

CONCORD TOWNSHIP BOARD OF TRUSTEES

March 14, 2018

Page 1

Call to Order

The Concord Township Board of Trustees met on Wednesday, March 14, 2018 at 7:00 pm at the Concord Township Administrative Building, 6385 Home Road, Delaware, Ohio. Chairman Bart Johnson called the meeting to order and the roll was taken. In attendance were Trustees Bart Johnson, Joe Garrett, and Jason Haney.

Mr. Garrett moved and Mr. Haney seconded to approve the minutes from the February 28, 2018 meeting. Vote: Haney-yes, Garrett-yes, Johnson-abstain/absent. Motion passed. (February 28 meeting time later corrected to 9:00 am).

Mr. Garrett moved and Mr. Haney seconded to approve the minutes from the March 7, 2018 meeting. Vote: Haney-yes, Garrett-yes, Johnson-yes. Motion passed.

Public Input

Chad Prickett, 9562 Concord Road, asked about soccer field usage. He trains and coaches soccer kids of all ages. Trustee Garrett shared teams must be at least 50% township residents, and Locker Soccer pays the township for field use and helps maintain the fields. Mr. Prickett can use fields if available, but Locker Soccer has guaranteed use. Mr. Prickett also offered to help with fields.

Joe Holloway, Township Road Supervisor, reviewed updated pricing for new Road Department items from Southeastern Equipment, JD Equipment, and Murphy Tractor. All items are under state bid contract pricing. Items discussed were a loader with 2.5 yd bucket and broom, mini-excavator/trackhoe, trailer, and mowers. Upcoming projects will require both a loader and hoe to complete. After discussing mowers, Mr. Garrett moved and Mr. Haney seconded to purchase a Hustler Super 104 mower from JD Equipment, with trades of the batwing mower and snapper mower, for a net total of \$13,446.00. Vote: Haney-yes, Garrett-yes, Johnson-yes. The old Xmark mower from fire station will be placed for sale on GovDeals. Before deciding on more purchases, the Trustees would like to review the state bid pricing and renting equipment.

Trustee Garrett mentioned the Road/Maintenance Department needs to clean up the trees cut along Dublin Road, and the debris in the woods behind the fire house.

The Trustees discussed Road/Maintenance Department labor for completing summer road projects and flagging, trash pickup, cemetery trimming, and park mowing. Therefore Mr. Johnson moved to hire two part-time employees for summer maintenance work, minimum eighteen years old, at \$14.00 per hour. Mr. Garrett seconded this motion. Vote: Haney-yes, Garrett-yes, Johnson-yes.

A resident of Letterman Drive read the Scioto Reserve newsletter and asked about the Hyatts Road school site land. Background was given on the pending development hearing.

Old Business

Culvert replacement plans for Bunty Station Road were received from the County Engineer. Additional right-of-way easement will be required for the project from a couple properties. Much discussion was held on the flow of ditches, or lack thereof, along Bunty Station Road. Trustees Garrett feels all ditchways should work along our roadways as intended. Trustee Johnson will consult with the Engineer's office.

The Trustees' resolution to not approve cluster mailboxes in new developments was not received well by district postal representatives. The representatives would not meet in public session with Trustees to discuss. Trustee Garrett felt the postal service is affecting potential safety issues and dictating what type of developments go in the township. In summary, the postal service wants cluster boxes, but the township prefers curbside mailboxes.

New Business

A teenager was caught driving a car around the baseball field over the weekend. Cars were also parked last year on the soccer field. The Trustees would like the Maintenance Department to install post and chain fencing around the back parking lot so cars cannot get onto the fields.

The annual Township Fall Fest and Fire Prevention Day will be held Saturday, October 13, 2018, 4-7pm.

Trustee Johnson certified the Fiscal Officer provided current financial reports for the Township. The current Cash Summary by Fund Balances were: General Fund balance \$5,092,890.46, Special Revenue Funds \$2,350,216.24, for Total all Funds \$7,443,106.70.

