balances were: General Fund balance \$5,610,547.00, and Special Revenue Funds \$3,642,928.27 (Motor Vehicle License Taxes, Gas Tax, Cemetery, Road, and Fire Funds), all totaling \$9,253,475.27.

The Fiscal Officer certified funds have been appropriated and money is in the treasury to pay the bills. Therefore, *Mr. Haney moved and Mr. Garrett seconded to approve all pending purchase orders, vouchers, and warrants #1667-1670, 13288-13317, all totaling \$310450.44. Vote: Haney-yes, Garrett-yes.*

## Public Input

Trustee Haney extended Congratulations to Trustees Garrett and Johnson on their re-election. Mr. Garrett thanked the residents for showing their support for both he and Mr. Johnson for another four years, and also for the Township Road levy renewal.

## Old Business

1. The cell tower lease agreement is being reviewed by Assistant Prosecuting Attorney Penkal. The Trustees would also like to review. Mr. Cooper requested any new wires be installed underground.
2. The purchase of the new cemetery property is proceeding. The Phase I environmental inspection is complete, and everything came back ok. Surveying was completed by Patridge Survey. Title work is not finished, but should be ready by end of this week, then can close.
3. No action has taken place on the new solicitation policy. Mr. Penkal would like to discuss ramifications of the Board's resolution prior to putting in place. The trustees would like an email sent out through the website about signing up for the No Solicitation/Do Not Knock list. The Township also needs the ability to print off that list and add people live to the list. A mailer will be created to inform residents how to sign up for website news updates as well as the No Solicitation list.
4. The straw blower rental bill is being corrected from nineteen days to one.

## New Business

1. Consolidated Rural Services is exploring the idea of installing fiber network into the Township. The trustees would like a petition circulated or placed on the landing page of the website to capture names and addresses of those residents supporting fiber. The Township can then print the list and send to Consolidated with a cover letter. *Mr. Haney moved and Mr. Garrett seconded to send a mailer to Township residents, for a cost up to \$2200.00, for a fiber petition drive for improving the internet in the Township. Vote: Haney-yes, Garrett-yes.*
2. A dead tree fell in Lucy Depp today. Many more are hanging over the road on Ladonna and Gwendolyn and need removed. The exact road right of way also needs determined. Pricing will be obtained from a tree company as well as City of Columbus since they have removals too.
3. *Mr. Haney moved and Mr. Garrett seconded to renew the Concord Community Church lease for the township building at the current rate of \$700 per month for November 1, 2017 - October 31, 2018. Vote: Haney-yes, Garrett-yes.*
4. *Mr. Haney moved and Mr. Garrett seconded to approve the Township liability insurance renewal through OTARMA for an annual premium contribution of*

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\$47,293.00. The Township will also receive a dividend and longevity bonus back in January 2018. Vote: Haney-yes, Garrett-yes.

5. It was noted the Township health insurance broker of record was switched to CBIZ of Dublin to obtain more quotes.
6. Mr. Garrett mentioned he was quoted in the Columbus Dispatch for a geological karst article. Our area has the highest incidence of karsts in the nation.

## Zoning Department

1. Zoning inspector, Ric Irvine, reported two new home permits have been issued this month.
2. Epcon at the Price property is on hold until the lift station is completed.
3. Election signs should be removed.
4. Regional Planning has a couple lot site reviews coming up - one for a 15 lot subdivision at Merchant and Concord Roads (1.5acre minimums), and one for an 8 lot common access drive subdivision at the end of Brust Drive.
5. A development plan may be coming soon for the previous Buckeye Valley site on Hyatts Road.

