

CONCORD TOWNSHIP BOARD OF TRUSTEES

November 27, 2018

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Call to Order

The Concord Township Board of Trustees met in regular session on Tuesday, November 27, 2018 at 9:00 am. Chairman Johnson called the meeting to order and the roll was called; in attendance were Trustees Bart Johnson and Joe Garrett. Fiscal Officer Jill Davis, Director of Operations and Fire Chief Todd Cooper, and Assistant Prosecutor Eric Penkal were also present.

Mr. Garrett moved and Mr. Johnson seconded to approve the minutes of the previous meeting. Vote: Garrett-yes, Johnson-yes.

Chairman Johnson certified the Fiscal Officer has prepared financial reports for the township, and there is money available and appropriated to pay bills. The current Cash Summary by Fund shows the following balances:

General Fund	\$5,794,173.83
Special Revenue	\$2,346,886.88
Total All Funds	\$8,141,060.71

Therefore, Mr. Garrett moved and Mr. Johnson seconded to approve pending purchase orders, vouchers, and warrants #1813-1822, 14386-14427, all totaling \$331,623.88. Vote: Garrett-yes, Johnson-yes.

Old Business

Health insurance - The firefighter's union was notified that the insurance carrier will change January 2019.

Mills Road - The county still needs notified that shuttles are along the road right of way/ditch.

Winter road salt - The road salt vendor was not asked about minimum load orders. The township can obtain salt from the County if there is an issue with the current vendor.

Roads - Discussion held on what roads were submitted for improvements and pavement preservation treatment.

Cemetery expansion -

- The final grade by dozer was completed. The ground will be ready to disk and seed, and the drive will be ready to pave in the spring.
- Discussion on whether to pave or let settle a year first. Measurements of the drive will be taken to include with the County road improvement bid. Once a cost is received, it can be decided if/how to proceed.
- Cemetery lot markers will need purchased for placement after seeding.
- Mr. Garrett asked Mr. Penkal about burying an urn above an already buried casket. Research statute for opening graves.
- The Trustees would like to research grants available for cemetery options.
- The 2019 cemetery budget needs to include increases for road, benches, or other improvements.

Computers - New office computers were purchased, but the Fiscal Officer will not need one since may be converting to the State of Ohio's UAN system at some point. The new computer will be used elsewhere in the township.

Solicitation guidelines - The "no solicitation" form is set up on the website, as well as the solicitation registration form and information. Discussion on how to enforce solicitors who do not register.

New Business

Abandoned car - A parked car left on the circle at Glenmuir Drive for nearly two years

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is bothering neighbors. Discussion on who can enforce - county sheriff, state law, township zoning code. The car seems to fall outside each jurisdiction's specific enforcement wording, i.e. "licensed" vehicle, "moving" violations, etc. More research will be done. Discussion was held with Mr. Penkal about establishing parking regulations

Trash - The new trash and recycling bid needs to go out before the end of the year, unless it is extended with the current vendor, Republic Waste. The current contract ends March 2019.

Correspondence was received from OTARMA to elect two new board members. Tabled.

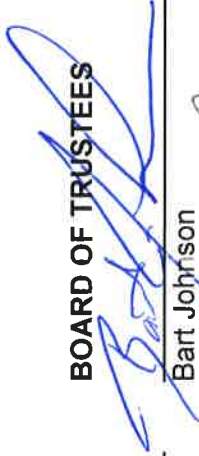
As there was no further business, Mr. Garrett moved and Mr. Johnson seconded to adjourn. Vote: Garrett-yes, Johnson-yes.

