

# RECORD OF PROCEEDINGS

## CONCORD TOWNSHIP BOARD OF TRUSTEES

Held

February 8, 2017

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### Call to Order

The Concord Township Board of Trustees met in regular session on Wednesday, February 8, 2017 at the Concord Township Administrative Building. Chairman Bart Johnson called the meeting to order at 7:13 p.m. In attendance were Trustees Bart Johnson and Jason Haney.

***Mr. Haney moved and Mr. Johnson seconded to approve the minutes from the January 25, 2017 meeting. Vote: Haney-yes, Johnson-yes.***

### Public Input

Doug Reidel and Mike Love from the Delaware County Engineer's office were present to discuss long-term road improvement plans that may be required within the township in the next twenty years. The Trustees wish to use the information to plan for township road funding and development traffic pressure (see attached). Topics discussed included: number of cars per day levels, travel time delays, intersection delay levels, road traffic comparisons, road signal requirement levels, future roundabout at Home and Dublin Roads, projected new collector roads, and development plan changes.

Trustee Garrett joined the meeting at 7:35 pm.

Boy Scout Brendan Sayer attended the meeting for a citizenship activity.

### New Business

Mr. Garrett discussed the Olentangy path group "One Community" that would like to connect Concord and Liberty Townships. A large pond and private residences along Home Road are obstacles to path connection. The group will meet Monday, February 13, 2017.

The idea of sharing a road grader with Liberty or other townships was mentioned. The road department needs to re-establish a berming process to get water off of roads.

### Zoning Department

Zoning Inspector Ric Irvine reported the following:

The disabled car on the Pettit property was removed, and replaced by a dumpster.

Monthly zoning permits to date include two houses, 1 deck, and 1 pool.

The Zoning Commission Board held a re-zoning hearing last night, which was continued to March 14, 2017 due to: no builder details for the developments, no specs on house types, and no updates from the County's changes to the development plan.

The Montgomery property on South Section Line Road is in the hands of the Assistant County Prosecuting Attorney Penkal. He is contacting the owner's attorney.

Per the Trustee's request, Mr. Irvine will contact Mr. Butts about zoning questions.

### Road, Maintenance, and Fire Departments

Assistant Prosecuting Attorney Penkal prepared an updated Request for Bids (RFB) for the fire department Self-Contained Breathing Apparatus equipment and accessories. Therefore, ***Mr. Garrett moved and Mr. Haney seconded to adopt Resolution #020817-1 to replace the prior Resolution #012517-1, to proceed with the updated RFB for purchase of SCBA and accessories, according to the terms of the RFB specifications. Vote: Haney-yes, Garrett-yes, Johnson-yes.*** (Resolution attached.) The purchase of the SCBA gear will be reimbursed by a 95% FEMA grant.

Additional grant funds will remain after purchase of the SCBA equipment. Therefore, ***Mr. Johnson moved and Mr. Haney seconded to approve purchase of exercise equipment - a Bodycraft VR500 Rower, Kettlebells, Dumbbells, and Racks, Stairmaster Gauntlet with LCD, Hoist Dual Action Smith, and Body Solid Cam Series Leg Curl/Extension - from Berry's Barbell & Fitness Equipment Co. for \$10,174.60, to be reimbursed 95% by the FEMA grant. Vote: Haney-yes, Garrett-yes, Johnson-yes.***

Change orders were received from Charter Hill Construction for the new fire station:

1-The drywalled fire wall in the bunk area did not work as drawn and was reviewed by the Delaware County Building Department. The remedy will pass county inspection and, until approved, is holding up all other progress. ***Mr. Haney moved and Mr. Garrett***

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## CONCORD TOWNSHIP BOARD OF TRUSTEES

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**seconded to approve up to \$7,536.20 for change orders for the bunk room fire wall drywall. Vote: Haney-yes, Garrett-yes, Johnson-yes.**

2-Labor, materials, and equipment for moving additional dirt (#G-002 by Boss Excavating) at the construction site, in the amount of \$8,798.79 (allowance used);

3-Labor, materials, and equipment for additional soil, concrete, and rebar testing services (#G-003 by Soil Testing & Engineering Ltd) for \$4,979.05 (allowance used);

4-Labor, materials, and equipment for software installation and training to program locks (#G-004 by Tanner Supply Co.) for \$1,171.76; and

5-Labor, materials, and equipment for lock changes and software (#G-005 by Charter Hill Construction and Tanner Supply Co.) for \$2,697.41. After discussion, **Mr. Garrett moved and Mr. Haney seconded to approve change orders for items 2,3,4,and 5, all totaling \$17,647.01. Vote: Haney-yes, Garrett-yes, Johnson-yes.** Mr. Haney noted he is trying to increase timing and productivity on the construction site.

