

CONCORD TOWNSHIP BOARD OF TRUSTEES

JANUARY 3, 2019

Page 1

The Board of Trustees of Concord Township met in special session at 9:00 am on Wednesday, January 3, 2019 at the Concord Township Administrative Building to organize for 2019. The Fiscal Officer called the meeting to order with the roll call. In attendance were Trustees Jason Haney, Joe Garrett, and Bart Johnson.

Mr. Haney moved and Mr. Johnson seconded to approve the minutes from the December 21, 2018 special meeting. Vote: Haney-yes, Garrett-yes, Johnson-yes.

Mr. Johnson moved and Mr. Haney seconded to approve the minutes from the December 26, 2018 regular meeting. Vote: Haney-yes, Garrett-yes, Johnson-yes.

The Fiscal Officer opened the floor for nominations for 2019 Chairman of the Board. Mr. Haney moved and Mr. Garrett seconded to re-appoint Mr. Johnson as Chairman. Vote: Haney-yes, Garrett-yes, Johnson-yes.

The Fiscal Officer opened the floor for nominations for 2019 Vice Chairman of the Board. Mr. Haney moved and Mr. Johnson seconded to re-appoint Mr. Garrett as Vice Chairman. Vote: Haney-yes, Garrett-yes, Johnson-yes.

Mr. Johnson moved and Mr. Garrett seconded to appoint Mr. Haney as Executive Board Member for 2019. Vote: Haney-yes, Garrett-yes, Johnson-yes.

The meeting was then turned over to the 2019 Chairman, Mr. Bart Johnson.

NEW BUSINESS

Fiscal Officer Davis distributed the following December 31, 2018 reports to the Board: Cash Summary by Fund, Certificate of the Total Amount from all Sources Available for Expenditures and Balances, including 2018 carryover balances, purchase orders outstanding, and the County Auditor's estimated tax revenues for 2019. In addition, Mr. Haney moved and Mr. Garrett seconded to approve three pending purchase orders and two warrants that were issued prior to December 31, 2018. Vote: Haney-yes, Garrett-yes, Johnson-yes.

The Cemetery Fund budget was discussed since the funds are low, but plans and activities will increase with the Oller Cemetery Expansion.

It was noted the Board of Trustees will hold their regular township meetings on the second and fourth Wednesdays of each month at 7:00 p.m. (except last meeting of December which will be Monday, December 30, 2019 at 9:00am) at the Concord Township Building, unless otherwise advertised. Meeting dates will be published in the Delaware Gazette and on the township website.

Mr. Garrett moved and Mr. Haney seconded to adopt Resolution #010319-1, that in the event there is an inadequate amount in the line item or appropriation to pay incoming bills, to allow the Fiscal Officer to make the necessary inter-fund transfers as needed to meet financial obligations. Vote: Haney-yes, Garrett-yes, Johnson-yes.

Mr. Johnson moved and Mr. Garrett seconded to adopt Resolution #010319-2, that the Concord Township Board of Trustees intends to sell by internet auction personal property, including motor vehicles, road machinery, equipment, tools, or supplies, that is not needed for public use, is obsolete, or is unfit for the use for which it was acquired; that Todd Cooper is hereby designated as the Board's representative in conducting and/or administering internet auctions held pursuant to this Resolution; that this Resolution is effective only for calendar year 2019; that the Board shall contract with GovDeals, Inc. to conduct the internet auctions; that Township owned personal property will be listed for auction for a minimum of ten (10) days, and according to the description in the Resolution, with GovDeals charging a total fee of twelve and one half percent (\$5.00 minimum) of the

CONCORD TOWNSHIP BOARD OF TRUSTEES

JANUARY 3, 2019

Page 2

sales price, paid by the Bidder; that general terms, conditions, and publications are followed as specified in the Resolution. Vote: Haney-yes, Garrett-yes, Johnson-yes.