## Fire and Maintenance Departments

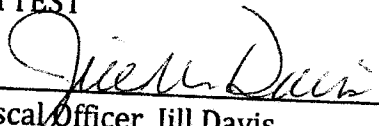
1. Update on the fire house - fixes still needed include a curb, maybe another storm drain, electrical, and a recall on LED lights. The final draw will be requested for end of the month.
2. Medical Director Bambach is retiring so Chief Cooper is considering Erica Kube for the position.
3. Dual access has been finalized for the Epcon at Manley Road project. Twenty of 62 units have already been sold.
4. The medic and quint trucks will be in the Delaware parade this weekend.
5. Ads have been placed for part time help for the fire department. No responses yet.
6. The fire department will hold a blood drive on January 6th at the fire station.
7. Snow plow planning - drivers will include Joe Holloway, and part time maintenance workers Richard, Jason, and Nathan. Since the end loader needs radiator repair, the backhoe will be used to load road salt.
8. The new fire station's third place win in Firehouse magazine was the least expensive station built of the Top 5. Costs of the Top 5 range from \$3,452,800 to \$12,500,000. Judging criteria included compartmentalizing, safety, exhaust system, accessibility to bays, security, fitness, and training.
9. Monthly fire and EMS run totals were submitted by Captain Kindell - 641 total calls to date.

## Other Business

1. Locker Soccer reported another team was using the park fields because theirs were too muddy. Signage is needed by the fields for reservation contact info. Trash needs picked up also. Locker Soccer has agreed to aerate and oversee the fields. An agreement will be created for next year, and the field use payment verified for this year.

As there was no further business, Mr. Haney moved and Mr. Garrett seconded to adjourn. Motion passed unanimously.

ATTEST

  
Fiscal Officer, Jill Davis

BOARD OF TRUSTEES

  
Joe Garrett

  
Jason Haney

November 8, 2017

CONCORD TOWNSHIP TRUSTEE MEETING

AGENDA

ROLL CALL

APPROVE MINUTES

PUBLIC INPUT

OLD BUSINESS

Cell Tower Lease update  
Cemetery Property update

NEW BUSINESS

Consolidated gauging interest in a fiber network in Concord twp. Do we put the survey on the website?

Dead trees in Lucy Depp

ZONING INSPECTOR

FIRE DEPARTMENT / OPERATIONS DIRECTOR  
Fire Station

Fiscal Officer

PAY BILLS – I would like to certify that the fiscal officer has provided financial records. I need a motion to pay bills, approve pending warrants, purchase orders and blanket certificates

Adjourn

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CASH SUMMARY BY FUND  
Concord Township [2017]

Date: 11/08/17

FUND	Starting Balance 01/01/17	Total Receipts	Transfers In (MEMO ONLY)	Advances In (MEMO ONLY)	Total Receipts and Balances	Expenditures	Transfers Out (MEMO ONLY)	Advances Out (MEMO ONLY)	Ending Balance YTD
01 -GENERAL	4915200.40	1167210.70	0.00	0.00	6082411.10	471864.10	0.00	0.00	5610547.00
02 -MOTOR VEHICLE LICENSE TAX	29394.92	14774.62	0.00	0.00	44169.54	13286.24	0.00	0.00	30883.30
03 -GASOLINE TAX	85963.78	91353.75	0.00	0.00	177317.53	108104.23	0.00	0.00	69213.30
05 -CEMETERY	40409.92	16346.80	0.00	0.00	56756.72	9055.13	0.00	0.00	47701.59
10 -FIRE DISTRICT	2713667.24	3202759.14	190849.00	0.00	5916426.38	4407308.74	0.00	0.00	1509117.64
11 -ROAD DISTRICT	1489315.58	831091.07	0.00	0.00	2320406.65	392818.13	0.00	0.00	1927588.52
14 -MAINTENANCE FACILITY-ROAD	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
14A -FEMA	0.00	190849.00	0.00	0.00	190849.00	190849.00	190849.00	0.00	0.00
14B -COMMUNITY PARK IMPROV GRANT FUND (CPIG)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
15 -GENERAL (NOTE) RETIREMENT(MAINT. FACILITY)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
21 -CAPITAL FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
23 -PERMISSIVE MOTOR VEHICLE LICENSE TAX	48678.56	28720.93	0.00	0.00	77399.49	18975.57	0.00	0.00	58423.92
TOTAL ALL FUNDS	9322630.40	5543106.01	190849.00	0.00	14865736.41	5612261.14	190849.00	0.00	9253475.27

PENDING WARRANT REPORT  
Concord Township [2017]

