

RECORD OF PROCEEDINGS

Minutes of

Meeting

CONCORD TOWNSHIP BOARD OF TRUSTEES

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held

August 9, 2017

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Call to Order

The Concord Township Board of Trustees met Wednesday, August 9, 2017 at 7:00 p.m. at the Concord Township Administrative Building, 6385 Home Road, Delaware, Ohio 43015. Chairman Johnson called the meeting to order, and the roll was called. Attending were Trustees Jason Haney, Joe Garrett, and Bart Johnson.

Mr. Haney moved and Mr. Garrett seconded to approve the minutes of the July 20, 2017 special meeting. Vote: Haney-yes, Garrett-yes, Johnson-yes.

Mr. Haney moved and Mr. Garrett seconded to approve the minutes of the July 28, 2017 special meeting. Vote: Haney-yes, Garrett-yes, Johnson-yes.

Mr. Haney moved and Mr. Garrett seconded to approve the minutes of the August 7, 2017 special meeting. Vote: Haney-yes, Garrett-yes, Johnson-yes.

Mr. Haney moved and Mr. Garrett seconded to approve the minutes of the July 26, 2017 regular meeting. Vote: Haney-yes, Garrett-yes, Johnson-abstain/absent.

Public Input

1- Mr. Steve Locker of Locker Soccer, Powell, met yesterday with Mr. Todd Cooper about Concord Park's soccer field maintenance, progress, and management. Mr. Locker discussed setting up a rental fee structure, a training area, and a way to close fields when they are too wet. Since Locker Soccer is renting the fields, they will have scheduling rights.

Mr. Garrett would like to see three playing areas established, a field rental fee for 90 minutes, with letters sent to other soccer groups letting them know of the arrangement. After discussion, **Mr. Garrett moved and Mr. Johnson seconded to have any organized soccer groups/teams that are not township residents, or the majority of their members are not residents, to pay \$50 for 90min field use; resident organized groups/teams would pay \$20 for 90 minutes. Vote: Haney-yes, Garrett-yes, Johnson-yes.**

2- Michelle Brenner and other residents were present to review the outcome of the Tartan/Concord Road bike path meeting yesterday. They thanked the Trustees for coordinating the meeting, which had a big turnout and established interest for the shared use path connection. Discussion will continue about optimal design and funding options. Mr. Johnson wondered if any grants would be available for funding. There could potentially be private fund raising also.

Mr. Johnson felt the west side path was more popular, and will talk to the golf course and developer about access. The county engineer's office will re-look at Tartan Fields Drive for a better crossing location. Ideas for moving forward: 1-plans for west side path, 2-path as far off road as possible, 3-make crossing as safe as possible (like activated flashing signs), 4-financial details will follow the engineer's recommendation. Mr. Garrett noted he has no interest in getting into money comparisons of tax revenue based on area incomes, but simply the best, safest options of the needs per community.

In addition, **Mr. Garrett moved to lower the speed limit to 35mph on Concord Road from the City of Dublin boundary line to immediately south of the Harriott Road round-a-bout. Mr. Haney seconded the motion. Vote: Haney-yes, Garrett-yes, Johnson-yes.**

3- Resident Andrea Yagoda is interested in spearheading a volunteer community outreach program based on previous meeting information about community paramedicine. The program could help elderly, etc, but would need a way to identify who has a hardship. The Trustees felt this was a great idea, but will have to find out how much involvement the township can legally have. Mr. Haney suggested contacting Bellpoint U.M. Church which already has a network started of shut-ins and people with needs. The new program could network between area churches and communities.

Ms. Yagoda would also like to secure the township hall to hold a voter registration drive.

Old Business

1- The park conceptual plan behind the new fire station was tabled.

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2- The utility access easement and fee were discussed for a Verizon cell tower behind the new fire station. A septic plat for the secondary system is still needed to ensure the cell tower is not in the septic clearance zone.

3- Zoning inspector Ric Irvine has not received a response from the property owner at the end of Henderson Drive. There was a previous complaint of construction debris and the property being overgrown.

4- It was noted the properties at Dublin and Moore Roads were mowed.