Mr. Cooper mentioned road ditches along Mohican Drive and Bunty Station Road need either fixed or dug back out.

Fire Chief Cooper discussed using the old youth detention facility for fire department trainings. The Prosecutor's office is making revisions to the training contract with Columbus.

A meeting will be held with the Fire Chief, Buckeye Valley architect, and engineer on February 14, 2017 at 9:00 am at the fire house.

Signs have been posted and updated for the continued zoning hearings.

The Horton medic truck will be repaired and out of service for the next three days.

ADA curb repairs were discussed. Mr. Cooper sent information to the County and pictures to the Trustees today of curb and sidewalk issues.

The Road department would like to berm roads soon and purchase a road broom and grader. No action taken.

The EMS billing platform with Medicount was clarified. All EMS transports will be soft billed through insurance (as resident transports), and no hard billing will be sent.

Of the four bids presented at the last meeting, Garber Connect was selected for the low voltage wiring at the new fire station, for \$12,875.00 (amount previously approved).

An email was received from legal counsel for Hensel Ready Mix. They have not been paid for the fire station project, but are a subcontractor of a subcontractor, with no notice of furnishing filed. The township is not liable to pay.

The fire alarm monitoring system contract will expire at the old fire station prior to moving into the new fire station. Smoke detectors will be used for two months until moving.

Phone system installation at the fire station is being ordered from Frontier. A quote was received for Garber Connect for \$7,475.00 to install wifi, cameras, and phones.

Steve Smith and a few others in the township would like to discuss if the layout idea of Evans Farms could be incorporated into the township.

Quotes for fire station compressor and stove will be presented at the next meeting.

### Correspondence

Board of Zoning Appeals member Betty Cotter has accepted her appointment for another five-year term on the board, 2017-2021.

Inventory for all township departments was presented.

It was made a matter of record that Oller Cemetery Lot 265, graves 1 and 2 were sold and deeds signed. Mr. Garrett noted there are no 4-grave lots left.

The Delaware County Extension office may hold a 4-H Quality Assurance meeting at the township building. Dates will be checked.

### Financial

Bank statements ending January 31, 2017 were presented.

Chairman Johnson certified the Fiscal Officer provided current financial reports for the township. The current Cash Summary by Fund balances were: General Fund \$4,878,269.32, and Special Revenue Funds (Motor Vehicle License Taxes, Gas Tax, Cemetery, Road, and Fire Funds) \$3,662,576.13.

# RECORD OF PROCEEDINGS

Minutes of

Meeting

BEAR GRAPHICS 800-325-0094 FORM NO. 1014B

Held

February 8, 2017

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The Fiscal Officer certified funds have been appropriated and money is in the treasury to pay the bills. Therefore, Mr. Garrett moved and Mr. Haney seconded to approve all pending purchase orders, vouchers, and warrants #1582-1586, 12635-12659, totaling \$347,248.59. Vote: Haney-yes, Garrett-yes, Johnson-yes.

As there was no further business, Mr. Garrett moved and Mr. Haney seconded to adjourn. Vote: Haney-yes, Garrett-yes. Johnson-yes.

