

RECORD OF PROCEEDINGS

Minutes of

Meeting

CONCORD TOWNSHIP BOARD OF TRUSTEES

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held

April 12, 2017

Page 203

Call to Order

The Concord Township Board of Trustees met in regular session on Wednesday, April 12, 2017 at the Concord Township Administrative Building. Chairman Bart Johnson called the meeting to order at 7:00 p.m. In attendance were Trustees Bart Johnson and Jason Haney.

Mr. Haney moved and Mr. Johnson seconded to approve the minutes from the previous Trustee's meeting. Vote: Haney-yes, Johnson-yes.

Public Input

Doug Reidel with the Delaware County Engineer's Office, provided maps and road construction guide for 2017. Road program bids were opened yesterday and should be approved soon by the Commissioners. Lack of competition and work quality requirements affected bid results; the apparent low bidder is Shelly Co. OPWC applications for 2018 are due in October. If the township would like to improve Clarkshaw and participate in 2018, a resolution by the Trustees would be needed as soon as possible. After the resolution commitment to participate is made, specify the Clark Shaw improvements and area (from Liberty township line to Section Line Road), and the Engineer's office will determine the scope of the project from there and prepare the application. Mr. Reidel also had conversations with Mr. Todd Cooper about ADA ramp repairs, and both county contractors were invited to come out to provide estimates. Mr. Cooper has a quote from Decker, but Newcomer did not show up for the estimate. Mr. Johnson wants a second bid for comparison, but the company was not part of county bid. If the estimate is over \$50,000, the project still must be bid. Mr. Reidel cautioned about scheduling; the ramp concrete work must be done before county paving scheduling. Rules for the ADA ramp specifications were received by the Board. Mr. Reidel sent a sample resolution for ramp repair and replacement if the township chooses to go under the county bid. If the township chooses another contractor, a resolution and contract would need spelled out more specifically.

Frank Harmon with Ohio Insurance Agency emailed information to the township about healthcare proposals and bids for insurance. Township employees are also completing Formfire applications. The first set of bids reviewed were ACA census bids without questionnaires and applications. Our current price is \$33,400 per month, and the census bid range was \$42,100 down to \$33,500. Mr. Harmon tried to get as comparable benefits as possible. Many carriers are shrinking their pharmacy lists, which may be additional steps or other tier medications. There are also some differences in co-pays, which the funding account could pick up. Bid prices that would be based on underwriting once applications are complete, would be \$25,100-\$57,100 for Anthem, and \$29,600-\$39,100 for Medical Mutual. Our current plan expires 12/31/17. Projected cost for current OPEC plan is unavailable. Mr. Harmon says OPEC changes may be coming, like the three year contract may be reduced to one year. Currently unit cost rates are only 20% higher in 2017 than they were in 2011. It was noted some employees maxed out their HRA funding in 2016.

Old Business

A proposal has not been received yet from Mr. Steve Locker at Locker Soccer. The group is still actively using the park fields for their league activities. Mr. Johnson requested a proposal to the Trustees within a couple days, about a month ago. Discussion was held on further action. Since a proposal was not received, the fields are no longer to be scheduled, and available for public use. Mr. Johnson will notify Mr. Locker.

Mr. Joe Holloway discussed mower replacement options for the road department. The township currently uses a 52" mulching snapper (cemetery), 72" snapper, large batwing mower for park, and older Exmark as a backup mower. After obtaining several bids, a new 104" zero-turn batwing mower and a new 54" mower were proposed, along with trading in a small tractor, 72" Snapper mower, and older Exmark mower. After discussion, ***Mr. Haney moved to purchase from JD Equipment a 2017 Hustler X-One 54" RD and a 2017 Hustler Super 104" EFI, for a total of \$31,445.62, and to trade in the 72" snapper S800X, older Exmark Lazer, and Ford 1520 tractor, for a net cost of \$22,645.62. Mr. Johnson seconded the motion. Vote: Haney-yes, Johnson-yes.***

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Page 2 of 3

Mr. Johnson noted he would still like the township to go together with another entity for a road grader.

Zoning Department

Zoning Inspector Ric Irvine issued permits for three houses, a couple pole barns, a deck, and gazebo so far for April.

