

CONCORD TOWNSHIP BOARD OF TRUSTEES

December 26, 2018

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Call to Order

The Concord Township Board of Trustees met in regular session on December 26, 2018 at 7:00pm at the Concord Township Administrative Building, 6385 Home Road, Delaware, Ohio 43015. Chairman Johnson called the meeting to order and the roll was called. In attendance were Trustees Bart Johnson, Joe Garrett, and Jason Haney. Also attending were Fiscal Officer Davis, Fire Chief Todd Cooper, and several guests.

--Mr. Johnson moved and Mr. Garrett seconded to approve the minutes of the November 27, 2018 regular meeting. Vote: Haney-abstain/absent, Garrett-yes, Johnson-yes.
--Mr. Garrett moved and Mr. Johnson seconded to approve the minutes of the November 27, 2018 special meeting for re-zoning. Haney-abstain/absent, Garrett-yes, Johnson-yes.
--Mr. Haney moved and Mr. Johnson seconded to approve the minutes of the December 12, 2018 regular meeting. Vote: Haney-yes, Garrett-abstain/absent, Johnson-yes.

Public Input – None.

Financial

Chairman Johnson certified the Fiscal Officer has provided financial reports for the township, and there is money available in the treasury to pay the bills. The current Cash Summary by Fund shows the following cash balances:

General Fund	\$5,778,033.31
Special Revenue Funds	<u>\$2,160,233.23</u>
Total All Funds	\$7,938,266.54

Therefore, Mr. Haney moved and Mr. Garrett seconded to approve pending purchase orders, vouchers, and warrants #1831-1841, 14472 void, 14473-14509, all totaling \$183,948.90. Vote: Haney-yes, Garrett-yes, Johnson-yes.

Old Business

--Cleaning hours at the township building were discussed, and need to be cut back since paying over what commercial cleaning costs.

--Mr. Haney will meet with a contractor soon to review all nuisance properties and have the work all bid out separately.

--Mr. Haney contacted Doug Reidel at the County Engineer's office about the duplication of the street name Pheasant Run within the township. A name change needs processed and approved by the County Commissioners and/or City of Powell.

--A request was made to have the address of the fire station displayed. Chief Cooper said will be done within a week.

Fire and Road Department - No report.

Zoning Department - No report.

New Business

--Mr. Johnson mentioned a resident would like to donate up to \$25,000 for park exercise equipment. Mr. Garrett said our grant writer may be able to find an additional grant for park equipment also. Discussion held on where to place the equipment.

--A letter of Conditional Approval was received from the Concord Township Zoning Commission for rezoning application #ZC072018, for rezoning and a preliminary development plan referred to as The Reserve at Scioto Bluffs, for a planned residential district for single family homes on 12+/- acres at 5165 Butts Road, Powell, Ohio 43065, PIN#320-11-00-20-02-000, owned and filed by Principle Real Estate Development LLC of 9200 Worthington Road, Suite 150, Westerville, Ohio 43082. The Trustees shall hold a public hearing within thirty days. After discussion, the hearing was scheduled for

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January 23, 2019 at 5:30 pm at the Concord Township Administrative Building.

--An overview of Ohio House Bill 500 from the Ohio Township Association was reviewed, detailing what affects townships.

--Miscellaneous topics from 2018 were reviewed:

--A. Guideline for random drug and alcohol testing was not completed during 2018.

--B. Cemetery reclamation process was halted due to county burial records and expansion of the current Oller Cemetery.

--C. Verizon Wireless cell tower behind fire station - no update.

--D. Tree and bench dedication at park for student - no update.

--E. Term expirations for Zoning Commission Board and Board of Zoning Appeals members. Mr. Johnson moved and Mr. Haney seconded to appoint Zoning Commission member, Connie Resanovich, to another five year term, beginning January 1, 2019. Vote: Haney-yes, Johnson-yes. In addition, Mr. Haney moved and Mr. Garrett seconded to appoint Board of Zoning Appeals member, Darren Webb, to another five year term beginning January 1, 2019. Vote: Haney-yes, Garrett-yes, Johnson-yes. It was noted a second alternate seat is open on the Board of Zoning Appeals.