The Fiscal Officer certified that funds have been appropriated and money is in the treasury to pay the bills. Therefore, Mr. Haney moved and Mr. Garrett seconded to pay pending purchase orders,

CONCORD TOWNSHIP BOARD OF TRUSTEES

March 14, 2018

Page 2

vouchers, and warrants #1712-1715, 13592-13631, all totaling \$153,372.02. Vote: Haney-yes, Garrett-yes, Johnson-yes.

Zoning Department

The Montgomery property at 6893 South Section Line Road was discussed. The property is vacant, no roof, etc., and has been deemed a hazard by the County Building Official. The property went through tax appeals court in 2012 and is taxed as vacant land although the dilapidated house/structure remains. Therefore, Mr. Haney moved and Mr. Garrett seconded to adopt Resolution #031418-1 (full resolution on file) that due to Delaware County Code Compliance declaring the structure a serious hazard, the Board of Trustees declares the structure to be a nuisance, and pursuant to O.R.C. § 505.86 the Board intends to provide for the removal, repair, or securance of the Structure, with total costs incurred by the Township to be recovered by entering upon the tax duplicate and/or civil action, and the owners are ordered to immediately remove, repair, and/or secure the structure as determined and approved by Code Compliance, and thirty days prior to removal, repair, or securance of the structure the Fiscal Officer shall give notice to the owners, and shall also publish notice once in the Delaware Gazette. The owners may request a hearing within twenty days after notice is mailed. The Board shall make an order to decide the matter by resolution not later than thirty days after mailing notice if no hearing is requested. Upon roll call vote: Haney-yes, Garrett-yes, Johnson-yes.

Photos were taken of the Bellpoint/Klondike Roads neglected house, and a building department/code compliance assessment requested. In 2013 the tax value of the property decreased to land only. Taxes show as unpaid.

County commercial building projects have dropped significantly, and a county-wide property software will go into place soon.

Mr. Irvine thanked the Trustees for having Chris Rinehart legal services at zoning hearings.

A commercial zoning submittal for the Cutler/Paykoff property on Dublin Road is expected Friday or Monday.

Fire Department

Chief Cooper and Trustee Haney spent half the day in court for fire station concrete construction issues.

The township still has not received final allowance change orders or draw information from the architect for the fire station project.

Another part-time firefighter/paramedic was hired February 28, 2018.

Ford Road drainage was discussed. To remove the large willow tree causing drainage issues, the tree either has to be deemed a nuisance and covered by homeowner's taxes, or the owner could donate the tree to the township so it can be removed. The homeowner wants to keep the tree. The culvert ditches will be dug out and tile repaired from the roots.

The Rutherford Road closed ditch has about one hundred feet to go and will be finished tomorrow.

Fiscal Officer

Bank statements for February certificates were reviewed and initialed.

Notice of Recommendation of Approval of case#ZC012018 for text amendments to the Comprehensive Plan and Zoning Resolution was received from the township Zoning Commission Board. The Trustees scheduled to hear the amendments on Wednesday, April 11, 2018 at 5:30 pm at the Concord Township Administrative Building, 6385 Home Road, Delaware, Ohio.

Correspondence was received from the Ohio Public Works Commission District 17 Integrating Committee. Positions on the committee are available.

Renewal was received from the CareWorks Comp/Ohio Township Association sponsored group rating program for Workers Compensation. Participation in the group program saves the township an estimated \$15,138 in premium costs. Trustee Haney moved and Trustee Johnson seconded to approve renewal to the CareWorks Comp 2019 group rating program in the amount of \$2,611.00. Vote: Haney-yes, Garrett-yes, Johnson-yes.

As there was no further business, Mr. Haney moved and Mr. Garrett seconded to adjourn. Motion passed.

