

CONCORD TOWNSHIP BOARD OF TRUSTEES

April 11, 2018

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Call to Order

The Concord Township Board of Trustees met in regular session on April 11, 2018 at 7:00 pm at the Concord Township Administrative Building, 6385 Home Road, Delaware, Ohio 43015. Chairman Johnson called the meeting to order at 7:15 pm with roll call. Attending were Trustees Bart Johnson and Joe Garrett, Fiscal Officer Davis, Director of Operations and Fire Chief Todd Cooper, and Zoning Inspector Ric Irvine.

Swearing In

Chairman Johnson performed the swearing in ceremony for new full-time firefighter, Chelsea Carothers. Congratulations, Chelsea!

Public Input

Mr. Glenn Marzluf, CEO Del-Co Water Company, presented information for local governments about Del-Co's background, service areas, reservoirs and facilities, and future expansions. Del-Co is a member owned, non-profit cooperative since 1974, that is also the second largest in the state by service area (seven counties). The newest pump station was installed in the township at the Scioto River next to the Home Road bridge, in cooperation with the City of Columbus. The dedication will be May 31, 2018 for the Schreiber Pump Station. Mr. Marzluf discussed their new conservation tier rate structure that began in 2016, with increased rates for high-volume water users. The challenge is to encourage conservation, i.e. cut back on lawn sprinkling and daily irrigation systems during hot summers. Summer use is nearing their peak limits. Economic development and water pressure were also discussed by the Zoning Inspector. Mr. Marzluf responded there is adequate supply, but there are quality versus quantity considerations.

Concord Road Path update - no additional update at this time. The City of Dublin wants to re-design their 200 feet portion of the path with the engineering company, to move the drainage basin. The \$100,000 path grant has not been officially awarded to the township yet, and possibly not until September. The additional grant for park areas did not work out.

Trustee Haney joined the meeting at 8:00 pm.

Mr. Garrett moved and Mr. Haney seconded to approve the minutes from the March 8, 2018 special postal meeting. Vote: Haney-yes, Garrett-yes, Johnson-yes.

Mr. Haney moved and Mr. Garrett seconded to approve the minutes of the March 21, 2018 hearing. Vote: Haney-yes, Garrett-yes, Johnson-yes.

Mr. Garrett moved and Mr. Haney seconded to approve the minutes of the March 28, 2018 regular meeting. Vote: Haney-yes, Garrett-yes, Johnson-yes.

Financial Report

Chairman Johnson certified the Fiscal Officer provided current financial reports for the Township. The current Cash Summary by Fund balances were: General Fund balance \$5,570,183.44, and Special Revenue Funds \$3,798,510.83 (Motor Vehicle License Taxes, Gas Tax, Cemetery, Road, and Fire Funds), all totaling \$9,368,694.27.

The Fiscal Officer certified funds have been appropriated and money is in the treasury to pay the bills. Therefore, Mr. Haney moved and Mr. Garrett seconded to approve pending purchase orders, vouchers, and warrants #1720-1725, 13673-13722, all totaling \$116,539.47. Vote: Haney-yes, Garrett-yes, Johnson-yes.

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Old Business

Chairman Johnson mentioned the township's "Do Not Knock" policy is too restrictive per Assistant Prosecutor Penkal. New resolution tabled for further review.

The soccer fields rental and scheduling were discussed. A new field use agreement was drafted by the Prosecutor's office. All fields should be lined for use. Locker Soccer will use fields one and two, and field three should be open and available for residents, first come first serve. Last year \$1,000 was received in the fall from Locker Soccer. Much discussion was held. Mr. Garrett would like the facilities to provide benefit to residents without incurring cost. Further action tabled.

New Business

The 2018 road improvement program through the county should be awarded soon. Contracts will be sent to the township for signing thereafter.

Mr. Penkal provided news that Industrial Concrete won arbitration against Charter Hill Construction from the fire station construction project, and Hensel Concrete will be paid.

