

CONCORD TOWNSHIP BOARD OF TRUSTEES

February 14, 2018

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Call to Order

The Concord Township Board of Trustees met Wednesday, February 14, 2018 at 7:00 p.m. at the Concord Township Administrative Building, 6385 Home Rd, Delaware, Ohio 43015. Chairman Johnson called the meeting to order. The roll was called and in attendance were Trustees Jason Haney, Joe Garrett, and Bart Johnson. *Mr. Garrett moved and Mr. Haney seconded to approve the minutes from the previous meeting. Vote: Haney-yes, Garrett-yes, Johnson-yes.*

Public Input

1. An update was given on the Concord Road bike path. Engineering plans arrived, and Trustee Johnson met with the engineer today at the proposed site. Mr. Johnson noted AECOM did a great job on the project plans. The cost to complete the path project would be \$113,000, plus about \$14,000 for a flashing beacon crosswalk. The Township should find out between end of February and mid-March if it will receive a state grant to help with funding. Mr. Johnson will contact the City of Dublin and Tartan Fields Homeowners Association to discuss cost-share options for the project.
2. Dan Haney of Carl's Plumbing and Heating was the subcontractor at the new fire station. He inquired about the status of the project, estimated closing date, and final draw payment. He has been waiting on final payment from the contractor of nearly \$70,000 for months. Trustee Haney will check with the Prosecutor's office to see if the Township can legally cut a direct or dual payment to the subcontractor to ensure he gets paid his retainage.
3. It was noted two homebuilders were to attend tonight, and would like information on new subdivision mailbox installation (to be addressed under new business).
4. Developers have changed subdivision names after township zoning approvals. Discussion was held on how those names should be officially modified since the subdivision names they file for permits will not match the subdivision name for which it was approved.

Old Business

1. The Trustees met at the new cemetery property to discuss future cemetery layout options. Trustee Garrett will meet with Patridge Surveying about the layout. It was noted Hill Cemetery will be surveyed soon by the landowner.

New Business

1. Cluster mailboxes in subdivisions were discussed. Mr. Garrett moved and Mr. Haney seconded to adopt Resolution #021418-1, denying CBU postal receptacles in single family rural subdivisions located in Concord Township (attached). Upon roll call vote: Haney-yes, Garrett-yes, Johnson-yes.
2. Correspondence was received from Buckeye Valley School District to request support for lowering the speed limit on State Route 257 to 35 mph near the new school zone. According to the speed study conducted, the 85th percentile average speed in front of the school site is 69 mph. Trustees noted if the speed study numbers are correct, they need forwarded to the State Patrol. After discussion, Mr. Garrett moved and Mr. Haney seconded to support Buckeye Valley in requesting the speed limit be lowered to 35mph along State Route 257 from Bellpoint to just past the new elementary school site. Vote: Haney-yes, Garrett-yes, Johnson-yes.
3. A letter of resignation was received from Firefighter Lane Berlin. Mr. Garrett moved and Mr. Haney seconded to accept the letter of resignation, effective March 8, 2018. Future part-time status would be the decision of Chief Cooper. The Trustees expressed thanks for Lane's service to the Township and wished him luck as he furthers his career in Grandview.
4. Due to scheduling conflicts, the next meeting of the Board of Trustees on February 28, 2018 was moved from 7:00 pm to 9:00 am, and will be advertised.

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Zoning Department

1. The Zoning Commission has recommended conditional approval for the Scioto Reserve Expansion development modification for the Buckeye Valley property on Hyatts Road. The Trustees will hear the application on Wednesday, March 7, 2018 at 6:30 pm at the Concord Township Administrative Building.
2. The Delaware County Building Official inspected the Montgomery property at 6893 South Section Line Road on February 1, 2018, and has deemed the property a serious hazard per Ohio Revised Code Section 109.4. The Prosecutor's office will prepare a Resolution for the Board of Trustees action.
3. Zoning Inspector Irvine was asked to request County inspection of the 5164 Bellpoint Road property also.
4. Mr. Irvine reported fifteen permits were issued to date for February.
5. The Pettit property continues to have broken down vehicles in the driveway and will be notified.
6. It was noted the US 42 nuisance property has moved the debris from the front to the backyard, and now has a small farm in the back using container barns.

