

RECORD OF PROCEEDINGS

Minutes of

CONCORD TOWNSHIP BOARD OF TRUSTEES

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held

October 11, 2017

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Call to Order

The Concord Township Board of Trustees met Wednesday, October 11, 2017 at 7:00 p.m. at the Concord Township Administrative Building, 6385 Home Road, Delaware, Ohio 43015. Chairman Johnson called the meeting to order, and the roll was called; attending were Trustees Jason Haney, Joe Garrett, and Bart Johnson.

Mr. Garrett moved and Mr. Haney seconded to approve the minutes of the previous meeting. Vote: Haney-yes, Garrett-yes, Johnson-yes.

Public Input

Russ Yurg and Scott Wilburn, hot air balloon pilots in central Ohio, are looking for launch and landing fields in the area. The Township must check with its liability insurance policy and obtain an opinion from the county prosecutor's office before allowing hot air balloon activity at the park.

Old Business

Discussion was held on changes to the transient vendor (solicitor) policy as a result of State House Bill 49 that updated ORC 505.94. A resolution will be reviewed by the Board for action at the next meeting.

Mr. Johnson and Fiscal Officer Jill Davis met with Tom Gee of Burns Consulting, who represents the township's current health administrator, Jefferson Health Plan. Mr. Johnson shared the township's 2018 health insurance quote from Jefferson Health Plan was about \$44,000 per month to remain in the current self-funded plan (an increase of about \$10,000 per month). Both Johnson and Davis feel it may be best to leave all companies associated with the current OPEC/JHP health insurance debt and lawsuit, and start over. FormFire employee histories are being updated and due October 15 so new 2018 quotes can be obtained from new designated broker, Burnham & Flowers. Johnson and Davis also met with Todd Bollinger of CBIZ, an insurance broker in Dublin, Ohio. Mr. Bollinger was present to introduce himself and discuss insurance options, costs, and brand versus generic drug costs.

The annual Fall Festival and Fire Prevention Open House will be this weekend at the new fire station, 7990 Dublin Road. Harvest Hills Ministry may hand out free pumpkins to attendees.

New Business

Delaware County Road Improvement Program forms for 2018 are due November 22, 2017. The Trustees will hold a special meeting on November 15, 2017, beginning at the fire department, at 8:00 am (rain date of November 21, 2017) to review the roads for 2018 improvements. The Trustees would also like to bid the improvements separately for comparison. It was mentioned to work with adjoining townships in a joint effort for future improvements to Bunty Station Road.

Two quotes were received for sealing the township blacktop parking and driveway areas. After discussion, no action was taken.

Tornado sirens and DELCOM cell phone alerts were discussed. Residents can sign up for the alerts online. Information will be placed on the township website.

After discussion, *Mr. Garrett moved to purchase parcel #42044001012000 in the amount of \$330,000, consisting of 10.03 acres on Bean Oller Road, adjacent/north of the Oller Cemetery, with ten (future cemetery) plots earmarked to the family of the Philip Keller Estate, and the new cemetery section marked as such. Mr. Haney seconded this motion. Vote: Haney-yes, Garrett-yes, Johnson-yes. In addition, Mr. Johnson moved and Mr. Haney seconded to authorize Trustee Joe Garrett to sign closing documents on behalf of the Concord Township Board of Trustees. Vote: Haney-yes, Garrett-yes, Johnson-yes.* Mr. Cooper has already contacted Patridge Survey, Geotechnical Consultants and Lawyers Title about inspections and closing. The Trustees would like driveway addresses obtained for both the new parcel and the existing Oller Cemetery.

Zoning Department

Zoning Inspector Ric Irvine has issued about thirty (30) zoning permits this month, and noted political signs must be posted outside road right-of-ways. The motor

home on Brust Drive was removed. Discussion was held on animal and zoning rules (i.e. chickens).