ATTEST



Fiscal Officer, Jill Davis

BOARD OF TRUSTEES



Bart Johnson



Joe Garrett

CASH SUMMARY BY FUND
Concord Township [2018]

Date: 11/26/18

FUND	Starting Balance 01/01/18	Total Receipts	Transfers In (MEMO ONLY)	Advances In (MEMO ONLY)	Total Receipts and Balances	Expenditures	Transfers Out (MEMO ONLY)	Advances Out (MEMO ONLY)	Ending Balance YTD
01 -GENERAL	5186378.52	1352053.20	0.00	0.00	6538431.72	744237.89	30000.00	0.00	5794173.83
02 -VEHICLE LICENSE TAX	3087.43	17916.35	0.00	0.00	48903.78	20683.45	0.00	0.00	28220.33
03 -GASOLINE TAX	7193.34	10426.99	0.00	0.00	18589.83	11912.18	0.00	0.00	69437.65
05 -CEMETERY	93176.73	301903.20	30000.00	0.00	68779.33	33010.32	0.00	0.00	15769.21
10 -FIRE DISTRICT	1851653.74	444128.78	0.00	0.00	3949157.36	3194174.98	0.00	0.00	755862.58
11 -ROAD DISTRICT	0.00	0.00	0.00	0.00	2295782.32	850360.07	0.00	0.00	1445422.45
14 -MAINTENANCE FACILITY-ROAD	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
14A-FEMA	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
14B-COMMUNITY PARK IMPROV GRANT FUND (CPTG)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
14C-OHIO PUBLIC WORKS COMMISSION GRANT FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
15 -GENERAL(NOTE) RETIREMENT(MAINT. FACILITY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
21 -CAPITAL FUND	64111.39	31359.57	0.00	0.00	95470.96	63016.30	0.00	0.00	32454.96
23 -PERMISSIVE MOTOR VEHICLE LICENSE TAX	8180671.82	5005044.08	30000.00	0.00	13185713.90	5044655.19	30000.00	0.00	814060.71
TOTAL ALL FUNDS									

PENDING WARRANT REPORT
Concord Township [2018]