Fire and Maintenance Departments

1. Fire station update - Chief Cooper met with contractor Paul Boster Friday and yesterday. The occupancy permit should be received in two weeks, and everything else is wrapping up.
2. It was verified that chiropractor visits are covered under the new medical insurance similar to previous coverage.
3. Shawnee Hills needed road salt from the Township since Dublin ran out. The Fiscal Officer needs to send an invoice to the Village Clerk.
4. A request was made for new fire gear for new part-time hires at the fire department. After discussion, Mr. Johnson moved and Mr. Garrett seconded to approve up to \$22,000 to Warren Fire Equipment for new fire gear. Vote: Haney-yes, Garrett-yes, Johnson-yes.
5. Hiring results - Six part-time hires were made following the final interview stage with the Chief and Trustee Garrett.
6. Permission was granted to start the process for hiring a full time firefighter position, due to the resignation of Lane Berlin.
7. It was noted full time firefighter Bill Arehart will be retiring after his "Day in the Bay" on June 1, 2018 from 11:30-2:30 pm.
8. Fire and rescue calls and reports totals for January 2018 and Year 2017 were prepared by Captain Kindell (attached).
9. EMS billing through Medicount was discussed. Summary reports are available through their online module.

Fiscal Officer

1. Chairman Johnson certified the Fiscal Officer provided current financial reports for the Township. The current Cash Summary by Fund balances were: General Fund balance \$5,124,979.91, and Special Revenue Funds \$2,610,865.92 (Motor Vehicle License Taxes, Gas Tax, Cemetery, Road, and Fire Funds), all totaling \$7,734,845.83.
2. The Fiscal Officer certified that funds have been appropriated and money is in the treasury to pay the bills. *Therefore, Mr. Garrett moved and Mr. Haney seconded to pay pending purchase orders, vouchers, and warrants #1701-1705, 13506-13557, all totaling \$165,324.36. Vote: Haney-yes, Garrett-yes, Johnson-yes.*

New Business (continued)

5. Developers are starting to sue zoning boards. Discussion was held on the township's zoning process, as well as having a zoning attorney present to attend, review, write, and/or recommend official language for zoning cases.
 - a. Mr. Garrett moved and Mr. Haney seconded to raise the PRD zoning fee to \$5,000 minimum. Vote: Haney-yes, Garrett-yes, Johnson-yes.

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- b. Mr. Garrett moved and Mr. Haney seconded to hire attorney Christopher Rinehart to represent the township at zoning hearings. Vote: Haney-yes, Garrett-yes, Johnson-yes.
- 6. Locker Soccer recommended closing the soccer fields while wet. Field fees for 2018, as well as future park uses were discussed.
- 7. Mr. Garrett moved and Mr. Haney seconded to approve an updated, one-year Valtech phone system agreement, which will eliminate unused lines, extensions, and consolidate message systems. Vote: Haney-yes, Garrett-yes, Johnson-yes.
- 8. Fiscal Officer Davis moved and Mr. Johnson seconded to approve the Records Commission meeting minutes. Vote: Davis-yes, Johnson-yes.

As there was no further business, Mr. Haney moved and Mr. Garrett seconded to adjourn. Motion passed unanimously.

ATTEST



Fiscal Officer, Jill Davis

BOARD OF TRUSTEES

Bart Johnson


Joe Garrett


Jason Haney


February 14, 2018

CONCORD TOWNSHIP TRUSTEE MEETING

AGENDA

ROLL CALL

Moment of Silence in Remembrance of the two Westerville officers killed in the line of duty.