Fire & Maintenance Department

Resignation of full-time maintenance department employee Ben Steiner was received today. Part-time maintenance employee Nathan Wilgus is obtaining his CDL license. *Mr. Johnson moved and Mr. Haney seconded to accept the resignation of Ben Steiner effective today. Vote: Haney-yes, Garrett-yes, Johnson-yes.*

The township's culvert policy for private driveways was discussed. *Mr. Johnson moved to rescind the township driveway policy of 2008. Mr. Garrett seconded the motion. Vote: Haney-yes, Garrett-yes, Johnson-yes.* Driveway culverts will be taken on a case by case basis.

Fire station update - Mr. Cooper talked to Mr. Boster of Charter Hill Construction yesterday, and met with him today. All final work will be done within three weeks: catch basins, grout cleaning, concrete grooving, occupancy permit documents, cracked shower pan. Living area floor coating and PA system were paid by the township, but included in the construction contract, so will be emailed to Mr. Boster for credit. Change orders discussed were door signs, hose reels moved, radiant heaters in bays raised.

The maintenance department completed the final grading and seeding behind the fire station. Mr. Haney mapped out new paths to connect to existing park pathways.

The used road grader was purchased from Kingston Township for \$5,600.

September fire and EMS run reports were received from Captain Kindell.

The new fire station won third place in the Firehouse national magazine.

The new medic truck is going to Las Vegas for a trade show, then will be received by the department to place in service.

Financial Report

EMS billing update - about \$45,800 has been received in EMS billing claims since January.

Mr. Garrett moved and Mr. Haney seconded to adopt a Resolution to Accept the Amounts of Rates as determined by the Delaware County Budget Commission for 2018. Vote: Haney-yes, Garrett-yes, Johnson-yes. The Trustees would like something placed on the website about the November road levy renewal.


Bank statements for September were reviewed and initialed.

Chairman Johnson certified the Fiscal Officer provided current financial reports for the Township. The current Cash Summary by Fund balances were: General Fund balance \$5,569,221.02, and Special Revenue Funds \$3,877,972.60 (Motor Vehicle License Taxes, Gas Tax, Cemetery, Road, and Fire Funds), all totaling \$9,447,193.62.

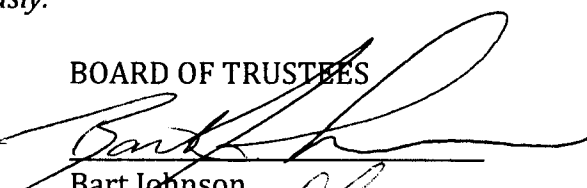
The Fiscal Officer certified funds have been appropriated and money is in the treasury to pay the bills. Therefore, *Mr. Garrett moved and Mr. Haney seconded to approve all pending purchase orders, vouchers, and warrants #1659-1662, 13200-13258, all totaling \$402,507.47. Vote: Haney-yes, Garrett-yes, Johnson-yes.*

As there was no further business, *Mr. Garrett moved and Mr. Haney seconded to adjourn at 9:20 pm. Motion passed unanimously.*

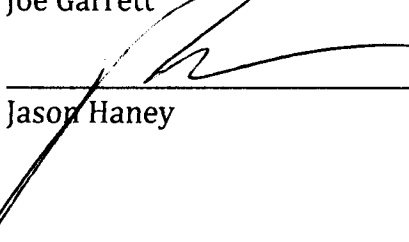
ATTEST


Fiscal Officer, Jill Davis

BOARD OF TRUSTEES


Bart Johnson


Joe Garrett


Jason Haney

CONCORD TOWNSHIP TRUSTEE MEETING
10-11-17

AGENDA

ROLL CALL

APPROVE MINUTES

PUBLIC INPUT

OLD BUSINESS

Do not knock permit process.