Mr. Johnson moved and Mr. Garrett seconded to adopt Resolution #010319-3, authorizing Concord Township to participate in the State of Ohio Cooperative Purchasing Program for 2019. The fee will be \$100.00. Vote: Haney-yes, Garrett-yes, Johnson-yes.

Mr. Garrett moved and Mr. Haney seconded to adopt Resolution #010319-4, that the law firm of Brosius, Johnson & Griggs, LLC be employed on an annual, as-needed, basis for calendar year 2019 as Township's outside legal counsel, to represent and advise the Township and its officers, boards, and commissions, in such matters by or on behalf of the Board or its designee, provided that the total compensation shall not exceed \$5,000.00 without further action by the Board. Vote: Haney-yes, Garrett-yes, Johnson-yes.

Mr. Johnson moved and Mr. Garrett seconded to adopt Resolution #010319-5, that attorney Mr. Chris Rinehart be employed on an annual, as-needed, basis for calendar year 2019 as Township's outside legal counsel, to represent and advise the Township and its officers, boards, and commissions, in zoning matters by or on behalf of the Board or its designee, provided that the total compensation shall not exceed \$15,000.00 without further action by the Board. Vote: Haney-yes, Garrett-yes, Johnson-yes.

Mr. Johnson moved and Mr. Haney seconded to adopt Resolution #010319-6, that 50+1 Public Policy Initiatives be employed on an annual, as-needed, basis for calendar year 2019 as Township's grant writing consultant, at a cost of \$1,200.00 per month. Vote: Haney-yes, Garrett-abstain, Johnson-yes.

Mr. Garrett moved and Mr. Haney seconded to allow the Fiscal Officer to invest Township funds in the best interest of the Township, as prescribed by the Ohio Revised Code. Monies are invested in reputable financial institutions that have a contract with Concord Township as a Depository of Public Funds. PNC Bank and First Commonwealth Bank are current depositories. Vote: Haney-yes, Garrett-yes, Johnson-abstain.

Mr. Johnson moved and Mr. Garrett seconded to adopt Resolution #010319-7, that to provide for the current expenses and other expenditures of the Concord Township Board of Trustees, during the fiscal year ending December 31, 2019, the following sums be, and the same are hereby set aside and appropriated, for the several purposes for which expenditures are to be made for and during said fiscal year, as follows (summary):

General Fund	\$4,936,928
Motor Vehicle License Tax Fund	\$ 37,000
Gasoline Tax Fund	\$ 164,000
Cemetery Fund	\$ 18,500
Fire District Fund	\$3,321,000
Road District Fund	\$1,689,000
FEMA Grant Fund	\$ 101,019
Park Grant Fund	\$ 15,000
MVL Permissive Fund	\$ 62,000
TOTAL	\$10,344,447

Vote: Haney-yes, Garrett-yes, Johnson-yes.

Mr. Haney moved and Mr. Garrett seconded for all Cemetery Fees to remain the same for 2019. Vote: Haney-yes, Garrett-yes, Johnson-yes. Cemetery Rules will also remain the same.

Mr. Johnson moved and Mr. Haney seconded for all Zoning Fees to remain the same for 2019. Vote: Haney-yes, Garrett-yes, Johnson-yes.

The 2019 Township Directory was reviewed.

CONCORD TOWNSHIP BOARD OF TRUSTEES

JANUARY 3, 2019

Page 3

Mr. Johnson moved and Mr. Haney seconded to approve cell phone reimbursement in the amount of \$40.00 per month for the Zoning Inspector. Vote: Haney-yes, Garrett-yes, Johnson-yes.