APPROVE MINUTES

PUBLIC INPUT

Mail Box Placement **Corey Theuerkauf Rockford Homes** and **Doug Tailford MI Homes**

OLD BUSINESS

Discuss AECOM engineering plans
Cemetery layout discussion

NEW BUSINESS

Resolution for no Cluster boxes in new single family home developments
Proposed lowering speed on 257 at new school site to 35 mph during non-school hours. BV is asking for our support
Accept Resignation of Fire Fighter Lane Berlin

ZONING INSPECTOR

Abandoned homes in the township.
Scioto Reserve North Expansion Hearing date to be set

FIRE DEPARTMENT / OPERATIONS DIRECTOR

Fiscal Officer

PAY BILLS – I would like to certify that the fiscal officer has provided financial records. I need a motion to pay bills, approve pending warrants, purchase orders and blanket certificates

Adjourn



CONCORD TOWNSHIP, DELAWARE COUNTY, OHIO

Trustees:

Joe Garrett
Bart Johnson
Jason Haney

Fiscal Officer:

Jill M. Davis

RESOLUTION NO. 021418-1

IN THE MATTER OF DENYING CBU POSTAL RECEPTICALS IN SINGLE FAMILY RURAL
SUBDIVISIONS LOCATED IN CONCORD TOWNSHIP

It was moved by Mr. Garrett and seconded by Mr. Haney to approve the following:

WHEREAS, Concord Township is a rural community and the Concord Township Board of Trustees believe CBU's deter from the rural feel of the township and

WHEREAS, USPS POM Revision: Delivery Services effective October 15, 2015 allows curbside delivery under 631.22 Curbside Delivery so long as they can be efficiently, safely, and conveniently served by the carrier from the carrier's vehicle, and so that customers have reasonable and safe access is available and

WHEREAS, USPS POM Revision: Delivery Services effective October 15, 2015 section 631.23 (a) cannot be met due to an unacceptable distance of travel is created for residents to obtain their mail and on street parking is prohibited or may create a traffic hazard due to the acceptable development layouts in place to retain a rural feel and

WHEREAS, USPS POM Revision: Delivery Services effective October 15, 2015 section 631.243 allows sidewalk or curbside delivery is permitted for new or extended business or residential delivery points

THEREFORE, BE IT RESOLVED, THE BOARD OF TRUSTEES OF CONCORD TOWNSHIP, DELAWARE COUNTY, OHIO, due to safety and other beatification reasons the only type of mail delivery allowed in single family rural subdivisions located in Concord Township Delaware County Ohio will be curbside.

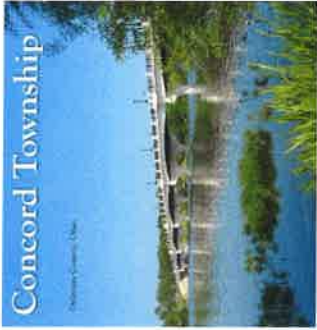
Vote: Haney - YES, Garrett - YES, Johnson - YES

Adopted the 14th day of February, 2018.

Attest.


Jill M. Davis, Fiscal Officer

6385 Home Road, Delaware, OH 43015 Phone: 740-881-5338 www.concordtwp.org



Concord Township Zoning Department

Administrative Building
6385 Home Road
Delaware, Ohio 43015
740-881-5338
www.concordtwp.org

NOTICE OF RECOMMENDATION OF CONDITIONAL APPROVAL

February 09, 2018

CONCORD TOWNSHIP TRUSTEES
6385 HOME ROAD
DELAWARE OH 43015

RE: Application ZC042017

Dear CONCORD TOWNSHIP TRUSTEES:

On January 30, 2018, the Concord Township Zoning Commission held a Public Hearing continued from December 19, 2017 to consider an Application, designated as ZC042017, filed by Metro Development LLC of 470 Olde Worthington Road, Westerville, OH, 43082. The application is a Modification to the previously approved Scioto Reserve Expansion development plan also filed by Metro Development LLC to change previously designated school site to be used as condominiums, Parcel #41933003001000, 23.180+/- acres, owned by The Board of Education of the Buckeye Valley Local School District.