JHP Health insurance quote

Fall Festival update

NEW BUSINESS

2018 Road improvements due in November. Set date for annual inspection meeting

Sealing of Township Parking Lot

Land Purchase

ZONING INSPECTOR

FIRE DEPARTMENT / OPERATIONS DIRECTOR

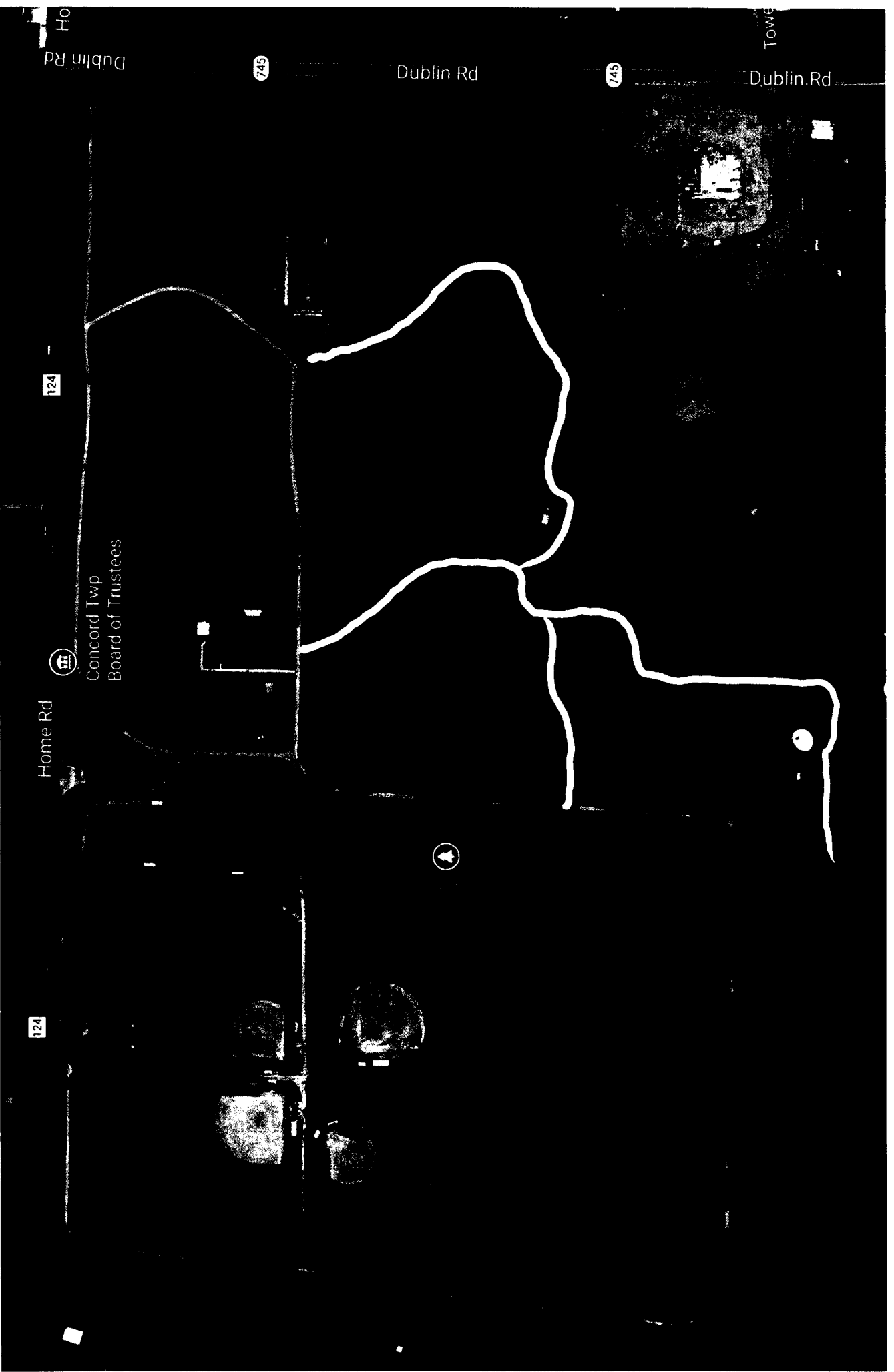
EMS Billing update

Fire Station

Fiscal Officer

PAY BILLS – I would like to certify that the fiscal officer has provided financial records. I need a motion to pay bills, approve pending warrants, purchase orders and blanket certificates