He also signed off the first phase of Clarkshaw Moors - the Rockford side.

The Epcon Manley project was approved by Regional Planning last week and goes in front of the Zoning Commission on Tuesday, April 18. Courtesy signs were ordered but not in yet. Mr. Penkal from Prosecutor's office will attend in case of there are questions.

Mr. Irvine sent an email to Buckeye Valley's elementary school architect about what he needs. He is still waiting on square footage number for the school, but got a preliminary number from another source. The permit would be in excess of \$10,000 for the Board to consider.

Complaint from Clark Shaw area about new construction mud all over the road. Mr. Joe Thomas was notified.

Road, Maintenance, and Fire Departments

Mr. Todd Cooper requested approval for the phone system for the new fire station. Frontier and Garber bids were compared with \$548 difference. Mr. Cooper recommended going with Frontier bid of \$3875.62 due to their help with moving the phone pole during fire station construction, and the phone product would be a phone system rather than just phones per the Garber quote. The fire department's previous Frontier Mitel system lasted 25 years. Frontier would be able to service the lines, system, and phones. Therefore, **Mr. Johnson moved and Mr. Haney seconded to approve purchase of the Frontier Mitel phone system not to exceed \$4,000. Vote: Haney-yes, Johnson-yes.**

An additional quote of \$3,023.00 was received from Garber Connect for finishing the camera system connection point and recording system.

The guardrail on Clark Shaw Road was damaged several months ago due to a hit-and-run. Paul Peterson Company will replace the guardrail for a cost of \$1,660.00.

Mr. Cooper received a phone call today from Verizon in Cleveland about a new cell tower and want to come look at the fire station property on April 20. Mr. Johnson asked for coordination with the Marks tower.

Medicount EMS reporting seems to be going well. Mr. Johnson asked for a spreadsheet tracking of the process. Discussion was held on how to track reporting and claim payments. Mr. Johnson asked the reimbursement rates at next meeting.

Time Warner has been ordered for the new fire station.

Greg with the City of Columbus Real Estate will meet with Chief Cooper on June 5 at 11am to turn over the old fire station to Columbus.

An email was received by Mr. Cooper from a group wanting to host a 5k run at Concord Park, wanting approval, and would need whole park, setup fencing, etc. Mr. Haney and Mr. Johnson agreed that prior to July the park is full of baseball all week, so there would not be room for a full-park 5k event.

Charter Hill has estimated May 19, 2017 as the fire station completion date. The rubber roof was completed but was not with materials as specified by the architect. Resident consultant, George Resanovich, will review the materials and specifications of both systems. The specified manufacturer was not available, and no one around here uses or sells the product. Firestone is the industry standard for all rubber roofs, and it was installed. A white roof was used, but had no fiberglass layer as specified.

New fire station update: Mr. Haney reported the fire station's new mortar so far is holding the exterior stone on, but some is sagging. The manufacturer's representative will inspect prior to more being installed. The kitchen vent hood should be here any time. Sprinkler system inspection should be Friday. The above-ceiling electrical inspections should be done soon. Painting continues. Small issues with cabinetry have been addressed. More change orders may be coming as the building finishes up. Mr. Haney hopes the project will be well under the contingency fund. Everything else is moving very quickly, except the

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Page 3 of 3

exterior stone installation, which could be three more weeks. Chief Cooper noted there is some kind of issue every day now at the fire station construction.

New Business

Dustin Kraus, Bellpoint Youth Athletic Association (BYAA) President, attended. The Board advised him there would be no more scheduling of the soccer fields, and all are now open to the public. Soccer fields cannot be reserved at this time. Mr. Johnson will send an email to Steve Locker. Mr. Kraus noted since spring the township has made improvements to the park like extra lighting, score boards dropped off, getting stone for fields, etc. Without the township's support, the BYAA wouldn't have accomplished all it has. As a thank you to the Board, BYAA made a donation of \$500 to the township. Mr. Johnson said it has been a nice partnership. There are about 150 kids participating this year - 9 baseball teams, 3 softball teams, total of 21 teams using the fields. Mr. Johnson suggested all teams should contribute to the fields. Mr. Cooper thanked Mr. Kraus for being very responsive to requests. Discussion was held on tiling in the west field behind third base. BYAA is looking for officers from Buckeye Valley and surrounding schools, or a past member of the organization. Kids registered have declined over the years, as with other area organizations.