Zoning Department

Zoning Inspector Irvine reported:

1- A South Park Place property had probate issues and recently six loads of debris were removed. A permit application is to come soon.

2- A complaint was received about barking dogs on Dublin Road. Mr. Irvine recommended they contact the Sheriff who administers the township noise resolution.

3- Nine permits were processed for the month so far, with eight more applications for the Courtyards at South Section Line. All permits at Courtyards are also being approved by Chief Cooper until roads are installed.

4- Mr. Irvine noted that there are currently five sales signs in the ditch/road right-of-way along South Section Line.

Fire & Road Department

Chief Todd Cooper reported:

1- An update was given on GovDeals listings and bids. The old medic listing will be held until the township hears back about a diesel to clean fuel replacement grant that may be available. Bid reserves will be lowered on other items so they do not have to be moved into the new fire station.

2- An update was given on Tree Lake Boulevard ADA ramps holding water. Mr. Cooper will meet with representatives to remedy the issues.

3- It was noted a firefighter minor injury occurred today while filling the new rescue boat.

4- Paving repairs to Fairlane Drive and Golden Way are being done today and tomorrow.

5- Mr. Haney and Mr. Cooper provided an update on the new fire station: mechanicals review tomorrow, Charter Hill Construction will be finished Friday, mechanical engineer is still due, pharmacy license needs transferred, punch-out is currently underway, grout needs cleaned and sealed, other small issues discussed, final inspections started last Thursday, DESC requirements need finished.

6- Courtyards at Manley Road still has not turned in a fire easement agreement with Tartan Fields.

7- Chief Cooper will meet with Horton in two weeks for a new medic quote.

8- About \$17,000 in curb repairs is needed in Scioto Reserve before winter.

9- A monthly Fire & EMS report was distributed to Trustees.

Financial Report

1- It was made a matter of record that Oller Cemetery lot #207, grave 1 was sold; deeds were signed, and burial will be Saturday.

2- The results of the winter salt bid through SWOP4G purchasing group were presented. Compass Mineral gave the township the lowest bid of \$43.21 per ton for a maximum of 1,250 tons. Therefore, **Mr. Johnson moved and Mr. Garrett seconded to approve the low bid of \$43.21 per ton from Compass Mineral for the 2017-2018 winter road salt season for up to 1,250 tons delivered. Vote: Haney-yes, Garrett-yes, Johnson-yes.**

3- Quotes were presented for weekly cleaning of the township building. After discussion, **Mr. Johnson moved and Mr. Garrett seconded to hire ServiceMaster by Faith for \$495 per month to clean the township building on Mondays, with a 30-day written notice cancellation clause in the contract. Vote: Haney-yes, Garrett-yes, Johnson-yes.** Additional services can be contracted through ServiceMaster as

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needed. Mr. Cooper is also getting quotes for new carpet for the community room, which is badly stained.

4- The health insurance issue with the township's OPEC-HC cooperative was reviewed. Assistant Prosecutor Penkal and insurance broker Frank Harmon have suggested the township join the class action law suit against OPEC-HC. The cost to the third party attorney would be \$250/hour split between the entities in the suit (currently twenty). There are possible issues on both sides of the case and the township should protect itself. Mr. Johnson moved to approve a Resolution (#080917-1 attached) for the Board of Trustees to authorize and agree to contract with the law firm of Isaac Wiles Burkholder & Teetor, LLC for the purpose of joining Concord Township in the class action lawsuit against OPEC-HC. Mr. Garrett seconded the motion. Vote: Haney-yes, Garrett-yes, Johnson-yes.

In addition, Mr. Garrett moved that Mr. Johnson be authorized to sign an agreement for legal service with Isaac Wiles Burkholder & Teetor, LLC on behalf of the Board of Trustees at a rate not to exceed \$250/hour for legal counsel in the lawsuit. Mr. Johnson seconded the motion. Vote: Haney-yes, Garrett-yes, Johnson-yes.

Mr. Garrett moved to combine the previous two motions. Mr. Haney seconded this motion. Vote: Haney-yes, Garrett-yes, Johnson-yes.