Adjourn



Dublin Rd

745

Dublin Rd

745

Dublin Rd

Towe

124

124

Concord Twp
Board of Trustees

Home Rd

124

124



CONCORD TOWNSHIP FIRE & RESCUE - STATION 340 -



CONCORD TOWNSHIP FIRE & RESCUE Monthly Totals 2016 and 2017 Year to Date

2016 Calls and Report Totals:

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	YTD Totals	
Calls	53	52	60	62	55	92	66	70	70	63	64	85	792	Total Calls
NFIRS	29	28	36	37	23	57	45	45	35	40	36	59	470	Fire Reports
EMS	36	32	40	35	41	62	36	46	41	42	43	51	505	EMS Reports
Total	65	60	76	72	64	119	81	91	76	82	79	110	975	Total Reports

2017 Calls and Report Totals:

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	YTD Totals	
Calls	63	68	44	68	58	70	73	66	56				566	Total Calls
NFIRS	43	43	38	45	37	47	50	35	37				375	Fire Reports
EMS	37	38	25	52	37	52	41	43	32				357	EMS Reports
Total	80	81	63	97	74	99	91	78	69				732	Total Reports

Submitted 10-11-2017

Captain Douglas Kindell

7943 Dublin Road; Delaware, Ohio 43015 | Office: (740) 881-5997 * Fax: (740) 881-5422
dkindell@concordtwp.org

PENDING WARRANT REPORT
Concord Township [2017]

