

## CONCORD TOWNSHIP BOARD OF TRUSTEES

December 12, 2018

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### Call to Order

The Concord Township Board of Trustees met in regular session on December 12, 2018 at 7:00pm at the Concord Township Administrative Building, 6385 Home Road, Delaware, Ohio 43015. Chairman Johnson called the meeting to order and the roll was called. In attendance were Trustees Bart Johnson and Jason Haney. Also attending were Fiscal Officer Davis, Fire Captain Doug Kindell, Zoning Inspector Ric Irvine, and several guests.

Approval of previous meeting minutes was tabled.

### Public Input

Mr. Doug Reidel of the Delaware County Engineer's Office was present to discuss the following:

A. OPWC grant for Clark Shaw Road improvements in 2019. The maximum award for the grant was decreased to \$350,000, so changes must be made to the road improvement plans. Mr. Reidel suggested reducing the road width from 22 feet to 20 feet, and separating out the shoulder and ditch work. Due to utility pole movement and additional engineering required for the 22 feet, the project would not be completed in 2019 as required. The goal would be to do the ditch work first, prepare plans, negotiate right of way, relocate utilities, then complete the road work. The Trustees agreed the ditch and water issues along the road need fixed. To move forward with the new plan, all five grant documents need revised. Therefore after discussion, Mr. Johnson moved and Mr. Haney seconded to adopt Resolution #121218-1 to refile the OPWC grant application due to the reduction of the grant to \$350,000, the original plan requiring more extensive engineering than is available, this Resolution shall supersede the previous OPWC grant Resolution #082218-1, and to accept the new project estimate of \$546,810 (township's portion \$147,639), cooperative agreement, authority legislation, and fiscal officer certification. Vote: Haney-yes, Johnson-yes. In addition, Mr. Haney moved and Mr. Johnson seconded to appoint Trustee Bart Johnson as signer for all grant documentation. Vote: Haney-yes, Johnson-yes.

B. Mr. Reidel also reported a federally mandated curve study was completed. The township is required by law to upgrade Cook Road signage, and probably Duffy and Maynard Roads next year. A plan for sign replacement needs to be in place with costs and consideration of safety, as recommended by the County's consultant.

C. A contractor was contacted for a Maynard Road driveway that has a culvert above road-bed level.

D. Discussion was held on two different developments with the same road name. The County is working on the issue with the map room.

E. Concord Road path - another update is needed from AECOM Engineering.

Terry Thompson from Republic Waste Services discussed the upcoming trash and recycling renewal contract with the township:

A. The current contract expires March 31, 2019. A renewal proposal was presented which included the current rate for renewal year one, and \$1 increases the second the third years. (The third year cost would still be lower than anything currently in Delaware County.) There would be a senior citizen discount. Republic also wants to extend collection from four to five days. Trash in the township averages 60 pounds per home, much more than the average home of 20 pounds, resulting in trucks filling up sooner and needing to stop their routes to dump. They would like to see homeowners take yard waste to a composter instead of using the trash. Mr. Thompson also noted if the County bids to redo their transfer station, trash service will be delayed.

B. Recycling services on Republic's end would change drastically. They currently use the sorting facility in Marysville, Ohio, but export markets are declining due to acceptable types of plastic and contamination levels. Much education is needed at the consumer level on what is recyclable and how to prepare recyclables: "Empty, Clean,

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Dry, Loose” and “When in Doubt, Throw it Out.” Mr. Johnson will forward the renewal proposal to the County Prosecutor’s office for review.

### Financial

Chairman Johnson certified the Fiscal Officer provided financial reports for the township and there is money available to pay the bills. The current Cash Summary by Fund shows the following cash balances:

General Fund:	\$5,799,247.68
Special Revenue Funds:	\$2,254,029.93
Total All Funds:	\$8,053,277.61

Therefore, Mr. Haney moved and Mr. Johnson seconded to approve pending purchase orders, vouchers, and warrants #1823-1830, 14429-14471, all totaling \$128,237.13.

### New Business

Posted Roads - no changes needed to what was submitted.

The organizational meeting was scheduled for January 3, 2019 at 9:00 am. It was noted the first pay in January will be for the last pay period of December.

Township-wide project ideas were discussed for inclusion in the 2019 budget.

### Zoning Inspector

Mr. Irvine reported the following:

- ten house permits have been issued to date in December, plus several other structures.
- A new development plan for the Butts Road property will be heard by the Zoning Commission on December 18, 2018.
- A variance will be heard by the Board of Zoning Appeals for a model home.
- The old Billman property still has a few motor homes being stored along the road, although several have already been moved.
- Mr. Irvine heard the round house on US42 will be torn down.

### Old Business

Trustee Garrett joined the meeting at 8:30 pm.

Discussion was held on the trophy cabinet made for the township. Payment will be held until the cabinet is finished correctly.

Discussion was held on cleaning of the township building.

### Correspondence

Correspondence was received regarding new development roads and stop conditions established by the Delaware County Commissioners.