Date: 11/26/18

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
1813	1009.64	V 1813	CBIZ PAYROLL	HRA CLAIM REIMBURSEMENTS THRU 11/16
1814	237.41	V 1814	HR BUTLER, LLC	PAYROLL PROCESSING FEE 11/23/18
1815	2445.81	V 1815	HR BUTLER, LLC	PAYROLL AGENCY DEDUCTIONS 11/23/18
1816	110966.36	V 1816	HR BUTLER, LLC	PAYROLL SALARIES & FF ANNUAL PAYOUTS
1817	32927.98	V 1817	HR BUTLER, LLC	PAYROLL TAXES WITHHELD 11/23/18
1818	33.00	V 1818	PNC BANK	BANK MONTHLY FEE NOV18
1819	100.08	V 1819	PNC BANK	DEPOSIT SLIPS PRINTED
1820	-180.80	V 1820	NRS	FIRE DEPT CANOE PADDLES/CHECK UNCASHED
1821	-250.00	V 1821	JESSE RICE	HRA CHECK#13888/UNCASHED/VOID 6/13/18
1822	-141.92	V 1822	FRANKLIN EQUIPMENT LLC	VOID CHECK 13973, REISSUED 14040
14386	41037.32	VW14386	OHIO POLICE & FIRE PENSION FUND	FIRE DEPT PENSION CONTRIB OCT18
14387	6889.41	VW14387	PUBLIC EMPLOYEES RETIREMENT SYSTEM	TWP PENSION CONTRIB OCT18
14388	3500.00	VW14388	PATRIDGE SURVEYORS & ENGINEERS LLC	OLLER CEM'Y EXPANSION PLAN/LAYOUT
14389	50914.50	VW14389	OHIO TWP ASSOC. RISK MANAGEMENT AUTH.	TWP BLDG CARPET REPLACEMENT
14390	7908.00	VW14390	AMERICA S FLOOR SOURCE	FIRE DEPT PRINTERS & INK SUPPLY
14391	1132.39	VW14391	MICRO CENTER	ROAD DEPT GAS UTILITY
14392	72.31	VW14392	MADISON ENERGY COOP ASSOC INC	ROAD/PARK/ADMIN ELECTRIC BILLS
14393	585.46	VW14393	OHIO EDISON	FIRE DEPT DRUG SCREEN OCT18
14394	44.00	VW14394	OHIOHEALTH/WORKHEALTH	TWP WATER BILLS
14395	882.40	VW14395	EXPRESS SERVICES INC	ROAD DEPT TRUCK/PLOW PARTS
14396	213.56	VW14396	DEL-CO WATER CO INC	HRA ADMIN FEE NOV
14397	240.00	VW14397	THE DEXTER COMPANY	DENTAL INSUR DEC18
14398	114.76	VW14398	ADVANCED DRAINAGE SYSTEMS, INC.	HEALTH INSUR DEC18
14399	120.00	VW14399	CBIZ PAYROLL	VISION INSUR DEC18
14400	117.64	VW14400	STANDARD INSURANCE CO	ADMIN INTERNET SVC
14401	1847.71	VW14401	DELTA DENTAL	FIRE/ROAD CELL PHONES
14402	30004.06	VW14402	UNITED HEALTHCARE	ADMIN ALARM PHONE LINE
14403	314.16	VW14403	VISION SERVICE PLAN - (OH)	FIRE DEPT ELECTRIC
14404	124.07	VW14404	TIME WARNER CABLE	FIRE DEPT INTERNET
14405	232.02	VW14405	VERIZON WIRELESS	FIRE DEPT GEAR, J. REESE
14406	63.53	VW14406	FRONTIER	FALL FESTIVAL SUPPLIES/HAYRIDE
14407	992.08	VW14407	OHIO EDISON	FIRE DEPT CLEANER/SUPPLY
14408	51.21	VW14408	TIME WARNER CABLE	FIRE DEPT P/TIME WINTER COATS & UNIFORMS
14409	2095.00	VW14409	FINLEY FIRE EQUIPMENT	FIRE DEPT SHIFT CALENDARS
14410	94.32	VW14410	ZEP SALES & SERVICE	PARK 10, USED DISK EQUIP
14411	112.96	VW14411	MIATI EMBROIDERY	FIRE DEPT F/T ANNUAL PHYSICALS
14412	3045.98	VW14412	GALLS, LLC	FIRE DEPT UNIFORM REPAIR/SCHOLL
14413	842.43	VW14413	CME FEDERAL CREDIT UNION	FIRE DEPT LADDER INSPECTIONS
14414	106.00	VW14414	RONNIE DULIN OCCUPATIONAL HEALTH	FIRE/CEMETERY MISC SUPPLIES
14415	400.00	VW14415	MOUNT GARREL	CEMETERY DOZER RENTAL
14416	3387.00	VW14416	FIRE SERVICE MANAGEMENT LTD	CEM'Y EXPANSION NEW DRIVEWAY STONE
14417	38.15	VW14417	CONSOLIDATED FLEET SERVICES INC	PARK STONE 304'S
14418	1157.33	VW14418	PNC BANK	FIRE DEPT EMS SUPPLIES
14419	519.73	VW14419	SOUTHEASTERN EQUIPMENT CO., INC.	ROAD DEPT SHOP SUPPLIES
14420	9750.00	VW14420	SHELLY MATERIALS, INC	FIRE DEPT GAS CYLINDER SUPPLY
14421	12477.48	VW14421	SHELLY MATERIALS, INC	REIMBURSE POSTAGE/NUISANCE PROPERTIES
14422	1080.33	VW14422	BOUND TREE MEDICAL, LLC	OLLER CEM'Y SKIDSTEER/POSTDRIVER RENTAL
14423	1098.20	VW14423	LAWSON PRODUCTS INC.	
14424	71.94	VW14424	O.E. MEYER CO.	
14425	41.50	VW14425	JILL DAVIS	
14426	71.90	VW14426	FRANKLIN EQUIPMENT LLC	
14427	685.46	VW14427	FRANKLIN EQUIPMENT LLC	

Total Amount of Pending Warrants

331623.88