CONCORD TOWNSHIP BOARD OF TRUSTEES

March 14, 2018

Page 3

ATTEST


Fiscal Officer, Jill Davis

BOARD OF TRUSTEES

Bart Johnson



Joe Garrett



Jason Haney



March 14, 2018

CONCORD TOWNSHIP TRUSTEE MEETING

AGENDA

ROLL CALL

APPROVE MINUTES

PUBLIC INPUT

OLD BUSINESS

Bunty Station Culvert discussion. See email from Doug Reidel
Postal Letter revision

NEW BUSINESS

Chain on paths
Concord Township Fall Fest Date October 13th 2018
Equipment discussion

ZONING INSPECTOR

Abandoned homes in the township update
Montgomery Property update/resolution

FIRE DEPARTMENT / OPERATIONS DIRECTOR

Fiscal Officer

PAY BILLS – I would like to certify that the fiscal officer has provided financial records. I need a motion to pay bills, approve pending warrants, purchase orders and blanket certificates

Adjourn

PENDING WARRANT REPORT
Concord Township [2018]

Date: 03/14/18

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
1712	203.90	V 1712	HR BUTLER, LLC	PAYROLL PROCESSING FEE 3/2/18
1713	3865.40	V 1713	HR BUTLER, LLC	PAYROLL AGENCY DEDUCTIONS 3/2/18
1714	55159.65	V 1714	HR BUTLER, LLC	PAYROLL SALARIES 3/2/18
1715	15649.46	V 1715	HR BUTLER, LLC	PAYROLL TAXES WITHHELD 3/2/18
13592	641.01	VM13592	COLUMBIA GAS	FIRE DEPT GAS UTILITY
13593	77.00	VM13593	TRI-TOWNSHIP FIRE FIGHTERS	FIRE DEPT EXTINGUISHER RECHARGE
13594	1388.86	VM13594	BOUND TREE MEDICAL, LLC	FIRE DEPT EMS SUPPLIES
13595	122.50	VM13595	AIRGAS USA, LLC	FIRE DEPT GAS CYLINDER RENTAL
13596	176.00	VM13596	SUTPHEN CORPORATION	FIRE DEPT REPAIR E-343 FRONT STEP
13597	117.85	VM13597	CDK STRUCTURES INC.	FIRE DEPT AERATOR SEAL REPAIR
13598	119.00	VM13598	SBH MEDICAL LTD	FIRE DEPT EMS SUPPLIES
13599	90.00	VM13599	SILCO FIRE & SECURITY	FIRE DEPT ALARM MONITORING 2ND QTR 18
13600	5521.50	VM13600	MIATI EMBROIDERY	FIRE DEPT UNIFORMS FULL & PT
13601	2.99	VM13601	VOSS BROTHERS SALES	FIRE DEPT CHAINSAW REPAIR
13602	36000.00	VM13602	JEFFERSON HEALTH PLAN	JHP/OPEC FINAL POOL FUNDING PMT
13603	172.58	VM13603	THE HARDWARE EXCHANGE	FIRE/ROAD HARDWARE SUPPLIES
13604	1004.43	VM13604	SHELLY MATERIALS, INC	ROAD DEPT DUMP FEES & 411 STONE
13605	113.50	VM13605	PORTA KLEEN	PARK PORTABLE RESTROOM FER18
13606	21.96	VM13606	JOHN DEERE FINANCIAL	ROAD DEPT CHAINSAW PARTS
13607	11.47	VM13607	WALMART COMMUNITY	FIRE DEPT SHEET SUPPLY
13608	35.14	VM13608	NAPA AUTO PARTS	ROAD DEPT RANGER TRUCK REPAIR PARTS
13609	8800.85	VM13609	OHIO PUBLIC ENTITY CONSORTIUM	HRA ADMIN & CLAIM REIMB FEB18 CLOSEOUT
13610	40.00	VM13610	RIC IRVINE, ZONING INSPECTOR	ZONING INSPEC CELL PHONE REIMB MAR18
13611	118.28	VM13611	KLEEM, INC	ROAD DEPT DEER CROSSING SIGNS
13612	68.88	VM13612	PRICE FARMS ORGANICS, LTD.	ROAD DEPT DUMP FEE CLARKSHAW
13613	495.00	VM13613	SERVICEMASTER JANITORIAL BY FAITH	ADMIN BLDG CLEANING SVC
13614	1200.00	VM13614	50+1 PUBLIC POLICY INITIATIVES	GRANT WRITING SERVICES JAN18
13615	93.31	VM13615	SHELLY MATERIALS, INC	ROAD DEPT 411 STONE, CLARKSHAW
13616	1050.00	VM13616	ABLE SANITATION SERVICE, INC	SEPTIC PUMPING, 3 LOCATIONS
13617	836.00	VM13617	THE DELAWARE MOTIVE PARTS	ROAD/FIRE REPAIR PARTS
13618	286.32	VM13618	CYRUS CONSTRUCTION	ROAD TRUCK & PLOW REPAIR PARTS
13619	575.00	VM13619	EXPRESS SERVICES INC	DEMO OLD GENERATOR FOUNDATION 07990
13620	1147.12	VM13620	LOWE'S COMPANIES, INC	ROAD DEPT LABOR 2/20-3/1 52HRS
13621	1054.32	VM13621	THE DEXTER COMPANY	FIRE/ROAD SUPPLIES & MATERIALS
13622	260.00	VM13622	THE DEXTER COMPANY	ROAD DEPT FENDER PARTS
13623	314.72	VM13623	FRONTIER	FIRE DEPT PHONE BILL
13624	7781.25	VM13624	COMPASS MINERALS AMERICA	ROAD DEPT WINTER SALT
13625	593.25	VM13625	AIM MEDIA MIDWEST1	ZONING & TT ADVERTISING
13626	974.00	VM13626	RESPONSOR LLC	FIRE DEPT EMS PROTOCOL SOFTWARE AMINT
13627	89.59	VM13627	JOE HOLLOWAY	ROAD DEPT ANNUAL BOOTS ALLOWANCE
13628	116.76	VM13628	JERRY HELD	HRA CLAIMS REIMB THRU 3/2/18
13629	657.35	VM13629	RHYAN SCHOLL	HRA CLAIMS REIMB THRU 3/9/18
13630	666.09	VM13630	TYLER GRAY	HRA CLAIMS REIMB THRU 3/9/18
13631	6359.73	VM13631	WILLIAM AREHART	HRA CLAIMS REIMB THRU 3/9/18