ATTEST

  
Fiscal Officer, Jill Davis

BOARD OF TRUSTEES

  
Joe Garrett

  
Bart Johnson

  
Jason Haney

February 8, 2017

**CONCORD TOWNSHIP TRUSTEE MEETING**

**AGENDA**

**ROLL CALL**

**APPROVE MINUTES**

**PUBLIC INPUT**

Doug Reidal and Mike Love Delaware County Engineers office

**OLD BUSINESS**

**NEW BUSINESS**

**ZONING INSPECTOR**

Pettit Property

**FIRE DEPARTMENT / OPERATIONS DIRECTOR**

Fire Station Update

EMS Billing update

**Fiscal Officer**

**SCBA Grant RFB**

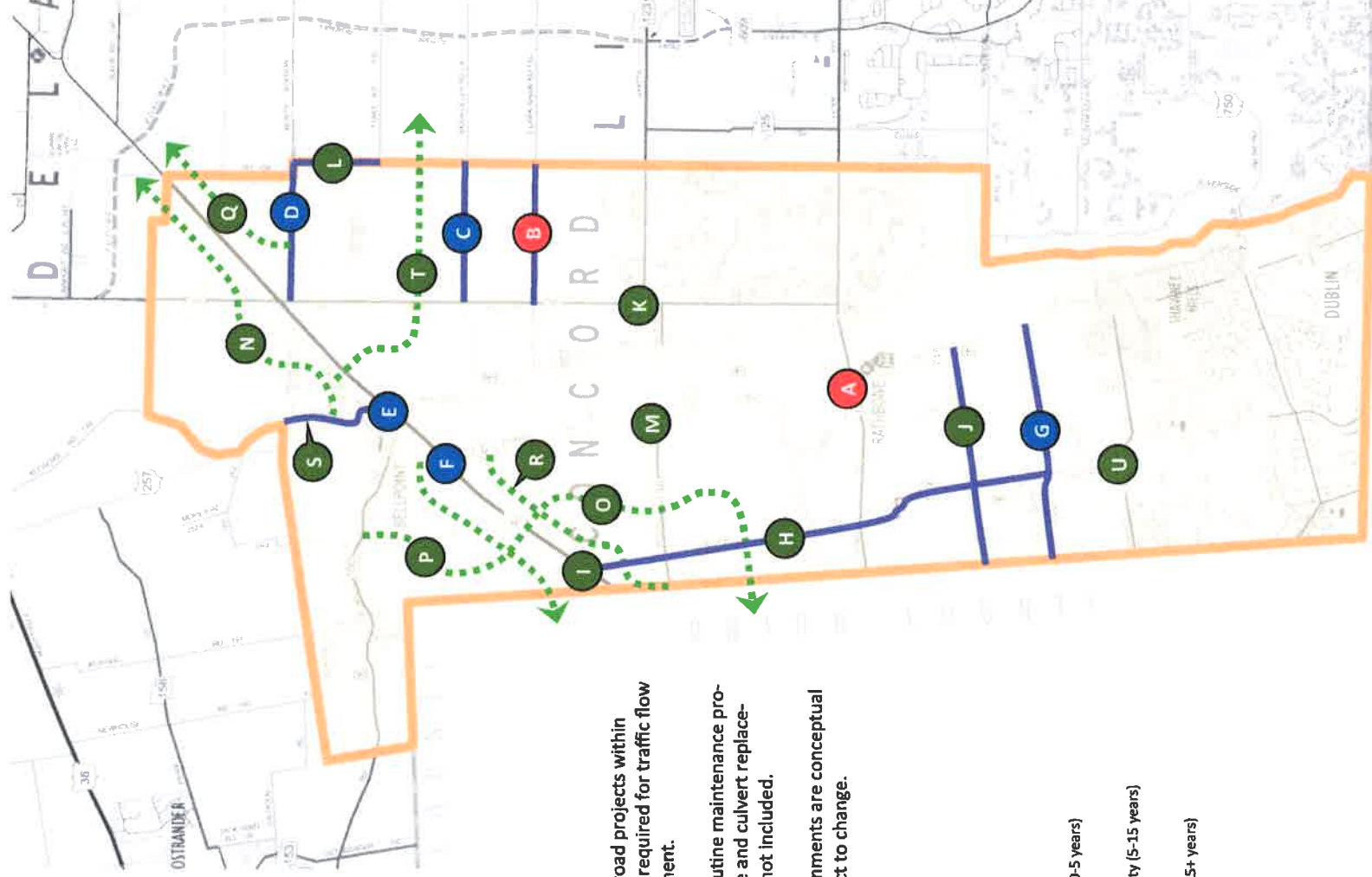
**PAY BILLS** – I would like to certify that the fiscal officer has provided financial records. I need a motion to pay bills, approve pending warrants, purchase orders and blanket certificates

**Adjourn**





Prepared by:  
**Delaware County Engineer's Office**  
50 Channing Street, Delaware, Ohio 43015  
Phone: 740.833.2400 Fax: 740.833.2399  
Email: delcoeng@co.delaware.oh.us







**NOTES:**

This plan includes road projects within Concord Township required for traffic flow or safety improvement.