--F. An update was given on the OPEC-HC/Jefferson Health Plan law suit, for runoff and claims deficit, which currently stands around \$76,000 for the township's pro-rata share.

--Mr. Johnson moved and Mr. Haney seconded to approve paying medical, dental, vision, and life insurance for full-time employees and elected officials in 2019. Vote: Haney-yes, Garrett-yes, Johnson-yes.

--Mr. Garrett moved and Mr. Haney seconded to continue all ongoing contracts with current vendors into 2019. Vote: Haney-yes, Garrett-yes, Johnson-yes.

--Mr. Haney moved and Mr. Garrett seconded to approve paying expenses for elected officials and employees who wish to attend the 2019 Ohio Township Association convention. Vote: Haney-yes, Garrett-yes, Johnson-yes.

--Mr. Johnson moved and Mr. Haney seconded to continue holding Board of Trustees meetings on the second and fourth Wednesdays at 7:00 pm at the Concord Township Administrative Building, unless otherwise advertised. Vote: Haney-yes, Garrett-yes, Johnson-yes.

--The 2019 Road Improvement estimate of \$277,000 was received from the County Engineer's office. Discussion held; no action taken.

--A Red Cross Blood Drive was scheduled by Fire Lieutenant Jerry Held at the fire station on January 5, 2019 from 8:00am-1:00pm. Information will be posted on the township website, NextDoor, and Facebook.

Mr. Johnson moved and Mr. Garrett seconded to enter into Executive Session per ORC 121.22 to discuss the firefighter's union contract and potential employee injury leave. Vote: Haney-yes, Garrett-yes, Johnson-yes. Fire Chief Todd Cooper, Fire Lieutenant Micah Werling, and Fire Union 3755 President Jesse Rice were invited into the session. The Trustees returned to Regular Session at 9:35 pm.

After negotiations with the Concord Township Fire Department Local Union 3755, the Trustees and Union came to agreement. Therefore, Mr. Haney moved and Mr. Garrett seconded to approve the Firefighters Local Union 3755 contract, effective January 1, 2019 to December 31, 2021 as presented. Vote: Haney-yes, Garrett-yes, Johnson-yes.

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With no further business, Mr. Garrett moved and Mr. Haney seconded to adjourn. Vote:
Haney-yes, Garrett-yes, Johnson-yes.

ATTEST




Fiscal Officer, Jill Davis

BOARD OF TRUSTEES



Bart Johnson



Joe Garrett



Jason Haney

Concord Township Trustee Meeting

December 26, 2018



Roll Call

Approve Minutes

Public Input

Pay Bills

I would like to certify the fiscal officer has provided us with financial statements.

I need a motion to approve purchase orders, pending warrants, and pay bills.

Old Business

New Business

Zoning Inspector Report

Operations Director/Fire Chief

Fiscal Officer

Executive Session for Fire contract and injury leave for a member

Adjourn

PENDING WARRANT REPORT
Concord Township [2018]