Date: 10/11/17

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
13200	105.00	VW13200	PORTA KLEEN	PARK PORTABLE RESTROOM SEP17
13201	272.99	VW13201	JOHN DEERE FINANCIAL	PARK MOWER REPAIR PARTS
13202	52.91	VW13202	THE HARDWARE EXCHANGE	ROAD/FIRE HARDWARE SUPPLIES
13203	663.74	VW13203	PSI SECURITY SERVICE	MEDIC TRUCK SALES TAX REFUND
13204	48.74	VW13204	THE DELAWARE MOTIVE PARTS	FIRE P341 BRAKE REPAIR TUBING
13205	186.93	VW13205	OAKLAND NURSERY	PARK TULIP TREE TO HONOR TRUSTEE KOCH
13206	35.76	VW13206	NAPA AUTO PARTS	ROAD DEPT TRIMMER PARTS
13207	604.84	VW13207	OHIGRO, INC	PARK FERT/SEED/CHEM SUPPLY
13208	2647.54	VW13208	LOWE'S COMPANIES, INC	FIRE STATION TOOLS,SUPPLIES,REPAIR PARTS
13209	495.00	VW13209	SERVICEMASTER BY FAITH LLC	ADMIN JANITORIAL SERVICES OCT17
13210	450.00	VW13210	DELAWARE CO. SHERIFF'S OFFICE	SHERIFF SPEC DUTY CRUISER FEE SEP17
13211	216.00	VW13211	BRIAN BLAIR	SHERIFF SPECIAL DUTY SEP17
13212	108.00	VW13212	NATE EVANS	SHERIFF SPECIAL DUTY SEP17
13213	108.00	VW13213	JOSH BENDER	SHERIFF SPECIAL DUTY SEP17
13214	108.00	VW13214	JOHN HERRINGTON	SHERIFF SPECIAL DUTY SEP17
13215	108.00	VW13215	BRANDON HUNTER	SHERIFF SPECIAL DUTY SEP17
13216	108.00	VW13216	ROBERT SPRING	SHERIFF SPECIAL DUTY SEP17
13217	108.00	VW13217	GREG BOGGS	SHERIFF SPECIAL DUTY SEP17
13218	108.00	VW13218	CHRIS BURDEN	SHERIFF SPECIAL DUTY SEP17
13219	108.00	VW13219	ANDREW LEE	SHERIFF SPECIAL DUTY SEP17
13220	30.00	VW13220	CHRIS BURDEN	SHERIFF SPECIAL DUTY ADMIN FEE SEP17
13221	319.56	VW13221	VALTECH COMMUNICATIONS	ADMIN PHONE BILLS
13222	193.00	VW13222	EMERGENCY PLUMBING SERVICE, LLC	ADMIN KITCHEN SINK REPAIR
13223	957.10	VW13223	CLASSIC SOLUTIONS INC.	FIRE DEPT PAPER & JANITORIAL SUPPLIES
13224	615.27	VW13224	SHELLY MATERIALS, INC	ROAD/PARK GRAVEL SUPPLY
13225	284.80	VW13225	CORE & MAIN LP	ROAD DEPT CULVERT PIPE/CLARKSHAW RD
13226	1675.00	VW13226	SOUTHEASTERN EQUIPMENT CO., INC.	PARK DOZER RENTAL
13227	585.00	VW13227	BERRY'S BARBELL & FITNESS EQ CO	FIRE DEPT TREADMILL REPAIR
13228	250.00	VW13228	CS ELECTRIC & EXCAVATING LLC	FIRE DEPT RECIRCUIT TOWER ENTRY LIGHTING
13229	18633.47	VW13229	DELAWARE COUNTY ENGINEER	ROAD GRADE/PATCH REPAIRS
13230	418.84	VW13230	MICRO CENTER	FIRE DEPT MONITOR & INK SUPPLY
13231	92.00	VW13231	THE DELAWARE GAZETTE	ADVERTISING ZONING APPEALS BOARD
13232	40.00	VW13232	RIC IRVINE, ZONING INSPECTOR	ZONING CELL PHONE REIMB OCT17
13233	215.00	VW13233	OHIO TREASURER OF STATE	ANNUAL BMV RECORDS REQUEST
13234	135.47	VW13234	GINGWAY PRODUCTS INC.	ROAD DEPT STEEL SUPPLY, F350/BACKHOE
13235	2684.06	VW13235	OHIO BUREAU OF WORKERS' COMPENSATION	WORK COMP PREMIUM OCT17
13236	161.20	VW13236	THE DELAWARE GAZETTE	FIRE DEPT GAZETTE SUBSCRIPTION
13237	761.07	VW13237	EXPRESS SERVICES INC	ROAD DEPT LABOR 9/11-9/15 34.5HRS
13238	5600.00	VW13238	KINGSTON TOWNSHIP	ROAD DEPT USED GRADER
13239	393.03	VW13239	WALMART COMMUNITY	FIRE STATION CLEANING SUPPLIES
13240	235.00	VW13240	TAYLOR TIRE COMPANY, LTD.	ROAD DEPT BACKHOE TIRE REPAIR
13241	995.00	VW13241	JAMES TREE SERVICE	TREE REMOVAL B/W ROAD & FIRE DEPT
13242	1357.13	VW13242	FRANKLIN EQUIPMENT LLC	PARK ROCKHOUND & SKIDSTEER RENTAL
13243	2065.76	VW13243	WILSON AMPLIFIERS	FIRE DEPT CELL PHONE AMPLIFIER SYSTEM
13244	1800.00	VW13244	HORTON EMERGENCY VEHICLES	FIRE DEPT INVERTER FOR NEW MEDIC
13245	64.50	VW13245	BROSIUS, JOHNSON & GRIGGS, LLC	LEGAL COUNSEL FOR PERSONNEL
13246	321.46	VW13246	COLUMBIA GAS	FIRE DEPT GAS UTILITY
13247	84.05	VW13247	LOUIS R. POLSTER COMPANY	FIRE DEPT KITCHEN EQUIP
13248	44709.30	VW13248	STRYKER SALES CORP.	FIRE DEPT EMS COT LOAD SYSTEM
13249	124.72	VW13249	MILLER'S TEXTILE SERVICES	FIRE DEPT TEXTILE/MATS
13250	55.00	VW13250	COLUMBUS STATE COMMUNITY COLLEGE	FIRE DEPT ACLS CARDS
13251	30.00	VW13251	LANE BERLIN	FIRE DEPT ACLS CARDS REIMB 10/2/17
13252	209.00	VW13252	IAFC MEMBERSHIP	FIRE DEPT INTL ASSOC OF FIRE CHIEFS MEMB