Resurfacing and routine maintenance projects such as bridge and culvert replacement projects are not included.

Proposed road alignments are conceptual only and are subject to change.

**LEGEND**

-  High Priority (0-5 years)
-  Medium Priority (5-15 years)
-  Low Priority (15+ years)
-  Road Upgrade
-  New Road

2016-36 LONG-RANGE ROAD IMPROVEMENT PLAN  
 Concord Township, Delaware County, Ohio

ID	Road/Location	Limits/Intersection	Type	Jurisdiction	Estimated Cost (2016 Dollars)	Priority	Remarks
A	Home Road	SR 745	Intersection upgrade	State/County	\$3,500,000	High	Potential roundabout
B	Clark Shaw Road	Section Line Rd to Liberty Twp	Minor widening	Township/Developer	\$500,000	High	Minor pavement widening
C	Bean Oiler Road	Section Line Rd to Liberty Twp	Minor widening	Township	\$500,000	Medium	Minor pavement widening
D	Bunty Station Road	Section Line Rd to Liberty Twp	Minor widening	Township	\$1,500,000	Medium	Full reconstruction
E	US 42	SR 257	Intersection upgrade	State	\$2,500,000	Medium	Turn lanes on US 42
F	US 42	SR 745	Intersection upgrade	State	\$2,500,000	Medium	Turn lanes on US 42
G	Cook Road	Union Co. Line to SR 745	Minor widening	Township	\$4,000,000	Medium	Full reconstruction
H	Concord Road	Cook Road to US 42	Minor widening	County	\$5,000,000	Low	Full reconstruction
I	US 42	Concord Road	Intersection upgrade	State/County	\$1,800,000	Low	Turn lanes on US 42
J	Merchant Road	Union Co. Line to SR 745	Minor widening	Township	\$1,000,000	Low	Minor pavement widening
K	Section Line Road	Hyatts Road	Intersection upgrade	County	\$1,800,000	Low	Turn lanes on Section Line, or roundabout
L	Ford Road	Liberty Township to Bunty Station Rd	Minor widening	Township	\$1,500,000	Low	Full reconstruction
M	Moore Road	SR 745	Intersection upgrade	State/County	\$1,800,000	Low	Geometric improvements and turn lanes on SR 745
N	New Road	Kiondike Road to Delaware City	New collector road	Developer	\$4,000,000	Low	New package road serving development along US 42
O	New Road	Union Co Line to US 42	New collector road	Developer	\$3,000,000	Low	New package road serving development along US 42
P	New Road	US 42 to Mills Road	New collector road	Developer	\$4,000,000	Low	New package road serving development along US 42
Q	New Road	Bunty Station Road to Delaware City	New collector road	Developer	\$1,500,000	Low	New package road serving development along US 42
R	New Road	Moore Road to SR 745	New collector road	Developer	\$2,000,000	Low	New package road serving development along US 42
S	Kiondike Road	US 42 to Scioto Township Line	Minor widening	Township	\$2,500,000	Low	Full reconstruction
T	New Road	US 42 to Liberty Township	New arterial road	State/County	\$3,000,000	Low	New arterial road carrying through traffic to US 23
U	Hartott Road	Concord Road	Intersection upgrade	County	\$1,500,000	Low	Turn lanes on Hartott Road, or roundabout

Priority

High (0-5 years)

Medium (5-15 years)

Low (15+ years)

DATE: February 8, 2017

RESOLUTION NO. 020817-1

**A RESOLUTION AUTHORIZING THE REQUEST FOR BIDS (RFB) BY CONCORD TOWNSHIP, DELAWARE COUNTY, OHIO FOR THE PURCHASE OF SELF CONTAINED BREATHING APPARATUS AND ACCESSORIES FOR THE CONCORD TOWNSHIP FIRE DEPARTMENT.**

**PREAMBLE**

**WHEREAS**, the Concord Township Trustees (“Board”) received a federal grant to replace outdated Self Contained Breathing Apparatus and Accessories (“SCBA”); and

**WHEREAS**, the Board desires to enter into a contract with an independent contractor to purchase Self Contained Breathing Apparatus And Accessories in furtherance of the purposes of the Grant for the Concord Township Fire Department located at 7943 Dublin Road Delaware, OH 43015; and,