Total Amount of Pending Warrants

153372.02

CASH SUMMARY BY FUND
Concord Township [2018]

Date: 03/14/18

FUND	Starting Balance 01/01/18	Total Receipts	Transfers In (MEMO ONLY)	Advances In (MEMO ONLY)	Total Receipts and Advances	Expenditures	Transfers Out (MEMO ONLY)	Advances Out (MEMO ONLY)	Ending Balance YTD
01 -GENERAL	5186378.52	54460.66	0.00	0.00	5240839.18	147948.72	0.00	0.00	5092890.46
02 -MOTOR VEHICLE LICENSE TAX	31087.23	2704.67	0.00	0.00	33791.90	5280.59	0.00	0.00	28511.31
03 -GASOLINE TAX	87163.14	18208.16	0.00	0.00	105371.30	45063.85	0.00	0.00	60307.45
05 -GEMETERY	28176.33	3670.00	0.00	0.00	31846.33	942.40	0.00	0.00	30903.93
10 -FIRE DISTRICT	932101.47	19481.63	0.00	0.00	951583.10	602334.59	0.00	0.00	349248.51
11 -ROAD DISTRICT	1851653.74	0.00	0.00	0.00	1851653.74	19717.71	0.00	0.00	1831936.03
14 -MAINTENANCE FACILITY-ROAD	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
14A-FENA	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
14B-COMMUNITY PARK IMPROV GRANT FUND (CIP)G	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
15 -GENERAL (NOTE) RETIREMENT (MAINT. FACILITY)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
21 -CAPITAL FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
21 -PERMISSIVE MOTOR VEHICLE LICENSE TAX	64111.39	5960.04	0.00	0.00	70071.43	20762.42	0.00	0.00	49309.01
23 -TOTAL ALL FUNDS	8180671.82	10485.16	0.00	0.00	8285156.98	842050.28	0.00	0.00	7443106.70