Staff pay rates for 2019 were discussed. It was noted State law determines the pay salaries of the elected officials based on annual budget, which will not change for 2019. After discussion, it was moved by Mr. Johnson and seconded by Mr. Haney to adopt the following General and Road Departments pay rates effective January 1, 2019:

- Zoning Inspector increase pay 2%
- Board of Zoning Appeals members \$50.00 per meeting
chairperson additional \$100.00 per year
- Zoning Commission Board members \$50.00 per meeting
chairperson additional \$200.00 per year
increase to \$17.00/hr
- Administrative Assistant increase pay 2%
- Road Department Full-time Supervisor increase to \$16.50/hr
- Road Department Full-time Employee
- Road Department Part-time Employees \$15.00/hr

Upon roll call vote: Haney-yes, Garrett-yes, Johnson-yes.

It was noted Full-time Fire Department employees will receive a 2% pay increase per the Local Firefighters Union#3755 contract for January 1, 2019-December 31, 2021.

Mr. Garrett moved and Mr. Haney seconded to approve a 2% pay increase for Part-time Fire Department employees that have worked more than one year, otherwise the 2% pay increase will be earned on the employee's one-year date of hire anniversary. Vote: Haney-yes, Garrett-yes, Johnson-yes.

Mr. Johnson moved and Mr. Garrett seconded to approve a 2% pay increase for the Fire Department Captain. Vote: Haney-yes, Garrett-yes, Johnson-yes.

Mr. Johnson moved and Mr. Haney seconded to change vacation time accrual for Full-time 40hr. Fire Department employees (Fire Captain and Fire Chief) to the following:

- 1-2 years 2 weeks vacation
- 2-5 years 3 weeks vacation
- 5-10 years 4 weeks vacation
- 10-15 years 5 weeks vacation
- 16+ years 6 weeks vacation

Vote: Haney-yes, Garrett-yes, Johnson-yes.

Mr. Johnson moved and Mr. Haney seconded to approve the same sick-leave time accrual for all Full-time Fire Department employees. Vote: Haney-yes, Garrett-yes, Johnson-yes.

Mr. Johnson moved and Mr. Garrett seconded to approve Injury Leave for Fire Department employee Tyler Gray, going back to the date of injury (October 30, 2018), that sick time will not accrue while getting BWC payments, but paid sick leave and vacation leave will be reinstated after he returns to work. Vote: Haney-yes, Garrett-yes, Johnson-yes.

Grant writer and consultant, Allen Freeman, of 50+1 Public Policy Initiatives spoke to the Board about grant projects for 2019. After much discussion, potential projects included: 1-Home Road new connection of a shared-use path near Scioto Chase Boulevard, 2-Concord Road path repair near the newly planned pedestrian crossing and near Eli Pinney school, 3-Matching or additional funds for park exercise equipment and/or improvements, 4-Clarkshaw Road widening and ditch improvement project to fill in the gap of financial need after developer and OPWC grant funding. Mr. Johnson asked Mr. Freeman to check on the funding process of the ODNR grant that was awarded to the township in 2018.

Mr. Johnson moved and Mr. Garrett seconded to enter into Executive Session per ORC 121.22 to discuss employee pay. Vote: Haney-yes, Garrett-yes, Johnson-yes.

CONCORD TOWNSHIP BOARD OF TRUSTEES

JANUARY 3, 2019

Page 4

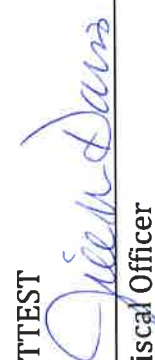
The Trustees returned to Regular Session at 1:37pm.

Mr. Johnson moved and Mr. Garrett seconded to approve a 1.5% pay increase for the Fire Department Chief. Vote: Haney-yes, Garrett-yes, Johnson-yes.

Mr. Johnson moved and Mr. Garrett seconded to maintain the same pay for Director of Operations for 2019. Vote: Haney-yes, Garrett-yes, Johnson-yes.

As there was no further business, Mr. Garrett moved to adjourn, seconded by Mr. Haney. Vote: Haney-yes, Garrett-yes, Johnson-yes.


ATTEST


Fiscal Officer

BOARD OF TRUSTEES


Jason Haney


Joe Garrett


Bart Johnson