**WHEREAS**, pursuant to O.R.C. §505.37, the Board is authorized by Ohio Revised Code Section 505.37 to employ individuals for the purposes of fighting fires; to purchase and maintain fire-fighting equipment, which seem advisable to the Board; and to provide for the care and maintenance of such equipment; and,

**WHEREAS**, the Board has received and reviewed the proposed Request for Bids for purchase of Self-Contained Breathing Apparatus and Accessories (“RFB”); and,

**WHEREAS**, the Board desires to proceed with the bid for the purchase of Self-Contained Breathing Apparatus and Accessories by an independent contractor according to the specifications provided in the RFB, to receive bids under the RFB specifications, and select the winning bid and sign the awarded contract.

**WHEREAS**, the Board desires to remove and replace Resolution #012517-1, dated 1/25/2017 and any accompanying SCBA RFB documents attached to said Resolution.

**RESOLUTION**

**NOW THEREFORE, BE IT RESOLVED AS FOLLOWS:**

1. That the Board agrees to proceed with the bid for purchase of Self Contained Breathing Apparatus and Accessories according to the terms of the RFB specifications.
2. That the Board hereby replaces Resolution #012517-1, dated 1/25/2017 and any accompanying SCBA RFB documents with this instant Resolution # 020817-1 dated 2/8/2017 with all attached updated RFB documentation.

3. That, in accordance with the RFB, bids will be received care of Concord Township Fire Chief, Todd Cooper, beginning February 13, 2017 and ending at 5:00 p.m. March 8, 2017.
4. That the Board will review all submitted bids in accordance with the terms of the RFB specifications.
5. That authority is hereby delegated to Concord Township Fire Chief, Todd Cooper. The Chief and/or his representative will evaluate the bids. Based on the Chief's and/or his representative's review of the submitted bids, the Chief will make a recommendation to the Board. The Board will ultimately be responsible for selecting the winning bid.
6. That, at any time during the bid selection process and in accordance with the RFB terms and specifications, the Board reserves the right to reject any and/or all submitted bids and to waive any defects in form that it determines are not material.
7. All formal actions of this Board concerning and relating to the passage of this Resolution were adopted in an open meeting of the Board, and all deliberations of this Board and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including R.C. § 121.22.
8. This Resolution shall be in full force and effect immediately upon adoption.
9. This Resolution shall supersede all previous resolutions concerning the same matters adopted by the Board.

Mr. Garrett Moved to approve.

Mr. Haney Seconded the motion.

Voted on and signed this 8th day of February 2017 by the Concord Township Board of Trustees.

**(BOARD SIGNATURES ON FOLLOWING PAGE)**



PENDING WARRANT REPORT  
Concord Township [2017]