Date: 12/26/18

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
1831	-3500.00	V 1831	PREMIER WOODWORKS, INC.	VOID CHECK#14455 FOR CUSTOM CABINET
1832	33.00	V 1832	PNC BANK	MONTHLY BANK FEE DEC18
1833	699.93	V 1833	CBIZ PAYROLL	HRA CLAIM REIMB THRU 12/14/18
1834	23200.00	V 1834	OHIO BUREAU OF WORKERS' COMPENSATION	WORK COMP INSUR 2019 INSTALLMENT
1835	2134.31	V 1835	CBIZ PAYROLL	HRA CLAIM REIMBURSEMENTS THRU 12/21/18
1836	214.16	V 1836	HR BUTLER, LLC	PAYROLL PROCESSING FEES 12/21/18
1837	2334.75	V 1837	HR BUTLER, LLC	PAYROLL AGENCY DEDUCTIONS 12/21/18
1838	51133.77	V 1838	HR BUTLER, LLC	PAYROLL SALARIES 12/21/18
1839	13546.96	V 1839	HR BUTLER, LLC	PAYROLL TAXES WITHHELD 12/21/18
1840	93.75	V 1840	HR BUTLER, LLC	PAYROLL PROCESSING FEE 12/24/18
1841	1584.66	V 1841	HR BUTLER, LLC	PAYROLL SALARY/AGENCIES/TAXES
14473	113.11	VW14473	DEL-CO WATER CO INC	TWP WATER UTILITIES
14474	6570.11	VW14474	PUBLIC EMPLOYEES RETIREMENT SYSTEM	TWP PENSION CONTRIB NOV18
14475	250.00	VW14475	JESSE RICE	HRA CLAIM REIMB THRU 5/25/18, REPLACE
14476	75.00	VW14476	MOMS CLUB OF POWELL	REFUND OF KEY CARD FEE
14477	190.00	VW14477	THOMSON WEST	TWP LOCAL GOVT LAW SUBSCRIPTION
14478	814.59	VW14478	OHIO EDISON	TWP ELECTRIC UTILITIES
14479	113.50	VW14479	PORTA KLEEN	PARK PORTABLE RESTROOM
14480	1701.69	VW14480	PNC BANK	TWP SUPPLIES, FEES, SHED METAL
14481	70971.99	VW14481	OHIO POLICE & FIRE PENSION FUND	FIRE PENSION CONTRIB NOV18
14482	716.95	VW14482	EXPRESS SERVICES INC	ROAD DEPT LABOR 12/3-12/6 32.5HRS
14483	1708.95	VW14483	INTERSTATE BILLING SERVICE, INC.	ROAD TRUCK347 FUELLINE REPAIRS
14484	116.07	VW14484	DEL-CO WATER CO INC	FIRE DEPT WATER BILL
14485	105.01	VW14485	WASHINGTONS HARDWARE AND AUTO PARTS	ROAD/FIRE SUPPLY PARTS
14486	191.59	VW14486	MADISON ENERGY COOP ASSOC INC	ROAD DEPT GAS UTILITY
14487	558.32	VW14487	PNC BANK	FIRE/PARK SUPPLY/REPAIR PARTS
14488	232.02	VW14488	VERIZON WIRELESS	ROAD/FIRE CELL PHONES
14489	120.00	VW14489	CBIZ PAYROLL	HRA MONTHLY FEE DEC18
14490	64.03	VW14490	FRONTIER	ADMIN BLDG ALARM PHONE LINE
14491	1030.14	VW14491	OHIO EDISON	FIRE DEPT ELECTRIC
14492	194.05	VW14492	TIME WARNER CABLE	FIRE/ADMIN INTERNET SVC
14493	83.45	VW14493	FINLEY FIRE EQUIPMENT	FIRE DEPT GEAR EQUIP/REESE
14494	1184.00	VW14494	TAYLOR TIRE COMPANY, LTD.	FIRE DEPT E-341 ENGINE TIRES
14495	256.13	VW14495	BOUND TREE MEDICAL, LLC	FIRE DEPT EMS SUPPLIES
14496	1269.06	VW14496	NEW PIG CORPORATION	FIRE DEPT HAZMAT SUPPLIES
14497	72.50	VW14497	O.E. MEYER CO.	FIRE DEPT GAS CYLINDER RENTAL
14498	18.96	VW14498	WASHINGTONS HARDWARE AND AUTO PARTS	FIRE DEPT M341 BULBS
14499	24.00	VW14499	MIATI EMBROIDERY	FIRE DEPT UNIFORM EMBROIDERY
14500	155.00	VW14500	MUNICIPAL EMERGENCY SVCS DEPOSIT ACCT	FIRE DEPT COMPRESSOR SVC CALL
14501	640.00	VW14501	ABLE SANITATION SERVICE, INC	FIRE DEPT HOLDING TANK PUMPED
14502	94.07	VW14502	THE COLUMBUS DISPATCH	FIRE DEPT PAPER SUBSCRIPTION
14503	126.00	VW14503	AIM MEDIA MIDWEST	LEGAL ADVERTISING MTGS
14504	705.92	VW14504	EXPRESS SERVICES INC	ROAD DEPT LABOR 12/10-12/13
14505	220.81	VW14505	WALMART COMMUNITY	FIRE DEPT STATION SUPPLIES/BULB
14506	18.77	VW14506	THE HARDWARE EXCHANGE	FIRE DEPT HARDWARE REPAIR PARTS
14507	1275.00	VW14507	MOUNT CARMEL OCCUPATIONAL HEALTH	FIRE DEPT PHYSICALS/XRAY
14508	477.00	VW14508	WALGREENS PHARMACY	TWP EMPLOYEE FLU SHOTS
14509	15.82	VW14509	PNC BANK	FIRE DEPT M341 BATTERY REPAIR