Date: 11/02/17

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
1667	169.70	V 1667	HR BUTLER, LLC	PAYROLL PROCESSING FEE 10/27/17
1668	3527.51	V 1668	HR BUTLER, LLC	PAYROLL AGENCY DEDUCTIONS 10/27/17
1669	45019.15	V 1669	HR BUTLER, LLC	PAYROLL SALARIES 10/27/17
1670	15058.92	V 1670	HR BUTLER, LLC	PAYROLL TAXES WITHHELD 10/27/17
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	63775.28		Total Amount of Pending Warrants	

PENDING WARRANT REPORT  
Concord Township [2017]

Date: 11/08/17

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
13288	930.07	VW13288	FRONTIER	FIRE DEPT PHONE & BROADBAND SEP,OCT,NOV
13289	1500.00	VW13289	PATRIDGE SURVEYORS & ENGINEERS LLC	LAND PURCHASE SURVEY BEAN OLLER RD
13290	71.47	VW13290	JOHN DEERE FINANCIAL	ROAD DEPT MOWER REPAIR SUPER 104
13291	128.55	VW13291	THE HARDWARE EXCHANGE	ROAD/FIRE SHOP SUPPLIES
13292	319.95	VW13292	VALTECH COMMUNICATIONS	ADMIN PHONE LINES
13293	29.64	VW13293	WASHINGTONS HARDWARE AND AUTO PARTS	ROAD DEPT SHOP SUPPLIES
13294	248.40	VW13294	OHIGRO, INC	PARK GRASS & FERTIL
13295	1608.99	VW13295	THE DELAWARE MOTIVE PARTS	FIRE/ROAD TOOLS AND REPAIR PARTS
13296	44.25	VW13296	GINGWAY PRODUCTS INC.	ROAD DEPT SHOP SUPPLY
13297	621.48	VW13297	OHIO PUBLIC ENTITY CONSORTIUM	HRA ADMIN & CLAIMS SEP-OCT
13298	658.43	VW13298	CLEAN AIR CONCEPTS/MAGNEGRIIP GROUP	FIRE DEPT TAILPIPE KIT
13299	770.42	VW13299	INTERSTATE BILLING SERVICE, INC.	ROAD DEPT REPAIR PARTS TRK347,348,349
13300	20.00	VW13300	OHIO HISTORY CONNECTION	LOCAL GOVT RECORDS WEBINAR
13301	495.00	VW13301	SERVICEMASTER JANITORIAL BY FAITH	ADMIN BLDG CLEANING
13302	234760.05	VW13302	THE SHELLY COMPANY	2017 ROAD IMPRO PROGRAM
13303	14.37	VW13303	WORLY PLUMBING SUPPLY, INC	ROAD DEPT COUPLING/CLARKSHAW RD
13304	40.00	VW13304	RIC IRVINE, ZONING INSPECTOR	FALL FEST & ADMIN BLDG VACUUM
13305	80.02	VW13305	JILL DAVIS	FIRE DEPT GAS UTILITY
13306	87.19	VW13306	ANGIE ELLERBROCK	FIRE DEPT AIR QUALITY CHECKS
13307	103.32	VW13307	COLUMBIA GAS	FIRE/ROAD FUEL SUPPLY
13308	148.25	VW13308	WARREN FIRE EQUIPMENT, INC.	FIRE DEPT GAS CYLINDER RENTAL
13309	2686.16	VW13309	GREAT LAKES PETROLEUM, INC.	FIRE ADVERTISING FOR P-T JOBS
13310	8.90	VW13310	AIRGAS GREAT LAKES	FIRE DEPT FLOOR MAT SVC
13311	75.00	VW13311	OHIO FIRE CHIEFS' ASSOCIATION	FIRE DEPT SHIFT CALENDARS
13312	124.96	VW13312	MILLER'S TEXTILE SERVICES	FIRE DEPT DISPATCH SUBSCRIPTION 3MO.
13313	106.00	VW13313	CME FEDERAL CREDIT UNION	FIRE DEPT EXTINGUISHER
13314	59.98	VW13314	THE COLUMBUS DISPATCH	ROAD,CEM,PARK SUPPLIES
13315	26.00	VW13315	TRI TOWNSHIP FIREFIGHTERS ASSOC	ROAD/FIRE SUPPLIES
13316	212.90	VW13316	TRACTOR SUPPLY CREDIT PLAN	
13317	695.41	VW13317	LOWE'S COMPANIES, INC	
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	246675.16		Total Amount of Pending warrants	