The Assistant Prosecutor Penkal has also recommended the township switch insurance administrators back to Jefferson Health Plan/Medical Mutual instead of Benovations. Apparently the old Medical Mutual plan is still active, and Benovations negotiates rates, then balance bills members the difference. Therefore, Mr. Garrett moved to approve using Jefferson Health Plan as administrator for Concord Township under the OPEC-HC co-op insurance pool. Mr. Haney seconded this motion. Vote: Haney-yes, Garrett-yes, Johnson-yes.

5- Chairman Johnson certified the Fiscal Officer provided current financial reports for the Township. The current Cash Summary by Fund balances were: General Fund balance \$5,220,886.32, Special revenue funds \$3,254,538.44 (Motor Vehicle License Taxes, Gas Tax, Cemetery, Road, and Fire Funds), all totaling 8,475,424.76.

The Fiscal Officer certified funds have been appropriated and money is in the treasury to pay the bills. Therefore, Mr. Haney moved and Mr. Garrett seconded to approve all pending purchase orders, vouchers, and warrants #1635-1642, 13055-13086, void 13087, all totaling \$213,750.34. Vote: Haney-yes, Garrett-yes, Johnson-yes.

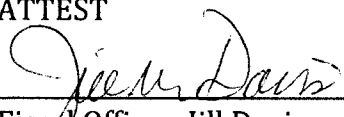
New Business

1- Mr. Haney suggested having a buy a bench program for the new park path behind the fire station.


2- Mr. Johnson was not happy with the difference in Tree Lake paving between the east and west side. The east side was not as good.


With no further business, Mr. Johnson moved and Mr. Garrett seconded to adjourn. Motion passed unanimously.

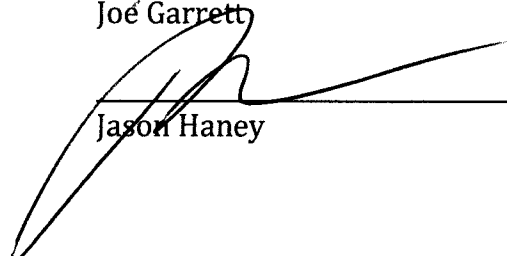
ATTEST


Fiscal Officer, Jill Davis

BOARD OF TRUSTEES


Bart Johnson


Joe Garrett


Jason Haney

August 9, 2017

CONCORD TOWNSHIP TRUSTEE MEETING

AGENDA

ROLL CALL

APPROVE MINUTES

✓ PUBLIC INPUT

OLD BUSINESS

- ✓ Concord/Tartan Fields Bike Path. Open house discussion
- ✓ Park Conceptual Plan update and action - *TABLED*

NEW BUSINESS

- ✓ Speed on Concord Rd south of Harriott to Township line,

✓ ZONING INSPECTOR

✓ FIRE DEPARTMENT / OPERATIONS DIRECTOR

EMS Billing update - *TABLED*
Fire Station

Fiscal Officer

- ✓ Health insurance update. Decision to stay with Med Mutual and JHP
Class action suit against OPEC-HC

PAY BILLS – I would like to certify that the fiscal officer has provided financial records. I need a motion to pay bills, approve pending warrants, purchase orders and blanket certificates

Adjourn

RESOLUTION APPROVING JOINING A LAWSUIT AGAINST THE OHIO PUBLIC ENTITY CONSORTIUM HEALTHCARE COOPERATIVE

Mr. Garrett moved to approve the following Resolution:

WHEREAS, the Concord Township Board of Trustees ("Board") is a member of, and has previously approved a contract with, the Ohio Public Entity Consortium Healthcare Cooperative ("OPEC-HC") for the provision of health care insurance for Concord Township employees and officials; and,

WHEREAS, the Board is aware that other political subdivision members of OPEC-HC have filed a lawsuit against OPEC-HC in the Stark County Court of Common Pleas in case number 2017CV01438 ("Lawsuit"); and,

WHEREAS, the law firms Bricker & Eckler and Isaac Wiles ("Law Firms") have contracted with and are representing those political subdivisions that have joined the Lawsuit; and,

WHEREAS, the Board desires to protect the Township's interest in the OPEC-HC contract by joining in the Lawsuit against OPEC-HC.