Date: 02/08/17

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
1582	36.00	V 1582	PNC BANK	MONTHLY BANK CHARGES JAN-FEB.
1583	220.67	V 1583	HR BUTLER, LLC	PAYROLL PROCESSING FEES 2/3/17
1584	3838.49	V 1584	HR BUTLER, LLC	PAYROLL AGENCY DEDUCTIONS 2/3/17
1585	61231.55	V 1585	HR BUTLER, LLC	PAYROLL SALARIES 2/3/17
1586	19086.46	V 1586	HR BUTLER, LLC	PAYROLL TAXES WITHHELD 2/3/17
12635	235781.01	VM12635	CHARTER HILL CONSTRUCTION INC.	FIRE STA CONSTR DRAW #9 66.17%
12636	40.00	VM12636	RIC IRVINE ZONING INSPECTOR	ZONING INSPECTOR CELL PHONE REIMB FEB'17
12637	653.25	VM12637	SILCO FIRE & SECURITY	MAINT & COMMY BLDG FIRE EXTINGUISHER SVC
12638	441.00	VM12638	ALL-WIN ELECTRIC LLC	MAINT GARAGE FUEL PUMP & LIGHT REPAIRS
12639	127.09	VM12639	THE DELAWARE MOTIVE PARTS	ROAD DEPT LOADER BULBS
12640	66.81	VM12640	THE HARDWARE EXCHANGE	ROAD DEPT SUPPLIES, KEYS/BLADE/STRAPS
12641	113.50	VM12641	PORTA KLEEN	PARK PORTABLE RESTROOM JAN'17
12642	7814.38	VM12642	COMPASS MINERALS AMERICA	ROAD DEPT WINTER SALT SUPPLY
12643	162.00	VM12643	CERTIFIED LABORATORIES	FIRE DEPT SHOP SUPPLY
12644	102.19	VM12644	MATHESON TRI-GAS INC.	ROAD DEPT GAS CYLINDER RENTAL
12645	229.08	VM12645	KLEEM, INC	ROAD DEPT SIGNAGE SUPPLIES
12646	99.46	VM12646	TRACTOR SUPPLY CREDIT PLAN	ROAD DEPT SHOP SUPPLIES
12647	845.58	VM12647	OHIO PUBLIC ENTITY CONSORTIUM	HRA ADMIN FEES & CLAIMS DEC-JAN
12648	333.06	VM12648	VALTECH COMMUNICATIONS	ADMIN PHONE BILL
12649	9.88	VM12649	LOEB ELECTRIC	ROAD DEPT NICAD BATTERY SUPPLY
12650	40.00	VM12650	CAREWORKSCOMP	WORKERS COMP GROUP 2-HR TRAINING 6/20/17
12651	529.44	VM12651	EXPRESS SERVICES INC	ROAD DEPT LABOR 1/23-1/26
12652	269.36	VM12652	LOWE'S COMPANIES, INC	ROAD DEPT ASPHALT MATERIAL
12653	1035.65	VM12653	COLUMBIA GAS	FIRE DEPT GAS UTILITY
12654	1603.76	VM12654	GREAT LAKES PETROLEUM, INC.	FIRE/ROAD FUEL SUPPLY
12655	883.26	VM12655	MILLER'S TEXTILE SERVICES	FIRE DEPT TEXTILE/MATS
12656	953.10	VM12656	BOUND TREE MEDICAL, LLC	FIRE DEPT EMS SUPPLIES
12657	43.44	VM12657	PRINCIPAL TRUCK SUPPLY INC.	FIRE DEPT BACKUP MEDIC EXHAUST REPAIR
12658	10000.00	VM12658	DENNIS F BAMBACH MD	FIRE DEPT EMS MEDICAL DIRECTOR 2017 FEE
12659	1359.12	VM12659	PHYSIO-CONTROL, INC.	FIRE DEPT ANNUAL LUCAS MAINT

Total Amount of Pending Warrants

347248.59

CASH SUMMARY BY FUND  
Concord Township [2017]

Date: 02/08/17

FUND	Starting Balance 01/01/17	Total Receipts	Transfers In (MEMO ONLY)	Advances In (MEMO ONLY)	Total Receipts and Advances	Expenditures	Transfers Out (MEMO ONLY)	Advances Out (MEMO ONLY)	Ending Balance YTD
01 -GENERAL	4913200.40	27675.49	0.00	0.00	4940875.89	64606.57	0.00	0.00	4878269.32
02 -MOTOR VEHICLE LICENSE TAX	28394.92	1294.75	0.00	0.00	30689.67	981.86	0.00	0.00	29707.81
03 -GASOLINE TAX	85963.78	8286.86	0.00	0.00	94250.64	17277.05	0.00	0.00	76973.59
05 -CEMETERY	40409.92	2900.00	0.00	0.00	43309.92	0.00	0.00	0.00	43309.92
10 -FIRE DISTRICT	2713667.24	1000.00	0.00	0.00	2714667.24	923566.58	0.00	0.00	1791100.66
11 -ROAD DISTRICT	1489315.58	200500.00	0.00	0.00	1689815.58	3982.02	0.00	0.00	1685833.56
14 -MAINTENANCE FACILITY-ROAD	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
14A-FEMA	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
14B-COMMUNITY PARK IMPROV GRANT FUND (CPIG)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
15 -GENERAL (NOTE) RETIREMENT(MAINT.FACILITY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
21 -CAPITAL FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
23 -PERMISSIVE MOTOR VEHICLE LICENSE TAX	48678.36	2862.73	0.00	0.00	51541.29	15890.70	0.00	0.00	35650.59
TOTAL ALL FUNDS	9322630.40	244319.33	0.00	0.00	9567150.23	1026504.78	0.00	0.00	8340845.45