Zoning Inspector

Inspector Ric Irvine reported the following:

1. March - 22 permits were issued, April - 11 permits to date.
2. Second letter has been sent to the Klondike/Bellpoint Road property owners.
3. First letter has been sent to the US42/SR745 round house property owners.
4. Zoning Commission meeting was held last night (Self Storage and Business Park) and recessed for lack of information until May 15.
5. Updated documents were received for Home Road North and South developments, to be heard by the Zoning Commission on April 17.

Fire Department

Chief Cooper reported the following:

1. Columbus Garage Flooring coating was not abrasive enough in the bays area. They re-surfaced bay one at no cost for the department to try out. The quote to complete the remaining four bays and around the hose areas is at cost \$3,000.00. The re-surfacing can be scheduled for May 16-18. Mr. Johnson moved and Mr. Haney seconded to approve hiring Columbus Garage Flooring to complete the bay floor re-surfacing at a cost not to exceed \$3,300.00. Vote: Haney-yes, Garrett-no, Johnson-yes.
2. Firefighter Roger Thomas turned in his retirement/resignation effective April 4, 2018. Roger served the fire department since 1983. Mr. Garrett moved and Mr. Johnson seconded to accept the resignation and retirement of Mr. Roger Thomas from the fire department. Vote: Haney-yes, Garrett-yes, Johnson-yes. The Trustees offered thanks to Roger for his service to the community for so long, as both a volunteer and part time service, and wish things go well for him in the future.
3. Medical director Dr. Bambach is retiring, and a reception will be held at the fire station on April 17 from 3:00-4:30 pm.
4. Insurance Services Office will be rating the new fire department for baseline rates.

Other New Business

1. Medical insurance discussions will begin soon for 2019.
2. After discussion, a warrant was voided due to HRA policy compliance research.

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3. Correspondence was received from the Delaware County Master Gardener Association. The group is accepting applications to partner with organizations on horticultural projects.
4. Correspondence was received from the Ohio Public Works Commission District 17 Integrating Committee. The Trustees must submit one ballot as a township board to vote for not more than three committee candidates. Mr. Garrett moved and Mr. Johnson seconded to vote for Randy Foor (Etna Township, Licking County), Ronald Bullard (Berlin Township, Delaware County), and Dave Miller (Licking Township, Licking County). Vote: Haney-yes, Garrett-yes, Johnson-yes.
5. Mr. Irvine requested the Trustees consider a new wireless sound system for the community room, or a new layout, so people can be heard more easily during meetings and zoning hearings.
6. It was noted the ditch along Bunty Station Road turned out well and concrete will be poured tomorrow.

Mr. Johnson moved to enter Executive Session per ORC 121.22(G)(1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee. Mr. Garrett seconded this motion. Upon roll call vote: Haney-yes, Garrett-yes, Johnson-yes.

The Trustees returned to Regular Session at 9:40 pm.

As there was no further business, Mr. Garrett moved and Mr. Haney seconded to adjourn. Motion passed unanimously.

ATTEST



Fiscal Officer, Jill Davis

BOARD OF TRUSTEES


Bart Johnson


Joe Garrett

Jason Haney

OSU EXTENSION DELAWARE COUNTY
MASTER GARDENER ASSOCIATION
COMMUNITY PARTNERSHIP PROGRAM



Horticultural Projects Wanted!

Have an idea for a horticultural project?

The Delaware County Master Gardeners are offering to collaborate with individuals or groups who are developing and implementing horticultural programs in Delaware County. Master Gardeners can provide education and guidance and may provide limited funding.

Go to delaware.osu.edu

for full details of the program, eligibility requirements
and the application process.

If questions still exist, call 740-833-2030
or email Kaelber.1@osu.edu.