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of Concord Township, that:

Section 1. The Board hereby authorizes and agrees to contract with the Law Firms for the purpose of joining Concord Township in the Lawsuit against OPEC-HC.

Section 2. The Board authorizes Mr. Johnson to sign an agreement on its behalf necessary to join the Lawsuit, said agreement not to exceed \$ 250.00 per billable hour.

Section 3. All payments to the Law Firms must be separately approved by Resolution of the Board.

Section 4. All formal actions of this Board concerning and relating to the passage of this Resolution were adopted in an open meeting of the Board, and all deliberations of this Board and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including R.C. § 121.22.

Section 5. This Resolution shall be in full force and effect immediately upon adoption.

Mr. Haney seconded this motion.

VOTE: Johnson - Yes, Garrett - yes, Haney - yes

BOARD OF TRUSTEES

Three handwritten signatures of Board of Trustees members over horizontal lines.

PENDING WARRANT REPORT
Concord Township [2017]

Date: 08/04/17

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
1635	175.98	V 1635	HR BUTLER, LLC	PAYROLL PROCESSING FEE 7/21/17
1636	3527.51	V 1636	HR BUTLER, LLC	PAYROLL AGENCY DEDUCTIONS 7/21/17
1637	44521.33	V 1637	HR BUTLER, LLC	PAYROLL SALARIES 7/21/17
1638	14842.08	V 1638	HR BUTLER, LLC	PAYROLL TAXES WITHHELD 7/21/17

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63066.90

Total Amount of Pending Warrants

PENDING WARRANT REPORT
Concord Township [2017]

Date: 08/09/17

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
1639	197.61	V 1639	HR BUTLER, LLC	PAYROLL PROCESSING FEES 8/4/17
1640	3759.51	V 1640	HR BUTLER, LLC	PAYROLL AGENCY DEDUCTIONS 8/4/17
1641	52308.23	V 1641	HR BUTLER, LLC	PAYROLL SALARIES 8/4/17
1642	17220.23	V 1642	HR BUTLER, LLC	PAYROLL TAXES WITHHELD 8/4/17
13055	171.95	VW13055	COLUMBIA GAS	FIRE DEPT GAS UTILITY
13056	97.73	VW13056	TIME WARNER CABLE	FIRE DEPT INTERNET SVC
13057	122.09	VW13057	MILLER'S TEXTILE SERVICES	FIRE DEPT TEXTILE/MATS
13058	651.40	VW13058	BOUND TREE MEDICAL, LLC	FIRE DEPT EMS SUPPLIES
13059	8.90	VW13059	AIRGAS GREAT LAKES	FIRE DEPT GAS CYLINDER SUPPLIES
13060	903.00	VW13060	BROSIUS, JOHNSON & GRIGGS, LLC	LEGAL COUNSEL FOR EMPLOYMENT MATTER
13061	85.00	VW13061	OHIO FIRE CHIEF'S ASSOC	FIRE DEPT CHIEF MEMBERSHIP
13062	55184.83	VW13062	CHARTER HILL CONSTRUCTION INC.	FIRE STATION CONSTR APPL#15 96%COMPLETE
13063	10439.67	VW13063	OHIO PUBLIC ENTITY CONSORTIUM	HRA ADMIN & HEALTH CLAIMS JUN-JUL
13065	1232.98	VW13065	TAYLOR TIRE COMPANY, LTD.	FIRE DEPT MEDIC M341 TIRE REPAIRS
13066	34.46	VW13066	FRANKLIN EQUIPMENT LLC	FIRE DEPT MOWER REPAIR PARTS
13067	464.62	VW13067	TRACTOR SUPPLY CREDIT PLAN	ROAD DEPT PARTS AND TOOL
13068	59.38	VW13068	THE DELAWARE GAZETTE	ADMIN ADVERTISING BOT
13069	940.06	VW13069	FRONTIER	FIRE STATION PHONE SETUP
13070	29.25	VW13070	WASHINGTONS HARDWARE AND AUTO PARTS	FIRE DEPT SUPPLY
13071	401.12	VW13071	OHIGRO, INC	PARK & ROAD CHEM SUPPLY
13072	319.56	VW13072	VALTECH COMMUNICATIONS	ADMIN PHONE SYSTEM
13073	1004.50	VW13073	AUDITOR OF STATE OF OHIO	BIANNUAL STATE AUDIT PARTIAL
13074	250.00	VW13074	HEMA KONENI	REFUND OF TWP HALL
13075	30.00	VW13075	SHELLY MATERIALS, INC	ROAD DEPT DUMP FEE
13076	558.22	VW13076	DATA RESOLUTIONS INC	TWP BLDG ROUTER REPAIR/LIGHTNING
13077	275.00	VW13077	PAULS EXTERMINATING	TWP BLDG ANT EXTERMINATION
13078	126.93	VW13078	SITEONE LANDSCAPE SUPPLY LLC	PARK CHEM APPLICATION FOAM
13079	201.65	VW13079	TPM LIFE INSURANCE CO.	ROAD DEPT DISABILITY/HOLLOWAY
13080	347.30	VW13080	MULL & WEITHMAN ARCHITECTS, INC.	FIRE STA ARCHITECT REIMB THRU 5/15
13081	1782.00	VW13081	MULL & WEITHMAN ARCHITECTS, INC.	FIRE STA ARCHITECT FINAL 100% SVC
13082	40.00	VW13082	RIC IRVINE, ZONING INSPECTOR	ZONING INSPECTOR CELL PHONE REIMB AUG'17
13083	18.56	VW13083	GINGWAY PRODUCTS INC.	FIRE DEPT STEEL SUPPLY
13084	247.70	VW13084	KLEEM, INC.	ROAD DEPT SIGNAGE SUPPLY
13085	790.00	VW13085	JAMES TREE SERVICE	ROAD DEPT REMOVE DEAD ASH TREES (2)
13086	380.00	VW13086	DELAWARE COUNTY TOWNSHIP ASSOC	DCTA/OTA MEMBERSHIP DUES 17-18