Financial

Chairman Johnson certified the Fiscal Officer provided current financial reports for the township. The current Cash Summary by Fund balances were: General Fund \$5,282,925, and Special Revenue Funds (Motor Vehicle License Taxes, Gas Tax, Cemetery, Road, and Fire Funds) \$4,298,099.

The Fiscal Officer certified funds have been appropriated and money is in the treasury to pay the bills. Therefore, **Mr. Haney moved and Mr. Johnson seconded to approve all pending purchase orders, vouchers, and warrants #1601-1604, 12771-12801, totaling \$302,466.74. Vote: Haney-yes, Johnson-yes.**

As there was no further business, **Mr. Haney moved and Mr. Johnson seconded to adjourn. Vote: Haney-yes, Johnson-yes.** Meeting adjourned.

ATTEST

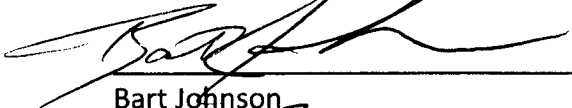
BOARD OF TRUSTEES



Fiscal Officer, Jill Davis

N/A.


Joe Garrett



Bart Johnson



Jason Haney

April 12, 2017

CONCORD TOWNSHIP TRUSTEE MEETING

AGENDA

ROLL CALL

APPROVE MINUTES

PUBLIC INPUT

Doug Riedel to discuss ADA curbs

Health Care renewal quotes Frank Harmon

OLD BUSINESS

NEW BUSINESS

ZONING INSPECTOR

Inoperable car complaints

FIRE DEPARTMENT / OPERATIONS DIRECTOR

Fire Station update

EMS Billing update

Fiscal Officer

PAY BILLS – I would like to certify that the fiscal officer has provided financial records. I need a motion to pay bills, approve pending warrants, purchase orders and blanket certificates

Adjourn

PENDING WARRANT REPORT
Concord Township [2017]