THE OHIO STATE UNIVERSITY

COLLEGE OF FOOD, AGRICULTURAL,
AND ENVIRONMENTAL SCIENCES

FUND	Starting Balance 01/01/18	Total Receipts	Transfers In (MEMO ONLY)	Advances In (MEMO ONLY)	Total Receipts and Balances	Expenditures	Transfers Out (MEMO ONLY)	Advances Out (MEMO ONLY)	Ending Balance YTD
01 -GENERAL	5186378.52	624862.76	0.00	0.00	5811241.28	241057.84	0.00	0.00	5570183.44
02 -MOTOR VEHICLE LICENSE TAX	31087.23	4141.44	0.00	0.00	35228.67	5947.72	0.00	0.00	29280.95
03 -GASOLINE TAX	87163.14	27242.48	0.00	0.00	114405.62	62246.85	0.00	0.00	52158.77
05 -CEMETERY	28176.33	4553.20	0.00	0.00	32729.53	1072.40	0.00	0.00	31657.13
10 -ROAD DISTRICT	952101.47	1483068.21	0.00	0.00	2415169.68	835289.00	0.00	0.00	1579880.68
11 -ROAD DISTRICT	1851653.74	232131.78	0.00	0.00	2083785.52	30010.94	0.00	0.00	2053774.58
14 -MAINTENANCE FACILITY-ROAD	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
14A-FEWA	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
14B-COMMUNITY PARK IMPROV GRANT FUND (CPTG)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
15 -GENERAL (NOTE) RETIREMENT (MAINT. FACILITY)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
21 -CAPITAL FUND	64111.39	8524.50	0.00	0.00	72635.89	20876.97	0.00	0.00	51758.72
23 -PERMISSIVE MOTOR VEHICLE LICENSE TAX	8180671.82	2384324.17	0.00	0.00	10565195.99	1196501.72	0.00	0.00	9368694.27
TOTAL ALL FUNDS									

Date: 04/02/18

PENDING WARRANT REPORT
Concord Township [2018]

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
1720	190.66	V 1720	HR BUTLER, LLC	PAYROLL PROCESSING FEES 3/30/18
1721	3373.63	V 1721	HR BUTLER, LLC	PAYROLL AGENCY DEDUCTIONS 3/30/18
1722	49451.44	V 1722	HR BUTLER, LLC	PAYROLL SALARIES 3/30/18
1723	13949.50	V 1723	HR BUTLER, LLC	PAYROLL TAXES WITHHELD 3/30/18
66965.23				

Total Amount of Pending Warrants

Date: 04/11/18

PENDING WARRANT REPORT
Concord Township [2018]