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150683.44

Total Amount of Pending Warrants

CASH SUMMARY BY FUND
Concord Township [2017]

Date: 08/09/17

FUND	Starting Balance 01/01/17	Total Receipts	Transfers In (MEMO ONLY)	Advances In (MEMO ONLY)	Total Receipts and Balances	Expenditures	Transfers Out (MEMO ONLY)	Advances Out (MEMO ONLY)	Ending Balance YTD
01 -GENERAL	4915200.40	641604.13	0.00	0.00	5556804.53	335918.21	0.00	0.00	5220886.32
02 -MOTOR VEHICLE LICENSE TAX	29394.92	10441.14	0.00	0.00	39836.06	11078.44	0.00	0.00	28757.62
03 -GASOLINE TAX	85963.78	62662.27	0.00	0.00	148626.05	92985.85	0.00	0.00	55640.20
05 -CEMETERY	40409.92	9494.40	0.00	0.00	49904.32	6350.89	0.00	0.00	43553.43
10 -FIRE DISTRICT	2713667.24	1614410.08	0.00	0.00	4328077.32	3467887.01	0.00	0.00	860190.31
11 -ROAD DISTRICT	1489315.58	614102.96	0.00	0.00	2103418.54	71277.40	0.00	0.00	2032141.14
14 -MAINTENANCE FACILITY-ROAD	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
14A-FEMA	0.00	183186.00	0.00	0.00	183186.00	0.00	0.00	0.00	183186.00
14B-COMMUNITY PARK IMPROV GRANT FUND (CPIG)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
15 -GENERAL (NOTE) RETIREMENT(MAINT. FACILITY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
21 -CAPITAL FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
23 -PERMISSIVE MOTOR VEHICLE LICENSE TAX	48678.56	20139.03	0.00	0.00	68817.59	17747.85	0.00	0.00	51069.74
TOTAL ALL FUNDS	9322630.40	3156040.01	0.00	0.00	12478670.41	4003245.65	0.00	0.00	8475424.76