Ms. Davis gave an update on the new 2019 health insurance through Anthem. Mr. Johnson moved and Mr. Garrett seconded to continue the HRA plan through CBIZ, but no longer reimburse pharmacy drug or physician visit co-pays, which will be the responsibility of the employee. Vote: Haney-yes, Garrett-yes, Johnson-yes.

General discussion was held on firefighter’s union contract renewal and physical agility requirements.

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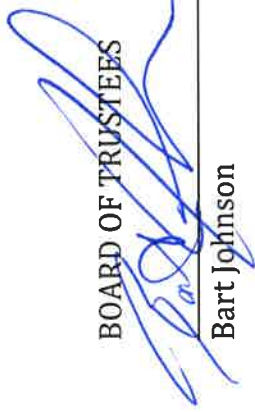
General discussion was held on converting financial software in 2020 to the State Auditor's UAN system. Resource information for the current OTAS software will be made for 2019.

With no further business, Mr. Haney moved and Mr. Garrett seconded to adjourn. Vote: Haney-yes, Garrett-yes, Johnson-yes.

ATTEST

  
\_\_\_\_\_  
Fiscal Officer, Jill Davis

BOARD OF TRUSTEES

  
\_\_\_\_\_  
Bart Johnson

\_\_\_\_\_  
Joe Garrett

  
\_\_\_\_\_  
Jason Haney

Concord Township Trustee Meeting

December 12, 2018

Roll Call

Approve Minutes

Public Input

Doug Reidel DCEO

Pay Bills

I would like to certify the fiscal officer has provided us with financial statements.

I need a motion to approve purchase orders, pending warrants and pay bills.

Old Business

New Business

Posted Roads for 2019

Organizational meeting for 2019

Zoning Inspector Report

Operations Director/Fire Chief

Fiscal Officer

Executive Session for Fire Personnel

Adjourn

CASH SUMMARY BY FUND  
Concord Township [2018]

FUND	Starting Balance 01/01/18	Total Receipts	Transfers In (MEMO ONLY)	Advances In (MEMO ONLY)	Total Receipts and Balances	Expenditures	Transfers Out (MEMO ONLY)	Advances Out (MEMO ONLY)	Ending Balance YTD
01 -GENERAL	5186378.52	1383599.73	0.00	0.00	6569978.25	770730.57	30000.00	0.00	5799247.68
02 -MOTOR VEHICLE LICENSE TAX	31087.23	17830.06	0.00	0.00	48917.29	26356.20	0.00	0.00	22561.09
03 -GASOLINE TAX	87163.14	101467.20	0.00	0.00	188630.34	119809.97	0.00	0.00	68820.37
05 -CEMETERY	28176.33	40603.20	30000.00	0.00	68779.53	5250.10	0.00	0.00	13529.43
10 -FIRE DISTRICT	932101.47	3026491.56	0.00	0.00	3958593.03	3281711.47	0.00	0.00	676881.56
11 -ROAD DISTRICT	1851653.74	444128.78	0.00	0.00	2295782.52	856017.71	0.00	0.00	1439764.81
14 -MAINTENANCE FACILITY-ROAD	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
14A-FEMA	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
148-COMMUNITY PARK IMPROV GRANT FUND (CPIG)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
14C-OHIO PUBLIC WORKS COMMISSION GRANT FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
15 -GENERAL (NOTE) RETIREMENT(MAINT.FACILITY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
21 -CAPITAL FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
21 -PERMISSIVE MOTOR VEHICLE LICENSE TAX	64111.39	31377.58	0.00	0.00	95488.97	63016.30	0.00	0.00	32472.67
23 -TOTAL ALL FUNDS	8180671.82	5045498.11	30000.00	0.00	13226169.93	5172892.32	30000.00	0.00	8035277.61

Date: 12/12/18

PENDING WARRANT REPORT  
Concord Township [2018]