After hearing all of the evidence and testimony regarding the Application at the hearing, the Concord Township Zoning Commission moved to recommend approval of Application ZC042017 with the following Terms and Conditions;

TERMS AND CONDITIONS OF CONDITIONAL APPROVAL

1. Acceptable grades of vinyl siding and upgraded products approved by Trustees
2. Work with the adjacent property owners and meet their needs with an agreeable buffer
3. Confirm with Trustees the timetable for construction
4. No building construction until the RCC and curb gutters are installed

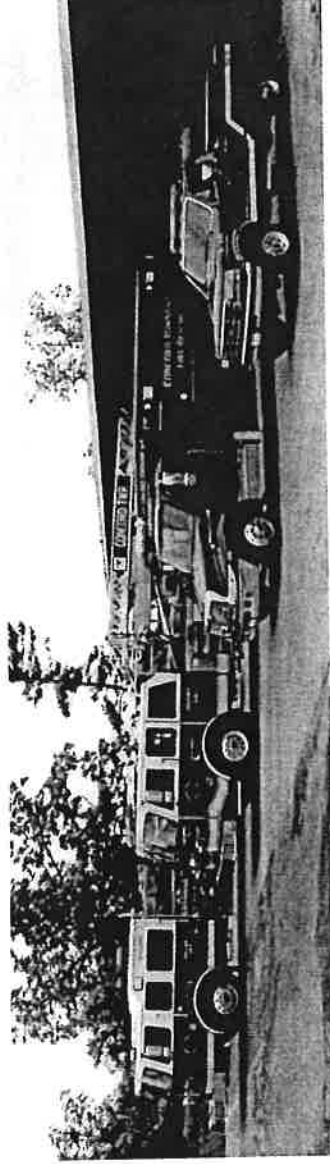
This is to certify that the motion was made and seconded and there was a unanimous vote to recommend Conditional Approval to the Trustees. The Applicant has been notified that they will be advised of the date of the final public hearing before the Trustees. Per R.C. 519.12, please note that the Trustees shall hold this final public hearing within thirty (30) days of receipt of this recommendation.

Sincerely,

Connie Resanovich, Chair
Board of Zoning Commission
CR/ae



CONCORD TOWNSHIP FIRE & RESCUE - STATION 340 -



CONCORD TOWNSHIP FIRE & RESCUE

Monthly Totals 2017 and 2018 Year to Date

2017 Calls and Report Totals:

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	YTD Totals
Calls	63	68	44	68	58	70	73	66	56	75	59	81	781
NFIRS	43	43	38	45	37	47	50	35	37	48	45	58	526
EMS	37	38	25	52	37	52	41	43	32	41	31	47	476
Total	80	81	63	97	74	99	91	78	69	89	76	105	1002

2018 Calls and Report Totals:

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	YTD Totals
Calls	71												71
NFIRS	43												43
EMS	43												43
Total	88												88