PENDING WARRANT REPORT
Concord Township [2017]

Date: 10/11/17

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
13253	855.00	VW13253	CHAD MAST	FIRE DEPT EDUC REIMB C.MAST/WALDORF
13254	245000.00	VW13254	HORTON EMERGENCY VEHICLES	FIRE DEPT 2017 DEMO MEDIC TRUCK F-550
13255	200.00	VW13255	DELAWARE COUNTY FIRE CHIEF'S ASSOC.	FIRE CHIEFS ASSOC OF DEL CO MEMB
13256	63.95	VW13256	NATIONAL FIRE PROTECTION ASSOCIATION	FIRE DEPT PREVENTION WEEK BANNER
13257	562.00	VW13257	OMG NATIONAL	FIRE DEPT PREVENTION WEEK HATS
13258	716.97	VW13258	FASTSIGNS	OPEN HOUSE/FALL FEST BANNERS
=====				
340136.16			Total Amount of Pending warrants	

1659	09/29/17	CENTRAL OHIO APPRAISAL SERVICES INC
1660	09/29/17	HR BUTLER, LLC
1661	09/29/17	HR BUTLER, LLC
1662	09/29/17	HR BUTLER, LLC

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
90246	9/2017	9/2017	LAND APPRAISAL FEE	169.70
90247	9/2017	9/2017	PAYROLL PROCESSING FEE 9/29/17	3527.51
90248	9/2017	9/2017	PAYROLL AGENCY DEDUCTIONS 9/29/17	44102.40
90250	9/2017	9/2017	PAYROLL SALARIES 9/29/17	14571.70
			PAYROLL TAXES WITHHELD 9/29/17	

Check Total

~~357773.55~~
62,371.31

CASH SUMMARY BY FUND
Concord Township [2017]

Date: 10/11/17

FUND	Starting Balance 01/01/17	Total Receipts	Transfers In (MEMO ONLY)	Advances In (MEMO ONLY)	Total Receipts and Advances	Expenditures	Transfers Out (MEMO ONLY)	Advances Out (MEMO ONLY)	Ending Balance YTD
01 -GENERAL									
02 -MOTOR VEHICLE LICENSE TAX	4915200.40	1100619.51	0.00	0.00	6015819.91	446598.89	0.00	0.00	5569221.02
03 -GASOLINE TAX	29394.92	13318.59	0.00	0.00	42713.51	12501.99	0.00	0.00	30211.52
05 -CEMETERY	85963.78	81693.59	0.00	0.00	167657.37	106826.82	0.00	0.00	60830.55
10 -FIRE DISTRICT	40409.92	15846.80	0.00	0.00	56256.72	8618.01	0.00	0.00	47638.71
11 -ROAD DISTRICT	2713667.24	3033579.28	190849.00	0.00	5747246.52	4221952.91	0.00	0.00	1525293.61
14 -MAINTENANCE FACILITY-ROAD	1489315.58	815420.04	0.00	0.00	2304735.62	146526.82	0.00	0.00	2158208.80
14A-FEMA	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
14B-COMMUNITY PARK IMPROV GRANT FUND (CPIG)	0.00	190849.00	0.00	0.00	190849.00	190849.00	190849.00	0.00	0.00
15 -GENERAL (NOTE) RETIREMENT(MAINT. FACILITY)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
21 -CAPITAL FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
23 -PERMISSIVE MOTOR VEHICLE LICENSE TAX	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL ALL FUNDS	48678.56	25979.65	0.00	0.00	74658.21	18868.80	0.00	0.00	55789.41
	9322630.40	5277306.46	190849.00	0.00	14599936.86	5152743.24	190849.00	0.00	9447193.62