Date: 04/07/17

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
1601	180.18	V 1601	HR BUTLER, LLC	PAYROLL PROCESSING FEE 3/31/17
1602	3527.51	V 1602	HR BUTLER, LLC	PAYROLL AGENCY DEDUCTIONS 3/31/17
1603	44914.04	V 1603	HR BUTLER, LLC	PAYROLL SALARIES 3/31/17
1604	14381.75	V 1604	HR BUTLER, LLC	PAYROLL TAXES WITHHELD 3/31/17
12771	76.35	VW12771	THE HARDWARE EXCHANGE	PARK/FIRE HARDWARE SUPPLIES
12772	213.28	VW12772	OFFICE CITY EXPRESS	ZONING/ADMIN SUPPLIES
12773	140.46	VW12773	LOEB ELECTRIC	PARK/ROAD ELECTRICAL SUPPLY
12774	214863.34	VW12774	CHARTER HILL CONSTRUCTION INC.	FIRE STATION CONSTR APPL#11 80% COMPLETE
12775	791.01	VW12775	OHIO PUBLIC ENTITY CONSORTIUM	HRA ADMIN & CLAIMS FEB-MAR'17
12776	102.19	VW12776	MATHESON TRI-GAS INC.	ROAD DEPT GAS CYLINDERS
12777	333.03	VW12777	VALTECH COMMUNICATIONS	ADMIN PHONE LINES BILL
12778	40.00	VW12778	RIC IRVINE, ZONING INSPECTOR	ZONING CELL PHONE REIMB APR17
12779	371.82	VW12779	LOWE'S COMPANIES, INC	FIRE/ROAD SUPPLES
12780	375.52	VW12780	THE DEXTER COMPANY	ROAD DEPT TRUCK#349 TOOLBOX & BRACKETS
12781	35.85	VW12781	PERSONNEL CONCEPTS	ADMIN LABOR LAW POSTERS
12782	118.63	VW12782	TRACTOR SUPPLY CREDIT PLAN	ROAD DEPT SHOP SUPPLIES
12783	67.21	VW12783	GORDON FLESCH CO., INC.	ADMIN COPIER USAGE
12784	228.06	VW12784	TIME WARNER CABLE	FIRE/ADMIN INTERNET/CABLE
12785	165.00	VW12785	HIGGINS & ASSOCIATES	ZONING MTG REPORTER
12787	2611.00	VW12787	CAREWORKS COMP	WORKERS COMP GROUP RATING PROGRAM FEE
12788	25.00	VW12788	SWOP4G C/O JACQUELINE BAILEY, TREAS.	SW OHIO GOVT BID MEMBER FEE
12789	1544.20	VW12789	EXPRESS SERVICES INC	ROAD DEPT LABOR 3/13-3/23 70 HRS
12790	834.08	VW12790	THE DELAWARE MOTIVE PARTS	ROAD/FIRE REPAIR PARTS
12791	147.06	VW12791	R.L. PARSONS & SON	ROAD DEPT TIGER MOWER REPAIR PARTS
12792	162.26	VW12792	CIVITAS MEDIA LLC/DELAWARE GAZETTE	ZONING & TRUSTEES HEARING ADVERTISING
12793	93.00	VW12793	SHELLY MATERIALS, INC	FIRE STATION STONE 204'S
12794	1020.00	VW12794	FLOWLINE LLC	ROAD DEPT TILE/CULVERTS CLEANED
12795	525.00	VW12795	BGSU OFFICE OF THE BURSAR	FIRE OFFICER 2 TRAINING/WERLING
12796	666.96	VW12796	COLUMBIA GAS	FIRE DEPT GAS UTILITY
12797	10174.60	VW12797	BERRY'S BARBELL & FITNESS EQ CO	FIRE DEPT FITNESS EQUIP
12798	1617.63	VW12798	GREAT LAKES PETROLEUM, INC.	FIRE/ROAD FUEL SUPPLY
12799	288.81	VW12799	W L CONSTRUCTION SUPPLY INC	FIRE DEPT RESCUE SAWSALL BLADES
12800	121.91	VW12800	MILLER'S TEXTILE SERVICES	FIRE DEPT TEXTILES/MATS
12801	1710.00	VW12801	CHAD MAST	FIREFIGHTER EDUC REIMB PER CONTRACT
=====				
	302466.74		Total Amount of Pending Warrants	

CASH SUMMARY BY FUND
Concord Township [2017]

Date: 04/07/17

FUND	Starting Balance 01/01/17	Total Receipts	Transfers In (MEMO ONLY)	Advances In (MEMO ONLY)	Total Receipts and Advances	Expenditures	Transfers Out (MEMO ONLY)	Advances Out (MEMO ONLY)	Ending Balance YTD
01 -GENERAL	4915200.40	526365.70	0.00	0.00	5441566.10	158640.87	0.00	0.00	5282925.23
02 -MOTOR VEHICLE LICENSE TAX	29394.92	4089.30	0.00	0.00	33484.22	2858.81	0.00	0.00	30625.41
03 -GASOLINE TAX	85963.78	26823.67	0.00	0.00	112787.45	43448.14	0.00	0.00	69339.31
05 -CEMETERY	40409.92	4005.60	0.00	0.00	44415.52	531.91	0.00	0.00	43883.61
10 -FIRE DISTRICT	2713667.24	1322499.30	0.00	0.00	4036166.54	1801061.96	0.00	0.00	2235104.58
11 -ROAD DISTRICT	1489315.58	398025.03	0.00	0.00	1887340.61	9465.37	0.00	0.00	1877875.24
14 -MAINTENANCE FACILITY-ROAD	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
14A-FEMA	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
14B-COMMUNITY PARK IMPROV GRANT FUND (CPIG)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
15 -GENERAL(NOTE) RETIREMENT(MAINT.FACILITY)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
21 -CAPITAL FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
23 -PERMISSIVE MOTOR VEHICLE LICENSE TAX	48678.56	8483.39	0.00	0.00	57161.95	15890.70	0.00	0.00	41271.25
TOTAL ALL FUNDS	9322630.40	2290291.99	0.00	0.00	11612922.39	2031897.76	0.00	0.00	9581024.63