Captain Douglas Kindell

7943 Dublin Road; Delaware, Ohio 43015 | Office: (740) 881-5997 * Fax: (740) 881-5422

dkindell@concordtwp.org

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
1701	2285.46	V 1701	OHIO BUREAU OF WORKERS' COMPENSATION	BWC ANNUAL PAYROLL TRUE-UP
1702	203.90	V 1702	HR BUTLER, LLC	PAYROLL PROCESSING FEE 2/2/18
1703	3662.50	V 1703	HR BUTLER, LLC	PAYROLL AGENCY DEDUCTIONS 2/2/18
1704	58539.06	V 1704	HR BUTLER, LLC	PAYROLL SALARIES 2/2/18
1705	17030.61	V 1705	HR BUTLER, LLC	TOWNSHIP TAXES WITHHELD 2/2/18
13506	5941.51	VW13506	DELAWARE COUNTY TREASURER	TOWNSHIP PROPERTY TAXES
13507	470.20	VW13507	MADISON ENERGY COOP ASSOC INC	ROAD DEPT GAS UTILITY
13508	2189.88	VW13508	COMPASS MINERALS AMERICA	ROAD DEPT WINTER SALT
13509	41.19	VW13509	INTERSTATE BILLING SERVICE, INC.	ROAD DEPT TRUCK#347 LIGHT
13510	16.71	VW13510	SHERWIN WILLIAMS CO	ROAD DEPT PAINT BRUSHES
13511	522.30	VW13511	CFIS GROUP INC.	ROAD DEPT SHOP SUPPLIES
13512	51.00	VW13512	TRI-TOWNSHIP FIREFIGHTERS	FIRE DEPT EXTINGUISHER RECHARGE
13513	113.50	VW13513	PORTA KLEEN	PARK RESTROOM JAN'18
13514	310.84	VW13514	FRONTIER	FIRE DEPT PHONE BILL
13515	17.28	VW13515	JOHN DEERE FINANCIAL	MAINT DEPT MOWER FILTER
13516	110.00	VW13516	JASON HANEY	TOWNSHIP CONFERENCE REGISTRATION REIMB
13517	241.61	VW13517	TYLER GRAY	MEDICAL HRA REIMB THRU 2/12/18
13518	425.00	VW13518	OHIO INSURANCE SERVICES AGENCY, INC	ACA REPORTING SMALL GROUP FEE
13519	165.00	VW13519	HIGGINS & ASSOCIATES	ZONING COMM REPORTER 1/30 MTG
13520	9325.00	VW13520	EDMONDS TREE & LANDSCAPE SVC	DEAD TREE REMOVALS PER ESTIMATE
13521	780.59	VW13521	LOWE'S COMPANIES, INC	ROAD DEPT ASPHALT PATCH
13522	310.29	VW13522	VALTECH COMMUNICATIONS	ADMIN PHONE BILL
13523	25.00	VW13523	SWOP4G C/O CITY OF MIDDLETOWN PURCH.	ROAD SALT PURCHASING GROUP MEMBER FEE
13524	10013.42	VW13524	AECOM	CONCORD PATH ENGINEERING DRAW
13525	165.48	VW13525	OFFICE CITY EXPRESS	ADMIN OFFICE SUPPLIES
13526	495.00	VW13526	SERVICEMASTER JANITORIAL BY FAITH	ADMIN BLDG CLEANING FEB
13527	40.00	VW13527	RIC IRVINE, ZONING INSPECTOR	ZONING CELL PHONE REIMB FEB18
13528	237.40	VW13528	VERIZON WIRELESS	ROAD/FIRE CELL PHONES
13529	513.44	VW13529	CERTIFIED LABORATORIES	ROAD DEPT SHOP SUPPLIES
13530	359.04	VW13530	VISION SERVICE PLAN - (OH)	VISION INSUR FEB18
13531	1952.31	VW13531	EXPRESS SERVICES INC	ROAD DEPT LABOR 1/15-2/4
13532	274.00	VW13532	THE DEXTER COMPANY	ROAD DEPT REPAIR PARTS
13533	124.07	VW13533	TIME WARNER CABLE	ADMIN BLDG INTERNET SVC
13534	416.68	VW13534	TRACTOR SUPPLY CREDIT PLAN	ROAD DEPT TRUCK PARTS
13535	578.25	VW13535	AIM MEDIA MIDWEST	ZONING/ADMIN MEETING ADVERTISING
13536	34702.20	VW13536	UNITED HEALTHCARE	MEDICAL INSUR FEB18
13537	500.00	VW13537	OTAS SYSTEMS LLC	OTAS SOFTWARE ANNUAL MAINT FEE
13538	480.00	VW13538	OHIO VALLEY INTEGRATION SVCS, INC.	ADMIN BLDG FIRE ALARM ANNUAL CHECK
13539	631.83	VW13539	MICRO CENTER	ADMIN/FIRE OFFICE EQUIP & SUPPLIES
13540	247.78	VW13540	TIME WARNER CABLE	FIRE DEPT INTERNET/CABLE
13541	890.04	VW13541	COLUMBIA GAS	FIRE DEPT GAS UTILITY
13542	95.75	VW13542	VOSS BROTHERS SALES	FIRE DEPT REPAIR PARTS
13543	700.00	VW13543	TAYLOR TIRE COMPANY, LTD.	FIRE DEPT GRASS TRUCK TIRES
13544	22.50	VW13544	AIRGAS USA, LLC	FIRE DEPT GAS CYLINDER RENTAL
13545	125.30	VW13545	MILLER S TEXTILE SERVICES	FIRE DEPT TEXTILE/MAT SUPPLY
13546	88.50	VW13546	S&H MEDICAL LTD	FIRE DEPT EMS SUPPLIES
13547	233.58	VW13547	BOUND TREE MEDICAL, LLC	FIRE DEPT EMS SUPPLIES
13548	150.25	VW13548	WARREN FIRE EQUIPMENT, INC.	FIRE DEPT HAZ-MAT/COMPRESSOR QC
13549	441.24	VW13549	THE DELAWARE MOTIVE PARTS	ROAD/FIRE REPAIR PARTS
13550	13.26	VW13550	WASHINGTONS HARDWARE AND AUTO PARTS	FIRE DEPT REPAIR PARTS
13551	179.22	VW13551	GARMIN FORD	FIRE DEPT REPAIR PARTS
13552	82.69	VW13552	WALMART COMMUNITY	FIRE DEPT SUPPLIES
13553	1200.00	VW13553	50+1 PUBLIC POLICY INITIATIVES	GRANT WRITING SERVICES DEC17