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
1724	83.73	V 1724	HR BUTLER, LLC	PAYROLL PROCESSING FEE 4/6/18
1725	13114.27	V 1725	HR BUTLER, LLC	PAYROLL TERMINATION PAYOUT L. BERLIN
13673	40.00	WM13673	RIC IRVINE, ZONING INSPECTOR	ZONING INSPECTOR CELL PHONE REIMB APR18
13674	794.67	WM13674	42 AUTOMOTIVE INC.	ROAD DEPT FORD350 TIRE REPAIR
13675	114.55	WM13675	KLEEM, INC.	ROAD DEPT SIGNAGE SUPPLY
13676	130.00	WM13676	XPRESS COPY SERVICES	CEMETERY CONTROL SHEET FORMS
13677	5300.00	WM13677	STINEHART LEGAL SERVICES, LTD.	LEGAL COUNSEL FOR ZONING THRU 3/31/18
13678	1200.00	WM13678	50+1 PUBLIC POLICY INITIATIVES	GRANT WRITING SVCS THRU 3/31/18
13679	286.56	WM13679	VALTECH COMMUNICATIONS	ADMIN PHONE BILL
13680	495.00	WM13680	SERVICEMASTER JANITORIAL BY FAITH	ADMIN BLDG CLEANING SVC
13681	160.00	WM13681	HIGGINS & ASSOCIATES	TRUSTEES MTG COURT REPORTER
13682	170.00	WM13682	B & C COMMUNICATIONS	FIRE DEPT RADIOS REPAIR
13683	737.10	WM13683	PHILIPS HEALTHCARE	FIRE DEPT HEART MONITOR SVC AGMT
13684	650.00	WM13684	FLOWLINE LLC	ROAD DEPT TIRE JETTING FORD RD
13685	1004.48	WM13685	OHIO EDISON	TWP ELECTRIC UTILITIES
13686	249.00	WM13686	STANLEY STEEMER INTL INC	ADMIN BLDG CARPET CLEANING
13687	92.51	WM13687	JOHN DEERE FINANCIAL	ROAD DEPT EQUIP REPAIR PARTS
13688	364.76	WM13688	WALMART COMMUNITY	FIRE DEPT STATION SUPPLIES
13689	275.00	WM13689	B & C COMMUNICATIONS	FIRE DEPT RADIO REPAIRS
13690	113.50	WM13690	PORTA KLEEN	PARK PORTABLE RESTROOM MAR18
13691	306.73	WM13691	FRONTIER	FIRE DEPT PHONE BILL
13692	549.23	WM13692	THE DELAWARE MOTIVE PARTS	FIRE/ROAD MAINT REPAIR PARTS
13693	343.32	WM13693	THE HARDWARE EXCHANGE	FIRE/ROAD/PARK SUPPLIES
13694	247.00	WM13694	CERTIFIED LABORATORIES	ROAD DEPT SUPPLY, POWER GLOSS
13695	299.05	WM13695	SHERWIN WILLIAMS CO	FIRE DEPT FENCING PAINT
13696	1607.43	WM13696	LOWE'S COMPANIES, INC	ROAD ASPHALT & FIRE DEPT FENCING
13697	5422.87	WM13697	ADVANCED DRAINAGE SYSTEMS, INC.	ROAD DEPT PROJECT MATERIAL
13698	35.56	WM13698	WORLY PLUMBING SUPPLY, INC	FIRE DEPT COUPLING
13699	1086.73	WM13699	SHELLY MATERIALS, INC	ROAD DEPT 411 STONE MATERIAL
13700	2459.25	WM13700	ROBERT BARCUS	ROAD DEPT 411 STONE MATERIAL
13701	25.00	WM13701	KEITH ERNSBERGER	HRA CLAIM REIMB THRU 4/2/18
13702	30.00	WM13702	RHYAN SCHOLL	HRA CLAIM REIMBURSEMENT THRU 4/2/18
13703	25.00	WM13703	KEITH ERNSBERGER	HRA CLAIM REIMBURSEMENT THRU 4/9/18
13704	1238.06	WM13704	JOSEPH HOLLOWAY	HRA CLAIM REIMBURSEMENT THRU 4/9/18
13705	263.58	WM13705	JESSE RICE	HRA CLAIM REIMBURSEMENT THRU 4/9/18
13706	2111.00	WM13706	WILLIAM AREHART	ROAD DEPT LABOR 3/19-3/29
13707	1453.96	WM13707	EXPRESS SERVICES INC	MTG LEGAL NOTICE ADVERTISING
13708	505.75	WM13708	AIM MEDIA MIDWEST	FIRE DEPT CHAINSAW REPAIRS
13709	113.09	WM13709	VOSS BROTHERS SALES	FIRE DEPT GAS UTILITY
13710	55.80	WM13710	BATTERIES PLUS COMMERCIAL SALES	FIRE DEPT FIRE HOOD EQUIP, FROM GRANT
13711	485.85	WM13711	COLUMBIA GAS	FIRE DEPT NAMEPLATES
13712	3085.00	WM13712	WARREN FIRE EQUIPMENT, INC.	FIRE DEPT EMS SUPPLIES
13713	135.00	WM13713	SIGNARAMA	FIRE DEPT GAS CYLINDER RENTAL
13714	160.12	WM13714	BOUND TREE MEDICAL, LLC	FIRE DEPT SENSOR REPAIR
13715	22.50	WM13715	AIRGAS USA, LLC	FIRE DEPT EMERG CARE INSTRUCTOR ONLINE
13716	43.90	WM13716	SUTPHEN CORPORATION	TRAVEL & EXPENSE REIMB, ARSON CASE MGMT
13717	59.82	WM13717	AMERICAN SAFETY & HEALTH INSTITUTE	FIRE DEPT DISPATCH SUBSCRIPTION
13718	75.00	WM13718	OAEMS	ROAD DEPT TRUCK347 WIRING REPAIRS
13719	118.83	WM13719	MICAH WERLING	ROAD DEPT OVERHEAD DOOR
13720	59.98	WM13720	THE COLUMBUS DISPATCH	
13721	849.90	WM13721	INTERSTATE BILLING SERVICE, INC.	
13722	923.00	WM13722	NOFZIGER DOOR SALES, INC.	
49574.24				

Total Amount of Pending Warrants