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183948.90

Total Amount of Pending Warrants

CASH SUMMARY BY FUND
 Concord Township [2018]

Date: 12/26/18

FUND	Starting Balance 01/01/18	Total Receipts	Transfers In (MEMO ONLY)	Advances In (MEMO ONLY)	Total Receipts and Balances	Expenditures	Transfers Out (MEMO ONLY)	Advances Out (MEMO ONLY)	Ending Balance YTD
01 -GENERAL	5186378.52	1400204.38	0.00	0.00	6586582.90	808549.59	30000.00	0.00	5778033.31
02 -MOTOR VEHICLE LICENSE TAX	31087.23	19118.36	0.00	0.00	50205.59	26356.20	0.00	0.00	23849.39
03 -GASOLINE TAX	87163.14	111364.90	0.00	0.00	198528.04	121518.92	0.00	0.00	77009.12
05 -CEMETERY	28176.33	40603.20	30000.00	0.00	68779.53	55314.10	0.00	0.00	13465.43
10 -FIRE DISTRICT	932101.47	3055978.25	0.00	0.00	3988079.72	3415048.84	0.00	0.00	573030.88
11 -ROAD DISTRICT	1851653.74	448821.19	0.00	0.00	2300474.93	862909.45	0.00	0.00	1437565.48
14 -MAINTENANCE FACILITY-ROAD	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
14A-FEMA	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
14B-COMMUNITY PARK IMPROV GRANT FUND (CPIG)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
14C-OHIO PUBLIC WORKS COMMISSION GRANT FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
15 -GENERAL(NOTE) RETIREMENT(MAINT.FACILITY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
21 -CAPITAL FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
23 -PERMISSIVE MOTOR VEHICLE LICENSE TAX	64111.39	34217.84	0.00	0.00	98329.23	63016.30	0.00	0.00	35312.93
TOTAL ALL FUNDS	8180671.82	5110308.12	30000.00	0.00	13290979.94	5352713.40	30000.00	0.00	7938266.54



Concord Township Zoning Department

Administrative Building
6385 Home Road
Delaware, Ohio 43015
740-881-5338
www.concordtwp.org

December 26, 2018

CONCORD TOWNSHIP TRUSTEES
6385 HOME ROAD
DELAWARE OH 43015

RE: Application ZC072018

Dear CONCORD TOWNSHIP TRUSTEES,

On December 18, 2018, the Concord Township Zoning Commission held a Public Hearing to consider Application, designated as ZC072018, filed by Principle Real Estate Development, LLC of 9200 Worthington Rd, Ste. 150, Westerville, OH 43082. The Applicant is requesting approval for rezoning and a preliminary development plan referred to as The Reserve At Scioto Bluff for Planned Residential District, for single family homes, on 12.02+/- acres at 5165 Butts Road, Powell, OH, 43065, Parcel #32011002002000 owned by Principle Real Estate Development, LLC.

After hearing all of the evidence and testimony regarding Application ZC072018 at the hearing, the Concord Township Zoning Commission moved to recommend approval of Application ZC072018 with the following Terms and Conditions;

TERMS AND CONDITIONS OF CONDITIONAL APPROVAL FOR ZC072018

1. Create a 10 ft. tree preserve along both sides and rear of property.
2. Provide Traffic Access Study Approval

This is to certify that the motion was made and seconded and there was a unanimous vote to recommend Conditional Approval to the Trustees. Principle Real Estate Development LLC will be advised of the date of the final public hearing before the Trustees. Per R.C. 519.12, please note that the Trustees shall hold this final public hearing within thirty (30) days of receipt of this recommendation.

Respectfully,

Connie Resanovich, Chair
Board of Zoning Commission
CR/ae