PENDING WARRANT REPORT
Concord Township [2018]

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
13554	1299.12	VW13554	PHYSIO-CONTROL, INC.	FIRE DEPT ANNUAL MAINT FOR LUCAS, LPCR, LP
13555	2598.58	VW13555	GREAT LAKES PETROLEUM, INC.	FIRE/ROAD FUEL SUPPLIES
13556	1800.00	VW13556	FORTE HOLDINGS	FIRE DEPT ANNUAL EMS SOFTWARE SUBSCR
13557	895.00	VW13557	NOFZIGER DOOR SALES, INC.	ROAD DEPT DOOR REPAIR

Total Amount of Pending Warrants

165324.36

CASH SUMMARY BY FUND
Concord Township [2018]

FUND	Starting Balance 01/01/18	Total Receipts	Transfers In (MEMO ONLY)	Advances In (MEMO ONLY)	Total Receipts and Advances	Expenditures (MEMO ONLY)	Transfers Out (MEMO ONLY)	Advances Out (MEMO ONLY)	Ending Balance YTD
01 -GENERAL	5186378.52	20994.49	0.00	0.00	5207373.01	82393.10	0.00	0.00	5124979.91
02 -MOTOR VEHICLE LICENSE TAX	31087.23	1259.77	0.00	0.00	32347.00	5280.59	0.00	0.00	27066.41
03 -GASOLINE TAX	87163.14	7920.52	0.00	0.00	95083.66	23071.38	0.00	0.00	72012.28
05 -CEMETERY	28176.33	2050.00	0.00	0.00	30226.33	942.40	0.00	0.00	29283.93
10 -FIRE DISTRICT	932101.47	12570.36	0.00	0.00	944671.83	345199.31	0.00	0.00	599472.52
11 -ROAD DISTRICT	1851653.74	0.00	0.00	0.00	1851653.74	18463.08	0.00	0.00	1833190.66
14 -MAINTENANCE FACILITY-ROAD	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
14A-FEMA	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
14B-COMMUNITY PARK IMPROV GRANT FUND (CPIG)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
15 -GENERAL (NOTE) RETIREMENT(MAINT.FACILITY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
21 -CAPITAL FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
23 -PERMISSIVE MOTOR VEHICLE LICENSE TAX	64111.39	2780.99	0.00	0.00	66892.38	17052.26	0.00	0.00	49840.12
TOTAL ALL FUNDS	8180671.82	47576.13	0.00	0.00	8228247.95	492402.12	0.00	0.00	7735845.83