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
1823	222.90	V 1823	HR BUTLER, LLC	PAYROLL PROCESSING FEES 12/7/18
1824	2686.09	V 1824	HR BUTLER, LLC	PAYROLL AGENCY DEDUCTIONS 12/7/18
1825	-1182.37	V 1825	HR BUTLER, LLC	CORRECT TAX W/H LINE ITEMS V#1767
1826	1182.37	V 1826	HR BUTLER, LLC	CORRECT TAX W/H LINE ITEMS V#1767
1827	59954.52	V 1827	HR BUTLER, LLC	PAYROLL SALARIES 12/7/18
1828	16327.82	V 1828	HR BUTLER, LLC	PAYROLL TAXES WITHHELD 12/7/18
1829	1894.21	V 1829	CBIZ PAYROLL	HRA CLAIM REIMBURSEMENTS THRU 11/30/18
1830	2574.52	V 1830	OHIOHEALTH EMERGENCY MEDICAL SERVICES	HRA CLAIM REIMBURSEMENTS THRU 12/7/18
14429	687.50	VM14429	COLUMBIA GAS	FIRE DEPT EMS DIRECTOR
14430	642.96	VM14430	HORTON EMERGENCY VEHICLES	FIRE DEPT GAS UTILITY
14431	1755.00	VM14431	VOSS BROTHERS SALES	FIRE EPT STRYKER COT INSTALL
14432	869.96	VM14432	HAERTDORF PETROLEUM CO.	FIRE/ROAD FUEL SUPPLY
14433	4488.12	VM14433	R.B. POWERS CO.	FIRE DEPT RESUSCI-ANNE +ACCESS
14434	5749.95	VM14434	CLASSIC SOLUTIONS INC.	FIRE DEPT ACCOUNT TAGS
14435	536.41	VM14435	OMG NATIONAL	FIRE DEPT JANITORIAL SUPPLY
14436	694.59	VM14436	BOUND TREE MEDICAL, LLC	FIRE DEPT EMS SUPPLIES
14437	935.00	VM14437	KNOX MARINE LTD.	FIRE DEPT REPAIR PARTS
14438	866.73	VM14438	SHERWIN WILLIAMS CO	MAINT DEPT PAINT SUPPLIES
14439	159.39	VM14439	RESOURCES UNLIMITED	ROAD DEPT PAPER PRODUCTS
14440	26.11	VM14440	TIMBERLAND TREE	CEMETERY TREE REMOVAL
14441	358.80	VM14441	50-1 PUBLIC POLICY INITIATIVES	GRANT WRITER SERVICES NOV18
14442	1400.00	VM14442	GORDON FLESCH CO., INC.	ADMIN COPIER USAGE NOV-DEC18
14443	45.26	VM14443	TAYLOR TIRE COMPANY, LTD.	FIRE DEPT M341 FRONT TIRES
14444	756.00	VM14444	RIC IRVINE, ZONING INSPECTOR	ZONING CELL PHONE REIMBURSE DEC18
14445	40.00	VM14445	WALMART COMMUNITY	FIRE DEPT STATION SUPPLIES
14447	407.02	VM14447	FRONTIER	FIRE DEPT PHONE/BROADBAND UTILITY
14448	309.51	VM14448	THE HARDWARE EXCHANGE	FIRE/ROAD/PARK TOOLS
14449	113.32	VM14449	BROSIOUS, JOHNSON & GRIGGS, LLC	LEGAL COUNSEL UNION CONTRACT
14450	810.00	VM14450	JOHN DEERE FINANCIAL	ROAD TOOLS SUPPLY
14451	151.88	VM14451	TRACTOR SUPPLY CREDIT PLAN	FIRE/PARK/CEWY/ROAD SUPPLIES
14452	1698.81	VM14452	TRACTOR SUPPLY CREDIT PLAN	PARK SUPPLY PARTS
14453	107.98	VM14453	GALLS, LLC - DBA ROY TAILORS UNIFORMS	FIRE DEPT PART-TIME UNIFORMS
14454	667.41	VM14454	PREMIER WOODWORKS, INC.	CUSTOM GLASS DISPLAY CABINET 78"
14455	3500.00	VM14455	BATTERIES PLUS COMMERCIAL SALES	FIRE DEPT BATTERIES
14456	146.64	VM14456	MILLER'S TEXTILE SERVICES	FIRE DEPT TEXTILE/MATS
14457	130.83	VM14457	PRICE FARMS ORGANICS, LTD.	ROAD DEPT DUMP FEE
14458	6.00	VM14458	INTERSTATE BILLING SERVICE, INC.	FIRE DEPT M341 MEDIC REPAIR
14459	378.91	VM14459	AIM MEDIA MIDWEST	MTG ADVERTISEMENTS TT/ZON
14460	276.00	VM14460	OLD REPUBLIC SURETY GROUP	EMPLOYEE BONDS, ELLERBROCK/HOLLOWAY
14461	200.00	VM14461	EXPRESS SERVICES INC	ROAD DEPT LABOR 11/13-11/29 79HRS
14462	1742.74	VM14462	OFFICE CITY EXPRESS	ADMIN OFFICE SUPPLIES
14463	153.13	VM14463	SOUTHEASTERN EQUIPMENT CO., INC.	ROAD DEPT REPAIR PARTS BACKHOE
14464	68.10	VM14464	THE DEXTER COMPANY	ROAD DEPT SALT SPREADER REPAIRS
14465	2227.78	VM14465	MICAH WERLING	FIRE DEPT EDUC REIMBURSEMENT
14466	1338.00	VM14466	GINGWAY PRODUCTS INC.	ADMIN BLDG NEW COMPUTERS
14467	2376.93	VM14467	MICRO CENTER	ROAD DEPT STEEL LABOR/BUCKET GRABBERS
14468	101.59	VM14468	LOWE'S COMPANIES, INC	BLDG/PARK/FIRE/ROAD SUPPLY&MATERIAL
14469	791.14	VM14469	OHIO MOBILE SHREDDING	DOCUMENT SHREDDING 10/4/18
14470	162.65	VM14470	AECOM GREAT LAKES INC	CONCORD PATH ENGINEERING
14471	5498.92	VM14471		

Total Amount of Pending Warrants

128237.13